



PRINTER AND FAX CARTRIDGES

TENDER

Wednesday, March 19, 2008
Issued by: The Thames Valley District School Board
T# 08-02
Stacey Shoemaker, Buyer
Return Date: 12:00:00 noon Thursday, April 10, 2008

THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 WORKSHEET A - VENDOR RESPONSE

TENDER TERM NO.	BIDDERS MUST RESPONSE TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE	WILL OR WILL NOT COMPLY YES/NO	COMMENT
SECTION 1.0	INTRODUCTION		
1.0.1	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 184 schools with an estimated enrollment of 77,000 students.		
1.0.2	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for printer and fax cartridges, subject to the conditions herein.		
SECTION 2.0	BID DEFINITIONS AND INFORMATION		
2.1.1	The following words are used throughout this bid document and bidders should note these conditions when completing their bid submission.		
2.1.1.1	The word " MUST " shall mean bidders " must " include the required information in bid submission. Failure to include the required information will deem submission noncompliant .		
2.1.1.2	The word " SHOULD " shall mean bidders " should " include the required information in bid submission.		
2.1.1.3	The word " NONCOMPLIANT " shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word " SUBCONTRACTOR " shall mean a person, firm or company hired by the bidder(s) or the successful bidder(s) to perform any portion or all of this bid.		
2.1.1.5	The word " QUALIFIED " shall mean a bidder who is compliant and has included the required information in their bid submission.		
2.1.1.6	BID IRREGULARITY: A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.		
2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the bidder would not gain an unfair advantage over competitors.		

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2.2.1	Bidders must use the electronic bidding file (setup.exe) which is available on the internet at: http://www.tvdsb.on.ca "Purchasing Bids" "Electronic Bidding Instructions, Bid Download and Bid Results" scroll to the end of the document, click "Proceed to inquiry/download page" . proceed to the bid, click "NEW" Icon The setup.exe file contains the following Appendices: Worksheet A: Terms and Conditions Response in Excel format - Electronic response is required. Worksheet B: Specifications List in Excel format - Electronic response is required.		
2.3.1	Sealed bid submissions must be returned to: "Tenders Clerk" Tenders Clerk Box, Main Floor Reception, Education Centre Thames Valley District School Board 1250 Dundas Street London, Ontario N5W 5P2		
2.3.2	The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.9 - Labelling of Envelope and diskette or CD).		
2.3.3	The bid submission must be returned to the "Tenders Clerk" for your bid submission to be accepted.		
2.3.4	Delivery to the "Tenders Clerk" is the responsibility of the bidder.		
2.3.5	Submissions received by electronic transmission (i.e. fax or email) will not be accepted.		
2.3.6	Late bids will be returned to the bidder, unopened, if a return address is included on the submission envelope.		
2.4.1	ISSUE DATE: Wednesday, March 19, 2008		
2.4.2	QUESTIONS: Friday, March 28, 2008		
2.4.3	RETURN DATE and TIME: prior to 12:00:00 local time Thursday, April 10, 2008		
2.5.1	All questions pertaining to this bid document are to be addressed to: Stacey Shoemaker, Buyer, by Fax (519) 452-2399 or email stacey.shoemaker1@tvdsb.on.ca no later than Friday, March 28, 2008. After this date no further inquiries, concerns or questions may be submitted. The TVDSB reserves the right to distribute a notice of content of any inquiry and the TVDSB's response to all other registered bidders. All questions pertaining to this bid document must be submitted in writing.		
2.5.2	Questions concerning the terms and conditions of the bid document, whether made orally or in writing, to any individual other than indicated above may, at the sole discretion of the TVDSB, render your submission noncompliant . Direct questions in written form only to: Stacey Shoemaker, Buyer. The TVDSB will only be bound by written answers to questions .		

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2.5.3	Answers to all questions will be posted to the TVDSB web site at www.tvdsb.on.ca "Purchasing Bids" "Electronic Bidding Instructions, Bid Download and Bid Results" Scroll to the end of the document, click "Proceed to inquiry/download page" Proceed to the Bid, click "Answers to Questions" View documents in .PDF format All bid files are available for downloading at no charge from the TVDSB web site.		
2.5.4	Should any questions raised by a bidder necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site. See Section 2.5.3.		
SECTION 3.0	CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT		
3.1.1	The term of this agreement shall be for (1) year, commencing on May 1, 2008 and unless otherwise provided herein, terminating on April 30, 2009.		
3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of two years in one (1) year increments and will advise the bidder in writing of their intentions.		
3.1.3	Bidders must state if your company would agree to extending this contract with the same terms and conditions for a second year ending April 30, 2010.		
3.1.4	Bidders must state if your company would agree to extending this contract with the same terms and conditions for a third year ending April 30, 2011.		
3.2.1	Bidders must complete and sign the pricing section Specifications List - Appendices - Worksheet B.		
3.2.2	All charges must be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.		
3.2.3	Prices must include delivery, F.O.B. destination. <u>NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.</u>		
3.2.4	Prices must remain in effect for the initial one year term of the contract ending on April 30, 2009.		
3.2.5	Price increases during the contract term are subject to the approval of the TVDSB and will be limited to proof of manufacturers' industry increases in written form from the successful vendor.		
3.2.6	It is the intention of the TVDSB to award this contract to one supplier.		
3.2.6.1	Bidders must state any further discount, as a percentage, if all items are awarded to your company.		
3.2.7	The TVDSB would like to take advantage of any promotions, price decreases, rebates or new technologies available during the term of the contract. Detail your company's strategy related to future pricing, new hardware components or new technologies.		
3.3.1	GST and PST: Where applicable, Goods & Services Tax and Provincial Sales Tax must be shown separately as extras on all invoices in accordance with Canadian and Provincial Government regulations.		
3.4.1	Delivery for all items will be directly to our Schools, Distribution Centre, Educational Resource Centre or Community Education Centres.		

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3.4.2	Delivery dates will be specified on all of our purchase orders. Delivery must be 48 hours or less from receipt of purchase order.		
3.4.3	Bidders should provide arrangements for pick-up of empty cartridges. The cartridges are to be picked up at TVDSB Distribution Centre, 951 Leathorne Street, London, Ontario, N5Z 3M7. Clearly state if your firm buys back empty cartridges. Information on buy-back and pick-up of empty cartridges should be included with your submission.		
3.4.4	The TVDSB's purchase order number should appear on all packages, packing slips, correspondences, customs documentation and freight bills of lading.		
3.4.5	The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time must be met as it is one of our criteria considered in the decision, and award, of this and future contracts.		
3.4.6	Not all goods will be ordered at one time; orders will be placed as requests are received from our schools.		
3.4.7	In order to meet any minimum order stipulation, we may combine orders from different sites for delivery to our Distribution Centre at 951 Leathorne Street in London. Those orders would be labeled in the "ship to" portion of our purchase order as " Wrap and Label Care of Distribution Centre ". Our expectation is that these shipments will arrive packaged and labeled <u>PER SITE</u> , ready for us to forward directly to the school with no further packaging or resorting required.		
3.4.7.1	State minimum dollar value per order.		
3.5.1	All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, London, Ontario N5W 5P2. Attention: Accounts Payable.		
3.5.2	Applicable taxes must be shown as separate line items on all invoices.		
3.5.3	Bidders should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.5.3.1	Bidders should state percentage discount for early payment and net payment terms.		
3.5.4	Purchase order numbers must be stated on all invoices; invoices without will be returned unpaid.		
SECTION 4.0	SPECIFICATIONS / REQUIREMENTS		
4.1.1	Unless otherwise specified, supplies must be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final.		
4.1.2	Manufacturers' brand names and numbers are used as guidance for the bidders; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number must be indicated in the appropriate field in Worksheet B <u>FOR EVERY ALTERNATE ITEM BID</u> .		
4.1.3	The determination of equal quality will be based on our internal professional opinions.		
4.1.4	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will be also taken into consideration when awarding this contract.		
4.1.5	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications must immediately be removed and/or completed to the specifications or sample quality at the expense of the successful bidder.		
4.2.1	The requirements are detailed in Specifications List - Appendices - Worksheet B .		

