

**REPORT OF THE ACCOMMODATION REVIEW COMMITTEE**  
**7:00 p.m. on 2009 June 10 at Northdale Public School Woodstock**

Study Area # 14 - D.M. Sutherland Public School, Hillcrest Public School, Northdale Public School, Springbank Public School

<p><b>VOTING MEMBERS</b></p> <p><b>School Council:</b>  DM Sutherland - Becky Vincent  Hillcrest - Michelle Gall  Northdale - Nancy Chambers  Springbank - Cindi Parnell</p> <p><b>Citizens:</b>  Hillcrest PS - Joan van Raalte  Northdale PS - Teresa Shaddick  Springbank PS - Linda Balch  Springbank PS - Belinda Montague  (Holding Zone)</p> <p><b>Business:</b>  John Pollet</p> <p><b>Municipal Leaders:</b>  Ross Gerrie  Stephen Nelson</p>	<p><b>ADMINISTRATION AND OTHERS</b>  Graham Hart, Trustee and Chair of Area Accommodation Committee  Mary Ellen Smith, Superintendent of Education</p> <p><b>Principals:</b>  D. M. Sutherland PS - Susan Davis  Hillcrest PS - Susan Hodgins  Northdale PS - Annie Tims  Springbank PS - Iggy Ferrara</p> <p><b>Board Resource Personnel:</b>  Kevin Bushell, Executive Officer, Facility Services and Capital Planning</p>
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1. **Welcome**  
Trustee Graham Hart, Chair, welcomed committee members. Committee members introduced themselves. Trustee and Chair of the Board James Stewart was welcomed to the meeting.
2. **Approval of the Agenda**  
Motion to approve the agenda. Carried.
3. **Chairperson's Remarks**  
G. Hart reminded the committee that presentations from the community should be made at the next and last Public Input meeting.
4. **Approval of the Minutes of the 2009 May 13 Meeting**  
Confirmation was asked about the section of the minutes as follows:  
*It was confirmed that any modifications recommended for the remaining three schools would not include ongoing use of portables and all attempts would be made to have renovations completed prior to the students moving in.*  
M. Smith and K. Bushell confirmed that the board's intent would be to have all the renovations done by the set date but in the event of construction hold ups or other scheduling issues, a temporary situation might have to be considered and the board would make these decisions in the best interest of the students involved.  
One of the committee's recommendations on the ARC report could be to keep students in current school until renovations are complete.  
  
Motion to approve the minutes of the 2009 May 13 meeting. Carried.
5. **Business Arising from the Minutes**  
There was no business arising from the May 13, 2009 minutes.

**6. Comments from Committee Members**

It was asked if all schools involved in the ARC are members of the Woodstock Parent Safety Patrol. It was confirmed that this organization has since folded due to lack of volunteers and commitment.

**7. Public Input**

No public input was received for this meeting.

**8. New Business:**

**8.1 Senior Administration Recommendation, K. Bushell, Executive Officer, Capital Planning**

K. Bushell reviewed the Senior Administration's Recommendations Report (Appendix A). This report could be used to form the basis of what the committee will use to write the final report to the board. With the committee's proposed changes to the boundaries, some of the transportation issues may have been resolved and due to the increase of student population moving to DM Sutherland PS, their enhancements would be revised leaving Northdale PS to remain as is with the addition of a portable, acknowledging that with the continual decrease of enrolment that the portable would not be necessary in two - three years after the students are moved.

There would be no further breakdown of the enhancements at this time. If the committee finds in favour of senior administration's recommendations, and the board supports the recommendations, then a design committee is formed that will do the extensive work involved in creating a new school design. This design committee will meet the board's standards for improvement when taking the enhancements into consideration. The entire building will be examined to ensure that all the school's needs are met within the budget provided.

K. Bushell explained how an estimate costing is calculated when preparing the senior administration report. The square foot allotments and capacity of the school are taken and, using best estimates, they do a design contingency and calculate an estimate of costs. This is presented to the board and Ministry to determine if the design plan will be approved. Once the plan is approved, then tenders are sent out and the process begins.

When designing the gym facility area, the board considers public usage, keeping in mind such consideration as the desire to separate the main gymnasium from the remainder of the school, maintaining school security and suitable parking. Custodial costs were also discussed.

K. Bushell confirmed that the potential increase of approximately 90 students to DM Sutherland PS resulted in considering an enhancement of the gym with an activity room attached. This was not in the original senior recommendation. Examples of similar gym areas were discussed, for example, Hickson PS had a new gym area completed with the smaller activity room for the JK-3 and the larger gym area for team sports, etc., for the older students. Both rooms can hold approximately 600 people and has a kitchen off to the side. The area is suitable for multi-use by both the school and community and has been well received in the receiving schools and community.

The Library Resource Centre is 3000 square feet, which is three classroom sizes. It can hold a computer lab with 30 stations, a class area with desks and a table and chair area. On occasion an existing gym will be used to renovate into the Library Resource Centre and a new gym area is constructed.