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4.2.2	The successful bidder(s) should be certified dealers/distributors of the manufacturer of the products they are proposing.		
4.2.3	The quantities shown on Worksheet B are for a one (1) year period, based on our usage from March 31, 2007 to March 1, 2008. Worksheet B is a sample list of product requirements. This pricing will be used in the evaluation of bid submissions. Bidders are to submit a bid for their relevant items on Appendices - Worksheet B.		
4.2.4	The successful bidder will be required to submit an electronic file (Excel, ASCII, Lotus) with their entire product listing to be used for ordering purposes by the TVDSB.		
4.2.4.1	The file MUST contain the following fields: Field #1 - Cat. # Field #2 - Unit of Measure Field #3 - Unit Price Field #4 - Page Number Field #5 - Catalogue Description		
4.2.5	Bidders should state the discount, from their list price, that they will offer the TVDSB on their complete product range.		
4.2.6	The TVDSB reserves the right to sample the market for price comparisons to ensure competitive prices on products required.		
4.2.7	Bidders should submit a catalogue illustrating pricing and listing their complete product range.		
4.5.1	The TVDSB will return any shipment (COLLECT) if, in our opinion, the product supplied does not conform to the specification and/or samples submitted in the bid.		
4.5.2	Bidders must state if there is a time limit on returning goods.		
4.5.3	Bidders should state if there is a "restocking charge" on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 4.5.1.		
4.5.4	Bidders should describe their procedure for returned goods with respect to:		
4.5.4.1	Packaging		
4.5.4.2	"Attention To" labelling		
4.5.4.3	Address to where returns should be shipped		
4.5.4.4	Method of shipment (company truck, courier, transport)		
4.5.4.5	If a return authorization number is required		
4.5.4.6	What charges apply and who is responsible for payment		
4.5.4.7	The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid.		
4.6.1	Each bidder may be required to submit, at the bidder's own expense, the items which are being bid upon for examination and comparison purposes. This must be done on request and at a time and location chosen by the TVDSB.		
4.6.2	Not all samples will be returned immediately. Those retained for quality control purposes or testing will be purchased and any item tested that proves defective will be returned.		
4.6.2.1	Bidders should provide return instructions (i.e. address and authorization number) if required, for sample returns.		

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4.6.3	In the event that an item ordered becomes discontinued during the contract, all bidders must notify the Purchasing Services Department for authorization before the item is substituted and shipped to our Distribution Centre. Successful bidders may be required to provide samples of the proposed substitutions before sending shipments. The Board reserves the right to return any shipment COLLECT , if in our opinion the products supplied do not conform to the specifications of this contract		
4.7.1	Bidder(s) should include a detailed description of any environmental initiative and how your program would be implemented and benefit TVDSB.		
4.12.1	The successful bidder(s) should be capable of supplying the TVDSB with statistical data in Excel, ASCII or Lotus.		
SECTION 5.0	TERMS AND CONDITIONS		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		
5.1.2	A bidder who has already submitted a bid may submit an addendum in writing and signed by the bidder at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supercede and invalidate all previous submissions by that bidder as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		
5.1.3	A bidder may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The bidder must have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable bidder.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or nonperformance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful bidder(s) within 30 days of the award if in the opinion of the TVDSB the successful bidder(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the bidder		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any bidder for any expense, cost, loss or damage incurred or suffered by the bidder as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the bidder.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		

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5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the bidder and incorporated into the bidder's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful bidder's response to this bid will form the contract between TVDSB and the successful bidder(s). Any conflict in the wording of the bidder's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the bidder's invoice and/or sales agreement.		
5.1.12	The successful bidder(s) must not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful bidder(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for bidders. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve bidders from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		
5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a bidder to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All bidders agree to provide all such additional information as, and when requested, at their own expense, provided no bidder in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations must be adhered to by the successful bidder(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.3	The successful bidder(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful bidder(s) will reimburse the TVDSB for any damages through negligence or willful acts of any of the successful bidder(s)' employees or contracted staff.		
5.1.17	The successful bidder(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful bidder's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		
5.1.19	The successful bidder(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the bidder's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		

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5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
5.2.1	The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful bidder(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful bidder(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful bidder(s) for damages that result from the breach of the terms and conditions of the contract, by the successful bidder(s).		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful bidder(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful bidder(s) or its insurer.		
5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful bidder(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful bidder(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful bidder(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful bidder(s) becomes insolvent, and/or the successful bidder(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful bidder(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
5.3.1	Bidders agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the bidder, intellectual property right of the bidder, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		
5.3.2	A bidder specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the bidder assigns all right, title and interest that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All bidders agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		

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5.4.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Bidders wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		
5.4.2	Bidders should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.4.3	For bidders information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is: http://www.ilo.org http://www.ilo.org/public/english/comp/child/policy/towards.htm		
5.5.1	All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) must be completely assembled and must bear label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful bidder(s) for the cost of certification/replacement.		
5.5.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB must ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.5.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/ products are not acceptable. The successful bidder(s) must supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		
5.5.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHIMS in accordance with Occupational Health and Safety Act Regulations. They must adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.5.5	No supplier will be awarded any product that requires a Material Safety Data Sheet unless the bidder complies with the conditions above.		
5.5.6	The TVDSB reserves the right to request to request a copy of a bidder's Health & Safety Policy, Procedures and Guidelines.		
5.7.1	The successful bidder(s) must be covered by Commercial General Liability Insurance throughout the term of the contract. Each bidder must state if it has Commercial General Liability Insurance Coverage.		

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5.7.2	<p>Each bidder should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$1 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$1 million per occurrence of Commercial Liability Insurance coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$1 million per occurrence from the commencement of the contract should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.</p> <p>This liability policy shall contain the following coverage: Personal Injury & Property Damage Non-Owned Automobile Liability Owners and Contractors Protective Coverage Contractual Liability Broad Form Property Damage Products & Completed Operation Insurance Contingent Employees Liability Cross Liability Clause and Severability of Interest Clause</p>		
5.7.3	<p>Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract.</p>		
5.7.4	<p>The successful bidder(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or willful acts on the part of the successful bidder(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.</p>		
5.8.1	<p>Bidders must state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.</p>		
5.8.2	<p>In the event of an affirmative answer to 5.8.1, the successful bidders must be covered by Automobile Liability Insurance through the term of the Contract. If the bidder's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the bidder. Each bidder must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.8.3 to subsection 5.8.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.</p>		

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 WORKSHEET A - VENDOR RESPONSE

TENDER TERM NO.	BIDDERS MUST RESPONSE TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE	WILL OR WILL NOT COMPLY YES/NO	COMMENT
5.8.3	<p>Bidders should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1million on all personally owned vehicles)per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain that good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall</p> <p>Third Party Liability Coverage in the form of OAP-1</p>		
5.8.4	<p>Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.</p>		
5.8.5	<p>The successful bidder(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful bidder(s) or any of its representatives or employees by way of the ownership or operation of an automobile.</p>		
SECTION 6.0	BIDDER PROFILE		
6.1.1	<p>New bidders should provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference should contain the following information: (i) agency name, (ii) address, (iii) contact person, (iv) telephone number, (v) fax number, (vi) e-mail address.</p>		
Reference 1		Company Name	
		Address	
		Contact Person	
		Phone Number	
		Fax Number	
		E-mail Address	
Reference 2		Company Name	
		Address	
		Contact Person	
		Phone Number	
		Fax Number	

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 WORKSHEET A - VENDOR RESPONSE

TENDER TERM NO.	BIDDERS MUST RESPONSE TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE	WILL OR WILL NOT COMPLY YES/NO	COMMENT
		E-mail Address	
Reference 3		Company Name	
		Address	
		Contact Person	
		Phone Number	
		Fax Number	
		E-mail Address	
6.2.1	The TVDSB reserves the right at any time after the closing date, to request from any bidder evidence of its financial standing and stability, including that of each of its officers, directors and principals. All bidders agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request.		
6.2.2	Bidders are required to list any and all pending or ongoing legal claims or disputes where the bidder could individually or in combination with other claims, suffer a potential economic loss greater than \$100,000.00.		
6.2.3	Bidders should state location of their distribution centre.		
SECTION 7.0	BID SUBMISSION		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, bidders should use the same numbering format, as on this bid document.		
7.1.2	A signed copy of the Terms & Conditions Signature Page - Section 10.0 must be returned for your bid submission to be accepted.		
7.1.3	Bidders must provide one Diskette or CD with file names:		
7.1.3.1	Worksheet A: Terms and Conditions Response in Excel format - Electronic response required		
7.1.3.2	Worksheet B: Specifications/Pricing in Excel format - Electronic response required		
7.1.4	It is the bidders responsibility to ensure the that the necessary " files " on the diskette or CD.		
7.1.5	If the diskette or CD is not returned or does not have the files shown in the Terms and Conditions document, your bid will be rejected.		
7.1.6	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.7	All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.3 - Labelling Instructions).		
7.1.8	Bidders must provide one printed, signed copy of the Appendices.		
7.1.9	Bidders' submissions should include page numbers for ease of reference by committee members.		
7.1.10	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.11	Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested.		
SECTION 8.0	AWARD		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 WORKSHEET A - VENDOR RESPONSE

TENDER TERM NO.	BIDDERS MUST RESPONSE TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE	WILL OR WILL NOT COMPLY YES/NO	COMMENT
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria:		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		
8.1.4	Compliant bidders may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified bidders as to the time and place. The presentation shall be at the expense of the bidder.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
8.2.1	<p>The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:</p> <p>http://www.tvdsb.on.ca "Purchasing Bids" "Electronic Bidding Instructions, Bid Download and Bid Results", scroll to the end of the document, click "Proceen do inquiry/download page". proceed to the Bid, click "Results - Check Mark" View documents in .PDF format</p> <p>All bid files are available for downloading at no charge from the TVDSB web site.</p>		

Stacey Shoemaker, Buyer
 Purchasing Department
 Thames Valley District School Board

Peggy Sattler
 Chairperson

FIRM NAME: _____

SIGNATURE: _____

PRINTER AND FAX CARTRIDGES

TERMS AND CONDITIONS

9.0 ELECTRONIC BIDDING INSTRUCTIONS**SECTION 9.1 DOWNLOADING BID DOCUMENTS**

- 9.1.1 All documents are available from the TVDSB Web Site at www.tvdsb.on.ca
- Click "**Purchasing - Bids**" icon
 - Click "**Electronic Bidding Instructions, Bid Download and Bid Results**" or "**Bids**"
 - Read instructions
 - Click "**Proceed to Inquiry/Download page**"
 - Click on the name "**PRINTER and FAX CARTRIDGES**" to view documents in PDF format.
 - Click on the "**NEW**" logo to download the executable files for preparing and submitting your bid.

All bid files are available for downloading at no charge from the TVDSB web site.

SECTION 9.2 PRINTING COPIES OF BID DOCUMENTS

- 9.2.1 To print a working copy of any bid document:
- Click on the name "PRINTER and FAX CARTRIDGES" to print documents in PDF format.

SECTION 9.3 COMPUTER SYSTEM REQUIREMENTS

- 9.3.1 To use the electronic system, bidders must have the following equipment:
- Microsoft Windows, **version 9.5 or greater**
 - 2.5 MB available hard drive space
 - 3 ½ 1.44 MB diskette drive or CD Burner.

SECTION 9.4 INSTALLATION OF BID PROGRAM ONTO YOUR COMPUTER:

- 9.4.1 The TVDSB has made every effort to ensure the files are free of any virus and are functional. *However, in safe computing practice, you are responsible for checking the files on your own virus checker to ensure it is free of any virus.*
- 9.4.2 Download the executables from our Web Site as shown above. Double click on the "**NEW**" logo for the executable file. Follow the instructions.
- 9.4.3 The bid files are installed into a default directory called **C:\LBTENDER**. When the installation process is complete, a box will appear with a "**Remove Thames Valley District School Board Tender icon**"; please close this box. When the setup is complete, click close.
- 9.4.4 To begin the Bid Program:
- Go to **Windows Explorer**
 - Click on **C:\ drive**
 - Open the folder "**lbtender**"
 - **APPENDICES.xls**
 - To start the process open the Appendices file and complete as instructed.

PRINTER AND FAX CARTRIDGES

TERMS AND CONDITIONS

SECTION 9.5 DISKETTE OR CD CREATION:

DISKETTE CREATION

9.5.1 After all bids have been entered:

- Copy the Appendices Worksheets to either a 3.5" Diskette or CD using your company's standard CD Writing program.
- Check to ensure that the "files" are on the diskette or CD. Without these files we will not be able to download your bid.

Be sure to label your diskette or CD with company name and signature.

SECTION 9.6 LABELLING OF ENVELOPE AND DISK

9.6.1 PLEASE ADDRESS BID ENVELOPE AS SHOWN BELOW:

From: _____ Firm Name

Address

<p style="text-align: center;">OFFICE OF THE TENDERS CLERK Thames Valley District School Board EDUCATION CENTRE, 1250 Dundas Street, LONDON, Ontario N5W 5P2</p>
Printer and Fax Cartridges T #09-02 Return Date: Thursday, April 10, 2008 12:00:00 noon local time

9.6.2 PLEASE AFFIX LABEL ON DISK AS SHOWN BELOW:

THAMES VALLEY DISTRICT SCHOOL BOARD Printer and Fax Cartridges Tender T #09-02 Return Date: 2008 April 10 12:00:00 noon local time
Signature: _____
Firm Name: _____

PRINTER AND FAX CARTRIDGES

TERMS AND CONDITIONS

10.0 SIGNATURE PAGE

This page **must** be completed, signed below and must be included with your submission for your bid to be accepted.

I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.

I/We the undersigned are duly authorized to execute this bid on behalf of:

NAME: _____
(Please print)

TITLE: _____

SIGNATURE: _____

FIRM NAME: _____

State the legal entity that your organization operates under:

- Proprietorship Partnership
- Corporation

If your organization is incorporated, bidders must state the jurisdiction in which the corporation was originally incorporated in:

Name of each individual Partner or Correct Legal Name of Corporation: _____

E-MAIL ADDRESS: _____

ADDRESS: _____

INTERNET ADDRESS: _____

TELEPHONE NO.: _____ FAX NO.: _____

If subcontracting , bidders must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid) with whom the bidder enters into a contract(s) with to carry out any portion of this contract:

Firm Name: _____

Firm Address: _____

Telephone Number: _____ Fax Number: _____

Contact Person: _____ Email Address: _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED UNITS YES/NO	
1	124455	APPLE STYLEWRITER 1200 - COLOUR YELLOW	M1951G or equivalent	3		\$0.00	\$0.00			\$0.00
2	124609	BROTHER FAX 750/770/775/870- PC-301	PC-301 or equivalent	1		\$0.00	\$0.00			\$0.00
3	124600	BROTHER FAX TN-570	TN-570 or equivalent	2		\$0.00	\$0.00			\$0.00
4		BROTHER - #LC41M - MAGENTA	LC41M or equivalent	6		\$0.00	\$0.00			\$0.00
5		BROTHER - # LC41Y - YELLOW	LC41Y or equivalent	4		\$0.00	\$0.00			\$0.00
6		BROTHER 565 - PC401	PC401 or equivalent	8		\$0.00	\$0.00			\$0.00
7		BROTHER FAX - BLACK	LC41B or equivalent	8		\$0.00	\$0.00			\$0.00
8		BROTHER FAX - CYAN	LC41C or equivalent	6		\$0.00	\$0.00			\$0.00
9		BROTHER FAX - TN 560	TN-560 or equivalent	2		\$0.00	\$0.00			\$0.00
10		BROTHER FAX 1170, 1270 REFILL RIBBON	PC202RF or equivalent	100		\$0.00	\$0.00			\$0.00
11	124543	BROTHER FAX 1170, 1270, MFC1770, 1780, 1970MC BO	PC302RF or equivalent	48		\$0.00	\$0.00			\$0.00
12		BROTHER FAX 1250M- REFILL RIBBON	PC102RF or equivalent	9		\$0.00	\$0.00			\$0.00
13		BROTHER FAX 2750 DRUM KIT	DR200 or equivalent	3		\$0.00	\$0.00			\$0.00
14	124538	BROTHER FAX 2750, 2770, 3550, 4350, 7650	TN5000PF or equivalent	40		\$0.00	\$0.00			\$0.00
15	124532	BROTHER FAX 2800, 4800	TN250 or equivalent	85		\$0.00	\$0.00			\$0.00
16	124541	BROTHER FAX 2800, 4800 DRUM KIT	DR250 or equivalent	11		\$0.00	\$0.00			\$0.00
17		BROTHER FAX 2821 DR-350 IMAGING DRUM KIT	DR350 or equivalent	3		\$0.00	\$0.00			\$0.00
18		BROTHER FAX 750, 770, 775, 870	PC301 or equivalent	18		\$0.00	\$0.00			\$0.00
19		BROTHER FAX REFILL RIBBON 1170, 1270	PC202RF or equivalent	4		\$0.00	\$0.00			\$0.00
20		BROTHER FAX ROLLS 164'	FAX 275 or equivalent	6		\$0.00	\$0.00			\$0.00
21		BROTHER FAX TN350	TN350 or equivalent	3		\$0.00	\$0.00			\$0.00
22		BROTHER FAX TN460	TN460 or equivalent	1		\$0.00	\$0.00			\$0.00
23		BROTHER HL 1230 DRUM KIT	DR400 or equivalent	1		\$0.00	\$0.00			\$0.00
24		BROTHER HL 1230 TONER CARTRIDGE	TN430 or equivalent	4		\$0.00	\$0.00			\$0.00
25		BROTHER HL1870N CARTRIDGE	TN560 or equivalent	4		\$0.00	\$0.00			\$0.00
26	124545	BROTHER LASER: HL2040, HL2070N, MFC7220, FAX 2820	TN350 or equivalent	69		\$0.00	\$0.00			\$0.00
27	124534	BROTHER PC201 INK CARTRIDGE	PC201 or equivalent	244		\$0.00	\$0.00			\$0.00
28		BROTHER REPLACEMENT ROLL FAX 565	PC-401RF or equivalent	2		\$0.00	\$0.00			\$0.00
29		BROTHER TN540 LASER FOR HL-5140 PRINTER	TN540 or equivalent	1		\$0.00	\$0.00			\$0.00
30		CANON BCI-24 - BLACK	BCI-241 or equivalent	4		\$0.00	\$0.00			\$0.00