G. Hart and K. Bushell both reminded the committee that they should focus on these newly created recommendations that will be submitted to the board with the committee's report. The committee can show that they either support or don't support the recommendations and debate any points not agreed upon.

The concern was raised that the current revised boundaries are not an absolute decision. If the ARC moves forward and supports the proposed recommendations, a boundary committee would then be formed to review and confirm the boundaries. Community members would be asked to join this committee along with board personnel. Further discussion occurred on the boundary changes and that there was some concern about students having to walk a further distance to DM Sutherland P.S. instead of crossing Huron Street to attend Northdale P.S. Crossing guards should not be an issue as Huron Street is a four lane street which is entitled to a city provided crossing guard. It was noted that keeping the student body together to send to DM Sutherland P.S. was preferred to splitting the students up.

G. Hart suggested that one of the committee's recommendations could be to accept the revised boundaries and use the wording from the senior recommendation report on projected total enrolment and the proposed enhancements. Other considerations could include ensuring that all the students move at the same time and other concerns or issues from the committee members. The committee was reminded that the future of Hillcrest P.S. is what the ARC committee should be focussing on, the remainder of the report will fall into place.

The final steps of the ARC committee were reviewed. After the fourth Public Input Meeting, a draft report is written. Within 30 days of the draft report being posted, a public input meeting is held for community input. The draft report is finalized and submitted to the board. A final public input opportunity will occur when the report is heard by the trustees. The intent would be if all deadlines are met that it could take three years to complete the process and the enhancements could be completed at DM Sutherland P.S. and Springbank P.S. by September 2011.

The committee agreed that they would like to hear any public input before any recommendations are considered.

#### **9.0 Questions/Comments from Members**

The committee requested that the next meeting be moved so that all committee members could be present. Members agreed to move the September 23 meeting to September 30. The meeting will be at Hillcrest Public School beginning at 7:00 p.m. Public Input Forms should be submitted to Nancy Moulton at the Central Office by September 18. The agenda for this meeting will be posted by September 23, 2009.

#### Next Meeting Agenda items

The next meeting will be the final Public Input meeting for this round of meetings.

Recommendations for a draft report will be considered after the public input portion of the meeting.

#### **10. Dates of Future Meetings**

Wednesday, September 30, 2009 @ 7:00 at Hillcrest Public School.

#### **11. Adjournment**

The meeting was adjourned at 8:05 p.m.

Graham Hart  
Chairperson  
ARC #14



## **Senior Administration's Recommendation**

### **ARC 14: D. M. Sutherland, Hillcrest, Northdale and Springbank Public Schools**

The draft capital plan included reviewing the current condition of all school facilities as well as seeking opportunities where declining student enrolment could be accommodated in fewer facilities. A review of the current complement of elementary schools in the City of Woodstock is warranted due to projected future pupil enrolment and available capacity.

Senior Administration recommends that Hillcrest Public School be closed and declared surplus for possible French Immersion use in the future. The students currently accommodated at Hillcrest would be consolidated through boundary adjustments at D.M. Sutherland, Northdale and Springbank schools.

Senior Administration recommends permanent additions, renovations and the enhancement of Program space to meet TVDSB standards at D. M. Sutherland and Springbank schools.

D. M. Sutherland's projected total enrolment for 2011-12 is 373 which would require an On-The-Ground Capacity of 394. Senior Administration recommends the permanent accommodation of the pupils. Program enhancement would be required for Physical Education, Library Resource Centre, General Arts, and Learning Support. As well, school improvements would be required for the Administration areas.

Springbank's projected total enrolment for 2011-12 is 326 which would require an On-The-Ground Capacity of 348. Senior Administration recommends the permanent accommodation of the pupils. Program enhancement would be required for Physical Education, Library Resource Centre and General Arts. As well, school improvements would be required for the Administration areas. Administration recommends that Northdale receive a Portable classroom for General Arts/ Instrumental Music use. Northdale's 2011-12 projected F.T.E. is 281.5 could be accommodated in the existing facility.

**Estimated Costing Breakdown for Senior Administration's Recommendation:**  
 (The construction costs for this proposal include additional classrooms that would be required for the implementation of Full-Day Junior and Senior Kindergarten.)

<b>D. M. Sutherland PS</b>	Estimated Cost
Addition, Renovations and Program Enhancement	\$ 3,731,000

\*\* Renewal Costs to be determined during design process

<b>Springbank PS</b>	Estimated Cost
Addition, Renovations and Program Enhancement	\$ 3,795,000

\*\* Renewal Costs to be determined during design process

<b>Northdale PS</b>	Estimated Cost
Relocation of a Portable Classroom	\$ 12,000

<b>ARC 14 Totals</b>	Estimated Total Cost
D.M. Sutherland PS	\$ 3,731,000
Springbank PS	\$ 3,795,000
Northdale PS	\$ 12,000
	<b>\$7,538,000</b>