FIRM NAME: _____

SIGNATURE: _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP OF USED UNITS YES/NO	COST OF REBATE
31	124329	CANON BJC2000,2100,4000 BC-21E - FOUR COLOUR	BC-21E or equivalent	1		\$0.00	\$0.00			\$0.00
32		CANON BJC6000, BJC S450 - BLACK	BCI-3BK or equivalent	6		\$0.00	\$0.00			\$0.00
33	124488	CANON BJC6000, BJC S450 - CYAN	BCI-3EC or equivalent	7		\$0.00	\$0.00			\$0.00
34	124487	CANON BJC6000, BJC S450 - MAGENTA	BCI-3EM or equivalent	5		\$0.00	\$0.00			\$0.00
35	124486	CANON BJC6000, BJC S450 - YELLOW	BCI-3EY or equivalent	4		\$0.00	\$0.00			\$0.00
36		CANON CL-41 - COLOUR	(0617B002) or equivalent	8		\$0.00	\$0.00			\$0.00
38		CANON FAX FX-3, 3500/4000/6000	FX-3 or equivalent	7		\$0.00	\$0.00			\$0.00
39		CANON INKJET - BJC300, S400, S450, S500 - MAGENTA	BCI-3M or equivalent	5		\$0.00	\$0.00			\$0.00
40		CANON INKJET - BJC300, S400, S450, S500, S520 - CYAN	BCI-3C or equivalent	2		\$0.00	\$0.00			\$0.00
41	124401	CANON INKJET BC-20 - BLACK	BC-20 or equivalent	4		\$0.00	\$0.00			\$0.00
42		CANON INKJET BJC300, S400, S450, S500, S5 - YELLOW	BCI-3Y or equivalent	2		\$0.00	\$0.00			\$0.00
43		CANON IP4300 - BLACK	CLI-8BK or equivalent	8		\$0.00	\$0.00			\$0.00
44		CANON IP4300 - CYAN	CLI-8C or equivalent	6		\$0.00	\$0.00			\$0.00
45		CANON IP4300 - MAGENTA	CLI-8M or equivalent	6		\$0.00	\$0.00			\$0.00
46		CANON IP4300 - YELLOW	CLI-8Y or equivalent	6		\$0.00	\$0.00			\$0.00
47		CANON IP4300 PHOTO - MAGENTA	CLI-8PM or equivalent	2		\$0.00	\$0.00			\$0.00
48		CANON IP5000 - BLACK	BCI-6BK or equivalent	3		\$0.00	\$0.00			\$0.00
49		CANON IP5000 - CYAN	BCI-6C or equivalent	4		\$0.00	\$0.00			\$0.00
50		CANON IP5000 - MAGENTA	BCI-6M or equivalent	2		\$0.00	\$0.00			\$0.00
51		CANON IP5000 - YELLLOW	BCI-6Y or equivalent	2		\$0.00	\$0.00			\$0.00
52		CANON PG-40 - BLACK	PG-40 or equivalent	10		\$0.00	\$0.00			\$0.00
53		CANON PGI-5BK 0628B002 - BLACK	PBI-5BK or equivalent	2		\$0.00	\$0.00			\$0.00
54		CANON PHOTO CYAN INK TANK	CL-89C or equivalent	2		\$0.00	\$0.00			\$0.00
55		CANON S450 - BLACK	S450 or equivalent	1		\$0.00	\$0.00			\$0.00
56		EPSON - T007201 785EPX	T007201 or equivalent	4		\$0.00	\$0.00			\$0.00
57	122034	EPSON ACTION LASER 1000, 1500 - BLACK	S051011 or equivalent	4		\$0.00	\$0.00			\$0.00
58		EPSON PHOTO 820 - BLACK	T026201-S or equivalent	1		\$0.00	\$0.00			\$0.00
59		EPSON PHOTO 820 - COLOR	T027201-S or equivalent	1		\$0.00	\$0.00			\$0.00
60		EPSON STYLUS 400,600,700,800 - BLACK	S189108-S or equivalent	6		\$0.00	\$0.00			\$0.00

FIRM NAME: _____

SIGNATURE: _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
61		EPSON STYLUS 400,600,700,800 - COLOUR	S191089-S or equivalent	4		\$0.00	\$0.00			\$0.00
62	124395	EPSON STYLUS 800, 850, 850N - BLACK	S020108 or equivalent	2		\$0.00	\$0.00			\$0.00
63	124558	EPSON STYLUS C60, CX3100 - BLACK	T028201-S or equivalent	2		\$0.00	\$0.00			\$0.00
64		EPSON STYLUS RX620 - BLACK	T048120-S or equivalent	3		\$0.00	\$0.00			\$0.00
65		EPSON STYLUS RX620 - CYAN	T048220-S or equivalent	3		\$0.00	\$0.00			\$0.00
66		EPSON STYLUS RX620 - LIGHT CYAN	T048520-S or equivalent	3		\$0.00	\$0.00			\$0.00
67		EPSON STYLUS RX620 - LIGHT MAGENTA	T048620-S or equivalent	3		\$0.00	\$0.00			\$0.00
68		EPSON STYLUS RX620 - MAGENTA	T048320-S or equivalent	3		\$0.00	\$0.00			\$0.00
69		EPSON STYLUS RX620 - YELLOW	T048420-S or equivalent	3		\$0.00	\$0.00			\$0.00
70		EPSON STYLUS T048120-S - BLACK	T048120-S or equivalent	2		\$0.00	\$0.00			\$0.00
71		EPSON T048220 - CYAN	T048220 or equivalent	2		\$0.00	\$0.00			\$0.00
72		EPSON T048320 - MAGENTA	T048320 or equivalent	2		\$0.00	\$0.00			\$0.00
73		EPSON T048420 - YELLOW	T048420 or equivalent	2		\$0.00	\$0.00			\$0.00
74		EPSON T048520 - LIGHT CYAN	T048520 or equivalent	2		\$0.00	\$0.00			\$0.00
75		EPSON T048620 - LIGHT MAGENTA	T048620 or equivalent	2		\$0.00	\$0.00			\$0.00
76		HP DESKJET #D4260 - BLACK	CB335WC#140 or equivalent	109		\$0.00	\$0.00			\$0.00
77		HP DESKJET #D4260 - COLOR	CB337WC#140 or equivalent	99		\$0.00	\$0.00			\$0.00
78	124470	HP #78, 970, P1000, P1100	C6578AN or equivalent	78		\$0.00	\$0.00			\$0.00
79	122031	HP #95 COLOUR PS5740, 6540, 6840, 6840, 8150, 8450 - TRI-COLOUR	HP-95 COLOUR or equivalent	445		\$0.00	\$0.00			\$0.00
80		HP 14 - BLACK	C5011DN or equivalent	1		\$0.00	\$0.00			\$0.00
81		HP 14 - BLACK	C4920A or equivalent	2		\$0.00	\$0.00			\$0.00
82		HP 14 - CYAN	C4912A or equivalent	2		\$0.00	\$0.00			\$0.00
83		HP 14 - MAGENTA	C4922A or equivalent	2		\$0.00	\$0.00			\$0.00
84		HP 14 - YELLOW	C4923A or equivalent	2		\$0.00	\$0.00			\$0.00
85	124561	HP 2430 MICR TONER CARTRIDGE	Q6511A or equivalent	5		\$0.00	\$0.00			\$0.00
86		HP 2500 PRINT HEAD - BLACK	C4800A or equivalent	2		\$0.00	\$0.00			\$0.00
87		HP 2500 PRINT HEAD - MAGENTA	C4802A or equivalent	1		\$0.00	\$0.00			\$0.00
88		HP 2500 PRINT HEAD - YELLOW	C4803A or equivalent	1		\$0.00	\$0.00			\$0.00
89	124594	HP 2600N LASER (MC120) - BLACK	Q6000A or equivalent	15		\$0.00	\$0.00			\$0.00
90	124595	HP 2600N LASER (MC120) - CYAN	Q6001A or equivalent	12		\$0.00	\$0.00			\$0.00
91	124597	HP 2600N LASER (MC120) - MAGENTA	Q6003A or equivalent	12		\$0.00	\$0.00			\$0.00
92	124596	HP 2600N LASER (MC120) - YELLOW	Q6002A or equivalent	12		\$0.00	\$0.00			\$0.00

FIRM NAME: _____

SIGNATURE: _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
93		HP 4200 CARTRIDGE	Q1338A or equivalent	6		\$0.00	\$0.00			\$0.00
94	122046	HP 460, 5740, 6520 - BLACK	HP-95 or equivalent	630		\$0.00	\$0.00			\$0.00
95	124423	HP 5000	C4129X or equivalent	5		\$0.00	\$0.00			\$0.00
96	124286	HP 92 - BLACK	C9362WC#140 or equivalent	358		\$0.00	\$0.00			\$0.00
97	124285	HP 93 - TRI-COLOUR	C9361WC#140 or equivalent	339		\$0.00	\$0.00			\$0.00
98		HP BUSINESS INKJET 2600, 2800 - CYAN	C4836AN or equivalent	10		\$0.00	\$0.00			\$0.00
99		HP BUSINESS INKJET 2600, 2800 - PRINTHEAD - YELLOW	C4838AN or equivalent	16		\$0.00	\$0.00			\$0.00
100	124552	HP CLJ 2550 - CYAN	Q3961A or equivalent	5		\$0.00	\$0.00			\$0.00
101	124556	HP CLJ 2550 - MAGENTA	Q3963A or equivalent	5		\$0.00	\$0.00			\$0.00
102	124555	HP CLJ 2550 - YELLOW	Q3962A or equivalent	5		\$0.00	\$0.00			\$0.00
103		HP CLJ 2550 SERIES IMAGING DRUM - COLOUR	Q3964A or equivalent	1		\$0.00	\$0.00			\$0.00
104		HP COMPATIBLE BLACK #88 FOR K550 SERIES	C9385AN or equivalent	1		\$0.00	\$0.00			\$0.00
105		HP DESIGNJET 2000CP, 2500CP, 2800CP, 3000CP, 3500CP, 3800CP - CYAN	C1807A or equivalent	2		\$0.00	\$0.00			\$0.00
106		HP DESIGNJET 350C, 450C, 750C 755CM - YELLOW	51644Y or equivalent	1		\$0.00	\$0.00			\$0.00
107	124378	HP DESIGNJET 350C, 450C, 750C, 755CM - MAGENTA	51644M or equivalent	2		\$0.00	\$0.00			\$0.00
108	124496	HP DESIGNJET- 400, 450, 5150, 5500, 5550, 5650, 5650W, 5850, Photosmat 1	C6657AC or equivalent	84		\$0.00	\$0.00			\$0.00
109	124376	HP DESIGNJET 400, 700 - CYAN	51644C or equivalent	2		\$0.00	\$0.00			\$0.00
110		HP DESKJET 710C,720C,722C,880C,890C,895CXI,1120CXI - TRI-COLOUR	C1823DC or equivalent	11		\$0.00	\$0.00			\$0.00
111		HP DESKJET #20, 610C, 612C, 925XI - BLACK	C6614D or equivalent	6		\$0.00	\$0.00			\$0.00
112	124495	HP DESKJET #56 - BLACK	C6656AC or equivalent	102		\$0.00	\$0.00			\$0.00
113	124441	HP DESKJET 2000C, 2500C - BLACK	C4800A or equivalent	1		\$0.00	\$0.00			\$0.00
114	124442	HP DESKJET 2000C, 2500C - CYAN	C4801A or equivalent	1		\$0.00	\$0.00			\$0.00
115	124443	HP DESKJET 2000C, 2500C - MAGENTA	C4802A or equivalent	1		\$0.00	\$0.00			\$0.00
116	124444	HP DESKJET 2000C, 2500C - YELLOW	C4803A or equivalent	1		\$0.00	\$0.00			\$0.00
117		HP DESKJET- 3320, 3400, 3500 - TRI-COLOUR	C8728AC or equivalent	60		\$0.00	\$0.00			\$0.00

FIRM NAME: _____

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
118	124246	HP DESKJET 3320,3420,3425 - BLACK	C8727AC or equivalent	23		\$0.00	\$0.00			\$0.00
119	124334	HP DESKJET 350C, 600, 660C, 680C, 692C, 695C - TRI COLOUR	51649A or equivalent	1		\$0.00	\$0.00			\$0.00
120		HP DESKJET 3910, 3915, 3930, 3940, D1320, D1330 - BLACK	C9351AC#140 or equivalent	10		\$0.00	\$0.00			\$0.00
121		HP DESKJET 3910, 3915, 3930, 3940, D1320, D1330 - TRI-COLOUR	C9352AC#140 or equivalent	9		\$0.00	\$0.00			\$0.00
122		HP DESKJET 5540, 5442, 5443, 4160 - BLACK	C9364WC#140 or equivalent	36		\$0.00	\$0.00			\$0.00
123	124335	HP DESKJET 610C, 612C,640C,656C - BLACK	C6614DN or equivalent	5		\$0.00	\$0.00			\$0.00
124		HP DESKJET 700, 800, 900 - BLACK	OIF4001 or equivalent	1		\$0.00	\$0.00			\$0.00
125		HP DESKJET 700, 800, 900,1100,1600 - BLACK	51645AC or equivalent	37		\$0.00	\$0.00			\$0.00
126	124340	HP DESKJET 710C,820C,850C,855C,932C,1100C,1120C,895CX i 1600C,1600CM,1600CN - BLACK	51645AC or equivalent	11		\$0.00	\$0.00			\$0.00
127		HP DESKJET 712, 720, 722, 811C, 832, 890,T45 - TRI-COLOUR	C1823DC or equivalent	8		\$0.00	\$0.00			\$0.00
128	124451	HP DESKJET 810C 812C,815C,842C, 3820 - BLACK	C6615DN or equivalent	6		\$0.00	\$0.00			\$0.00
129		HP DESKJET 840C, 842C #17 - TRICOLOUR	C6625A or equivalent	11		\$0.00	\$0.00			\$0.00
130	124341	HP DESKJET 850C, 820, 1000 - TRI COLOUR	51641A or equivalent	4		\$0.00	\$0.00			\$0.00
131		HP DESKJET C1823D 700, 800 - TRI COLOUR	C1823DC or equivalent	1		\$0.00	\$0.00			\$0.00
132		HP DESKJET C6625A 840C, 842C -#17 - TRICOLOUR	C6625A or equivalent	16		\$0.00	\$0.00			\$0.00
133		HP DESKJET, 825C, 840C, 841, 842C, 845C, 920C, 940	C6615DC or equivalent	68		\$0.00	\$0.00			\$0.00
134	124305	HP DESKJET/DESKWRITER 310, 320, 340, 500	51626A or equivalent	13		\$0.00	\$0.00			#REF!
135	124334	HP DESKJET/DESKWRITER 51649AC, 600 & 60C, 80C	51649A or equivalent	26		\$0.00	#REF!			#REF!
136	124333	HP DESKJET/DESKWRITER 600, 60C, 80C, 90, 92C	51629A or equivalent	40		\$0.00	\$0.00			\$0.00
137	124583	HP DJ5740, 6540, 6840 TRI-COLOUR #97	C9363WC#140 or equivalent	44		\$0.00	\$0.00			\$0.00
138		HP DJ6540,#99	C9369WC#140 or equivalent	2		\$0.00	\$0.00			\$0.00
139		HP HP2500 PRINT HEAD - CYAN	C4801A or equivalent	1		\$0.00	\$0.00			\$0.00

FIRM NAME: _____

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
140		HP III CARTRIDGE	140195X or equivalent	1		\$0.00	\$0.00			\$0.00
141		HP INKJET 1000, 1100, 1200 - BLACK	C4814A or equivalent	2		\$0.00	\$0.00			\$0.00
142		HP INKJET 1000, 1100, 1200 - CYAN	C4815A or equivalent	4		\$0.00	\$0.00			\$0.00
143		HP INKJET 1000, 1100, 1200 - MAGENTA	C4816A or equivalent	1		\$0.00	\$0.00			\$0.00
144		HP INKJET 1000, 1100, 1200 - YELLOW	C4817A or equivalent	1		\$0.00	\$0.00			\$0.00
145	124588	HP INKJET 125, 135, 145, 155, 7110, 7130, 7140 - BLACK	C4920A or equivalent	1		\$0.00	\$0.00			\$0.00
146	124589	HP INKJET 125, 135, 145, 155, 7110, 7130, 7140 - CYAN	C4921A or equivalent	1		\$0.00	\$0.00			\$0.00
147	124590	HP INKJET 125, 135, 145, 155, 7110, 7130, 7140 - MAGENTA	C4922A or equivalent	2		\$0.00	\$0.00			\$0.00
148	124591	HP INKJET 125, 135, 145, 155, 7110, 7130, 7140 - YELLOW	C4923A or equivalent	1		\$0.00	\$0.00			\$0.00
149		HP INKJET 2000C, 2500C - CYAN	C4841A or equivalent	1		\$0.00	\$0.00			\$0.00
150	124429	HP INKJET 2000C, 2500C - MAGENTA	C4843A or equivalent	3		\$0.00	\$0.00			\$0.00
151		HP INKJET 2000C, 2500C & DJ500, 800 , #82 - CYAN	C4911A or equivalent	2		\$0.00	\$0.00			\$0.00
152		HP INKJET 2000C, 2500C & DJ500, 800, #82- YELLOW	C4913A or equivalent	2		\$0.00	\$0.00			\$0.00
153		HP INKJET 2000C, 2500C & DJ500, 800,. #82- MAGENTA	C4912A or equivalent	1		\$0.00	\$0.00			\$0.00
154	124427	HP INKJET 2000C, 2500C, DJ500, 800 - BLACK	C4844A or equivalent	39		\$0.00	\$0.00			\$0.00
155	124430	HP INKJET 2000C/2500C #10 - YELLOW	C4842A or equivalent	3		\$0.00	\$0.00			\$0.00
156		HP INKJET 2200/2250 # 11 - CYAN	C4836A or equivalent	3		\$0.00	\$0.00			\$0.00
157		HP INKJET 2200/2250 #11 - MAGENTA	C4812A or equivalent	2		\$0.00	\$0.00			\$0.00
158		HP INKJET 2200/2250 #11 - YELLOW	C4813A or equivalent	2		\$0.00	\$0.00			\$0.00
159	124505	HP INKJET 2200/2250,#11 - BLACK	C4810A or equivalent	9		\$0.00	\$0.00			\$0.00
160	124506	HP INKJET 2200/2250,#11 - CYAN	C4811A or equivalent	3		\$0.00	\$0.00			\$0.00
161		HP INKJET 2200/2250,#11 - MAGENTA	C4837A or equivalent	4		\$0.00	\$0.00			\$0.00
162		HP INKJET DESKJET TWIN PACK - TRICOLOUR	CC6650FC#140 or equivalent	1		\$0.00	\$0.00			\$0.00
163		HP INKJET PS5740, 6540, 6840, 8150, 8450 - BLACK	C8767WC#140 or equivalent	81		\$0.00	\$0.00			\$0.00
164	124424	HP LASER JET 1100, 3200 - BLACK	C4092A or equivalent	5		\$0.00	\$0.00			\$0.00
165	124247	HP LASER JET 1160 - BLACK	Q5949A or equivalent	93		\$0.00	\$0.00			\$0.00

FIRM NAME: _____

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
166	122045	HP LASER JET PLUS SERIES 2, 3, 2D & 3D APPLE LASERWRITER 2SC, 2NTX, 2NT & NTR & MAC 2201 BLACK HP LASER JET SERIES II	HP3344A or equivalent	18		\$0.00	\$0.00			\$0.00
167	124245	HP LASERJET 1010/1020	Q2612A or equivalent	104		\$0.00	\$0.00			\$0.00
168	124528	HP LASERJET 10A, 2300L-2300	Q2610A or equivalent	78		\$0.00	\$0.00			\$0.00
169		HP LASERJET 1300	Q2613X or equivalent	14		\$0.00	\$0.00			\$0.00
170	124524	HP LASERJET 1300 - BLACK	Q2613A or equivalent	139		\$0.00	\$0.00			\$0.00
171		HP LASERJET 1320 - BLACK	Q5949X or equivalent	13		\$0.00	\$0.00			\$0.00
172	124425	HP LASERJET 2100, 2200	C4096A or equivalent	284		\$0.00	\$0.00			\$0.00
173	124546	HP LASERJET 2400	Q6511X or equivalent	5		\$0.00	\$0.00			\$0.00
174	122072	HP LASERJET 2P, 3P & 2P PLUS AND CANON LBP4 - BLACK	HP II, HP III or equivalent	9		\$0.00	\$0.00			\$0.00
175		HP LASERJET 3600-3800 - BLACK	Q6470A or equivalent	1		\$0.00	\$0.00			\$0.00
176	124289	HP LASERJET 4, 4M, 5, 5M, 5N	92298A or equivalent	170		\$0.00	\$0.00			\$0.00
177		HP LASERJET 4, 4M, 5M, 5N	92298X or equivalent	13		\$0.00	\$0.00			\$0.00
178	124358	HP LASERJET 4000 SERIES - BLACK	C4127X or equivalent	342		\$0.00	\$0.00			\$0.00
179	124483	HP LASERJET 4000, 4050 - BLACK	C4127A or equivalent	119		\$0.00	\$0.00			\$0.00
180	124492	HP LASERJET 4100 BLACK	C8061A or equivalent	65		\$0.00	\$0.00			\$0.00
181	124525	HP LASERJET 4100, 4100N, 4100TN - BLACK	C8061X or equivalent	22		\$0.00	\$0.00			\$0.00
182		HP LASERJET 4250//4350DTN BLACK	Q5942X or equivalent	5		\$0.00	\$0.00			\$0.00
183	124432	HP LASERJET 4500, 4550 - CYAN	C4192A or equivalent	4		\$0.00	\$0.00			\$0.00
184	124433	HP LASERJET 4500, 4550 - MAGENTA	C4193A or equivalent	5		\$0.00	\$0.00			\$0.00
185		HP LASERJET 4500, 4550 - YELLOW	C4194A or equivalent	3		\$0.00	\$0.00			\$0.00
186	124435	HP LASERJET 4500, 4550 COLOUR PRINT DRUM KIT	C4195A or equivalent	9		\$0.00	\$0.00			\$0.00
187	124431	HP LASERJET 4500,4550 - BLACK	C4191A or equivalent	4		\$0.00	\$0.00			\$0.00
188	124509	HP LASERJET 4600, 4650 - BLACK	C9720A or equivalent	9		\$0.00	\$0.00			\$0.00
189	124510	HP LASERJET 4600, 4650 - CYAN	C9721A or equivalent	6		\$0.00	\$0.00			\$0.00
190	124511	HP LASERJET 4600, 4650 - MAGENTA	C9723A or equivalent	7		\$0.00	\$0.00			\$0.00
191	124512	HP LASERJET 4600, 4650 - YELLOW	C9722A or equivalent	6		\$0.00	\$0.00			\$0.00
192	124317	HP LASERJET 4L, 4ML, 4M, 4P	92274A or equivalent	51		\$0.00	\$0.00			\$0.00
193		HP LASERJET 4L,4P,4MP	92274A or equivalent	2		\$0.00	\$0.00			\$0.00
194		HP LASERJET 4SI & 3SI	140191X or equivalent	3		\$0.00	\$0.00			\$0.00
195	124346	HP LASERJET 5, 5M - BLACK	C3105A or equivalent	2		\$0.00	\$0.00			\$0.00
196	124347	HP LASERJET 5, 5M CYAN	C3102A or equivalent	6		\$0.00	\$0.00			\$0.00
197	124339	HP LASERJET 5L, 6L, 3100, 3150	C3906A or equivalent	66		\$0.00	\$0.00			\$0.00

FIRM NAME: _____

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
198	124336	HP LASERJET 5P, 5MP, 6P, 6MP	C3903A or equivalent	200		\$0.00	\$0.00			\$0.00
199		HP LASERJET 5SI, 5SIMX, 8000	C3909A or equivalent	3		\$0.00	\$0.00			\$0.00
200		HP LASERJET 8500, 8550	C4149A or equivalent	1		\$0.00	\$0.00			\$0.00
201		HP LASERJET 8500, 8550 - CYAN	C4150A or equivalent	1		\$0.00	\$0.00			\$0.00
202		HP LASERJET 8500, 8550 - MAGENTA	C4151A or equivalent	1		\$0.00	\$0.00			\$0.00
203		HP LASERJET 8500,8550 - YELLOW	C4152A or equivalent	1		\$0.00	\$0.00			\$0.00
204		HP LASERJET 8550 - BLACK	C4149A or equivalent	1		\$0.00	\$0.00			\$0.00
205		HP LASERJET 8550 - COLOUR	C4153A or equivalent	1		\$0.00	\$0.00			\$0.00
206		HP LASERJET 8550 - CYAN	C4150A or equivalent	1		\$0.00	\$0.00			\$0.00
207		HP LASERJET 8550 - MAGENTA	C4151A or equivalent	1		\$0.00	\$0.00			\$0.00
208		HP LASERJET 8550 - YELLOW	C4152A or equivalent	1		\$0.00	\$0.00			\$0.00
209		HP LASERJET P2015D - BLACK	Q7553A or equivalent	6		\$0.00	\$0.00			\$0.00
210		HP LASERJET Q3964A - COLOUR	Q3964A or equivalent	1		\$0.00	\$0.00			\$0.00
211		HP LASERJET Q6000A - BLACK	Q6000A or equivalent	1		\$0.00	\$0.00			\$0.00
212		HP LASERJET Q6002A - MAGENTA	Q6002A or equivalent	1		\$0.00	\$0.00			\$0.00
213		HP LASERJET, 1200, 1220, 3300 - BLACK	C7115X or equivalent	14		\$0.00	\$0.00			\$0.00
214	124424	HP LJ 1100, 3200	C4092A or equivalent	67		\$0.00	\$0.00			\$0.00
215	124550	HP LJ 2550 - BLACK	Q3960A or equivalent	5		\$0.00	\$0.00			\$0.00
216		HP LJ 8100	C4182X or equivalent	4		\$0.00	\$0.00			\$0.00
217		HP LJ P3005 BLACK	Q7551A or equivalent	10		\$0.00	\$0.00			\$0.00
218	124480	HP LJ1000/ 1200 BLACK	C7115A or equivalent	136		\$0.00	\$0.00			\$0.00
219	124503	HP OFFICEJET 350 BLACK	51626A or equivalent	11		\$0.00	\$0.00			\$0.00
220		HP P1505N	CB436A or equivalent	5		\$0.00	\$0.00			\$0.00
221		HP PHOTOMASTER - C3100	HP-92 - C9362WC#140 or equivalent	1		\$0.00	\$0.00			\$0.00
222		HP PHOTOMASTER 7850, HP DESKJET 5440, HP PSC 1510 MODEL 93	C9361WC#140 or equivalent	2		\$0.00	\$0.00			\$0.00
223		HP PHOTOMASTER 7850, HP DESKJET 5440,HP PSC 1510 - MODEL 92	C9362WC#140 or equivalent	2		\$0.00	\$0.00			\$0.00
224		HP PHOTOMASTER C3100	HP-93 - C9361WC #140 or equivalent	1		\$0.00	\$0.00			\$0.00
225		HP PHOTOSMART - 7660	C6658AC or equivalent	2		\$0.00	\$0.00			\$0.00
226		HP PHOTOSMART D7360 - BLACK	C8721WC or equivalent	4		\$0.00	\$0.00			\$0.00
227		HP PHOTOSMART D7361 - CYAN INK	C8771WC or equivalent	5		\$0.00	\$0.00			\$0.00
228		HP PHOTOSMART D7362 - LIGHT CYAN	C8774WC or equivalent	1		\$0.00	\$0.00			\$0.00
229		HP PHOTOSMART D7363 - MAGENTA	C8772WC or equivalent	1		\$0.00	\$0.00			\$0.00

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
230		HP PHOTOSMART D7364 - LIGHT MAGENTA	C8775WC or equivalent	1		\$0.00	\$0.00			\$0.00
231		HP PHOTOSMART D7365 YELLOW INK	C8773WC or equivalent	1		\$0.00	\$0.00			\$0.00
232		HP Q6001A CYAN 2600	Q6001A or equivalent	1		\$0.00	\$0.00			\$0.00
233		HP Q6003A LASERJET - YELLOW	Q6003A or equivalent	1		\$0.00	\$0.00			\$0.00
234	124308	HP THINKJET, HP QUIETJET, HP PAINTJET and HP DESKJET SERIES	51640A or equivalent	3		\$0.00	\$0.00			\$0.00
235		HP TRANSFER KIT 4500, 4550N	C4196A or equivalent	1		\$0.00	\$0.00			\$0.00
236		HP TRI COLOR 310,320,340,400	51625A or equivalent	1		\$0.00	\$0.00			\$0.00
237		HP14 - C5010DN - TRI COLOUR	C5010DN or equivalent	4		\$0.00	\$0.00			\$0.00
238		LEXMARK 450 PRINTER	E450A11A or equivalent	3		\$0.00	\$0.00			\$0.00
239		LEXMARK ALL IN ONE 2300 SERIES	18C0788 or equivalent	3		\$0.00	\$0.00			\$0.00
240		LEXMARK E210	10S0150 or equivalent	2		\$0.00	\$0.00			\$0.00
241		LEXMARK E450DN	E450H11A or equivalent	3		\$0.00	\$0.00			\$0.00
242	122055	LEXMARK E450N - BLACK	E450H11P or equivalent	4		\$0.00	\$0.00			\$0.00
243	124575	LEXMARK INKJET #80, 3200, 5000, 5700,	12A1970 or equivalent	2		\$0.00	\$0.00			\$0.00
244		LEXMARK LASER E210 E210D2	10S0150 or equivalent	2		\$0.00	\$0.00			\$0.00
245		LEXMARK LASER OPTRA S	1382925 or equivalent	1		\$0.00	\$0.00			\$0.00
246	12A8420	LEXMARK LASER T430, T430D, T430DN	12A8420 or equivalent	2		\$0.00	\$0.00			\$0.00
247	124005	LEXMARK MONO LASER T430 - BLACK	12A8425 or equivalent	56		\$0.00	\$0.00			\$0.00
248	12A7460	LEXMARK MULTI FUNCTION X634E	12A7460 or equivalent	31		\$0.00	\$0.00			\$0.00
249	124006	LEXMARK MULTI FUNCTION X634E - BLACK	12A462 or equivalent	22		\$0.00	\$0.00			\$0.00
250	12A7465	LEXMARK MULTI FUNCTION X634E HI YIELD	12A7465 or equivalent	4		\$0.00	\$0.00			\$0.00
251	124578	LEXMARK MULTIFUNCTION X634E T630, T632, T634 SERIES - BLACK	12A7462 or equivalent	2		\$0.00	\$0.00			\$0.00
252	124397	LEXMARK OPTRA S1250 MARATHON - BLACK	1382925 or equivalent	5		\$0.00	\$0.00			\$0.00
253		LEXMARK P3150 - BLACK	5M1057 or equivalent	1		\$0.00	\$0.00			\$0.00
254		LEXMARK P3150 - COLOUR	15M0985 or equivalent	1		\$0.00	\$0.00			\$0.00
255		LEXMARK T522	12A6835 or equivalent	2		\$0.00	\$0.00			\$0.00
256		LEXMARK Z12, Z22, Z32 - COLOUR	16G0065 or equivalent	1		\$0.00	\$0.00			\$0.00
257		LEXMARK Z13, Z23, Z25, Z33, Z35, X75 - BLACK	10N0119 or equivalent	5		\$0.00	\$0.00			\$0.00
258		LEXMARK Z25/35 - COLOUR	10N0376 or equivalent	5		\$0.00	\$0.00			\$0.00
259		LEXMARK Z25/Z35 - BLACK	10N0375 or equivalent	2		\$0.00	\$0.00			\$0.00
260		LEXMARK Z32 - BLACK	15M1057 or equivalent	5		\$0.00	\$0.00			\$0.00
261		LEXMARK Z32 - COLOUR	17G0060 or equivalent	1		\$0.00	\$0.00			\$0.00
262	1214577	LEXMARK Z53 - COLOUR	15M0985 or equivalent	2		\$0.00	\$0.00			\$0.00
263	12A1985	LEXMARK, Z11, 3200, 5000, 5700	12A1985 or equivalent	1		\$0.00	\$0.00			\$0.00

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
264	12A1975	LEXMARK, Z11, 3200, 5000, 5700, 7000 - BLACK	12A1975 or equivalent	32		\$0.00	\$0.00			\$0.00
265	124539	PANASONIC FAX KX-F1000	KX-FA133 or equivalent	4		\$0.00	\$0.00			\$0.00
266		PANASONIC FAX KX-FHD332	KX-FA57 or equivalent	3		\$0.00	\$0.00			\$0.00
267		PANASONIC FAX KX-FHD332	KX-FA93 or equivalent	3		\$0.00	\$0.00			\$0.00
268		PANASONIC FAX UF-550	UG3313 or equivalent	2		\$0.00	\$0.00			\$0.00
269		PANASONIC FAX KX-FL511	KX-FA83 or equivalent	2		\$0.00	\$0.00			\$0.00
270		SAMSUNG CLP-300 BLACK	CLP-K300A/XAA or equivalent	2		\$0.00	\$0.00			\$0.00
271	124564	SAMSUNG ML 2250 BLACK	ML2250D5 or equivalent	4		\$0.00	\$0.00			\$0.00
272		SAMSUNG ML1710	ML1710D3 or equivalent	7		\$0.00	\$0.00			\$0.00
273		SAMSUNG TONER 2010D3	ML-2010D3 or equivalent	2		\$0.00	\$0.00			\$0.00
274		XEROX PHASER 450 - BLACK	01D882 or equivalent	2		\$0.00	\$0.00			\$0.00
275	124004	XEROX PHASER 4500 - BLACK	113R00657 or equivalent	28		\$0.00	\$0.00			\$0.00
276		XEROX PHASER 4500 - EXTENDED MAINT. KIT.	108R00600 or equivalent	1		\$0.00	\$0.00			\$0.00
277		XEROX PHASER 6110MFP - BLACK	106R01274 or equivalent	4		\$0.00	\$0.00			\$0.00
278		XEROX PHASER 6110MFP - CYAN	106R01271 or equivalent	3		\$0.00	\$0.00			\$0.00
279		XEROX PHASER 6110MFP - MAGENTA	106R01272 or equivalent	3		\$0.00	\$0.00			\$0.00
280		XEROX PHASER 6110MFP - YELLOW	106R01273 or equivalent	3		\$0.00	\$0.00			\$0.00
281		XEROX PHASER 6110MFP WASTE TANK	108R00722 or equivalent	2		\$0.00	\$0.00			\$0.00
282		XEROX PHASER 7760 - CYAN	106R01660 or equivalent	1		\$0.00	\$0.00			\$0.00
283		XEROX PHASER 7760 - MAGENTA	106R01161 or equivalent	1		\$0.00	\$0.00			\$0.00
284		XEROX PHASER 7760 - YELLOW	106R01162 or equivalent	1		\$0.00	\$0.00			\$0.00
285	124498	XEROX PHASER 8200 - BLACK	016-2040-00 or equivalent	6		\$0.00	\$0.00			\$0.00

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
286	124499	XEROX PHASER 8200 5 STICKS/PKG - CYAN	016-2045-00 or equivalent	4		\$0.00	\$0.00			\$0.00
287	124500	XEROX PHASER 8200 5 STICKS/PKG - MAGENTA	016-2046-00 or equivalent	1		\$0.00	\$0.00			\$0.00
288	124522	XEROX PHASER 8200 EXTENDED MAINT. KIT	016-1932-00 or equivalent	2		\$0.00	\$0.00			\$0.00
289	124501	XEROX PHASER 8200 STANDARD MAINT. KIT	016-2047-00 or equivalent	4		\$0.00	\$0.00			\$0.00
290	124345	XEROX PHASER 8400 - 3 STICKS/PKG - BLACK	108R00604 or equivalent	3		\$0.00	\$0.00			\$0.00
291	124314	XEROX PHASER 8400 - 6 STICKS/PKG - BLACK	108R00608 or equivalent	29		\$0.00	\$0.00			\$0.00
292	124251	XEROX PHASER 8400 - CYAN	108R00605 or equivalent	43		\$0.00	\$0.00			\$0.00
293	122035	XEROX PHASER 8400 - EXTENDED MAINT. KIT	108R00603 or equivalent	13		\$0.00	\$0.00			\$0.00
294	124252	XEROX PHASER 8400 - MAGENTA	108R00606 or equivalent	42		\$0.00	\$0.00			\$0.00
295	124316	XEROX PHASER 8400 - YELLOW	108R00607 or equivalent	47		\$0.00	\$0.00			\$0.00
296	124003	XEROX PHASER 8500 - 1 STICK - BLACK	108R00690 or equivalent	20		\$0.00	\$0.00			\$0.00
297	124000	XEROX PHASER 8500 - 1 STICK - CYAN	108R00687 or equivalent	16		\$0.00	\$0.00			\$0.00
298	124002	XEROX PHASER 8500 - 1 STICK - YELLOW	108R00689 or equivalent	21		\$0.00	\$0.00			\$0.00
299	124001	XEROX PHASER 8500 - 1-STICK - MAGENTA	108R00688 or equivalent	21		\$0.00	\$0.00			\$0.00
300	124007	XEROX PHASER 8500 - 3 STICKS/PKG - BLACK	108R00668 or equivalent	28		\$0.00	\$0.00			\$0.00
301	124009	XEROX PHASER 8500 - 3 STICKS/PKG - MAGENTA	108R00670 or equivalent	68		\$0.00	\$0.00			\$0.00
302	124014	XEROX PHASER 8500 - 3 STICKS/PKG - YELLOW	108R00671 or equivalent	71		\$0.00	\$0.00			\$0.00
303	124016	XEROX PHASER 8500 - 6 STICKS/PKG - BLACK	108R00672 or equivalent	39		\$0.00	\$0.00			\$0.00

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP	COST OF
									OF USED	
									UNITS	
									YES/NO	
304	124547	XEROX PHASER 8500 - MAINT. KIT	108R00675 or equivalent	36		\$0.00	\$0.00			\$0.00
305		XEROX PHASER 8560/N AND 8560/DN 3 STICKS/PKG - CYAN	108R00723 or equivalent	5		\$0.00	\$0.00			\$0.00
306		XEROX PHASER 8560/N AND 8560/DN 3 STICKS/PKG - CYAN	108R00724 or equivalent	5		\$0.00	\$0.00			\$0.00
307		XEROX PHASER 8560/N AND 8560/DN 3 STICKS/PKG - YELLOW	108R00725 or equivalent	5		\$0.00	\$0.00			\$0.00
308		XEROX PHASER 8560/N AND 8560/DN 6 STICKS/PKG - BLACK	108R00727 or equivalent	5		\$0.00	\$0.00			\$0.00
309	124008	XERXOX PHASER 8500 - 3 STICKS/PKG - CYAN	108R00669 or equivalent	67		\$0.00	\$0.00			\$0.00
310		BROTHER FAX 1150, 1250, 1270 DROP IN UNIT REMANUFACTURED	OIF2103 or equivalent	33		\$0.00	\$0.00			\$0.00
311		HP CLJ 2550 - MAGENTA REMANUFACTURED	OI178 or equivalent	1		\$0.00	\$0.00			\$0.00
312		HP DESKJET #20, 610C, 612C, 925XI - BLACK REMANUFACTURED	OIC6036 or equivalent	2		\$0.00	\$0.00			\$0.00
313		HP DESKJET 1220C, 710C, 712C, 720C REMANUFACTURED	OIC6032 or equivalent	2		\$0.00	\$0.00			\$0.00
314		HP DESKJET OIC6030 840C, 842C #17 TRICOLOUR REMANUFACTURED	OIC6030 or equivalent	2		\$0.00	\$0.00			\$0.00
315		HP LASERJET 4SI & 3SI REMANUFACTURED	OI134 or equivalent	2		\$0.00	\$0.00			\$0.00
316		HP LASERJET 10A, 2300L-2300 REMANUFACTURED	OI167 or equivalent	23		\$0.00	\$0.00			\$0.00
317		HP LASERJET 1300 REMANUFACTURED	OI171 or equivalent	25		\$0.00	\$0.00			\$0.00
318		HP LASERJET 1320 - BLACK REMANUFACTURED	OI183 or equivalent	2		\$0.00	\$0.00			\$0.00
319		HP LASERJET 1320 - BLACK REMANUFACTURED	OI181 or equivalent	16		\$0.00	\$0.00			\$0.00
320		HP LASERJET 2,3, 2D, 3D REMANUFACTURED	OI130 or equivalent	10		\$0.00	\$0.00			\$0.00
321		HP LASERJET 2100, 2200 REMANUFACTURED	OI153 or equivalent	33		\$0.00	\$0.00			\$0.00
322		HP LASERJET 4, 4M, 5, 5M, 5N REMANUFACTURED	OI136 or equivalent	11		\$0.00	\$0.00			\$0.00
323		HP LASERJET 4000 SERIES REMANUFACTURED	OI155 or equivalent	15		\$0.00	\$0.00			\$0.00

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**THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B**

ITEM NO.	TVDSB Cat. No.	MAKE & MODEL OF PRINTER	MODEL NO. OF CARTRIDGE	QTY.	STATE MAKE & MODEL	UNIT PRICE	TOTAL PRICE	COMMENT	PICK-UP OF USED UNITS YES/NO	COST OF REBATE
324		HP LASERJET 4100, 4100N, 4100TN REMANUFACTURED	OI157 or equivalent	15		\$0.00	\$0.00			\$0.00
325		HP LASERJET 4600, 4650 - CYAN REMANUFACTURED	OIL3003 or equivalent	1		\$0.00	\$0.00			\$0.00
326		HP LASERJET 4600, 4650 - MAGENTA REMANUFACTURED	OIL3004 or equivalent	1		\$0.00	\$0.00			\$0.00
327		HP LASERJET 4600, 4650 - YELLOW REMANUFACTURED	OIL3005 or equivalent	1		\$0.00	\$0.00			\$0.00
328		HP LASERJET 4600, 4650 - BLACK REMANUFACTURED	OIL3006 or equivalent	1		\$0.00	\$0.00			\$0.00
329		HP LASERJET 4L, 4ML, 4M, 4P (92274A) REMANUFACTURED	OI138 or equivalent	3		\$0.00	\$0.00			\$0.00
330		HP LASERJET 5P, 5MP, 6P, 6MP REMANUFACTURED	OI144 or equivalent	12		\$0.00	\$0.00			\$0.00
331		HP LASERJET 5L, 6L, 3100, 3150 REMANUFACTURED	OI142 or equivalent	1		\$0.00	\$0.00			\$0.00
332		HP LASERJET 5SI, 5SIMX, 8000, REMANUFACTURED	OI146 or equivalent	1		\$0.00	\$0.00			\$0.00
333		HP LASERJET IIP & IIIP 92275A REMANUFACTURED	OI132 or equivalent	4		\$0.00	\$0.00			\$0.00
334		HP LASERJET, 1200, 1220, 3300 - BLACK REMANUFACTURED	OI152 or equivalent	21		\$0.00	\$0.00			\$0.00
335		HP LASERJET 1300 - BLACK REMANUFACTURED	OI169 or equivalent	3		\$0.00	\$0.00			\$0.00
336		HP LJ 1100, 3200 REMANUFACTURED	OI148 or equivalent	3		\$0.00	\$0.00			\$0.00
337		HP LJ1000/1200 - BLACK REMANUFACTURED	OI150 or equivalent	5		\$0.00	\$0.00			\$0.00
338		LEXMARK E232, E234, E33X SERIES REMANUFACTURED	OI372 or equivalent	3		\$0.00	\$0.00			\$0.00
339		LEXMARK MONO LASER - BLACK T430 REMANUFACTURED	1364 or equivalent	19		\$0.00	\$0.00			\$0.00
340		XEROX PHASER 4500 - EXTENDED MAINT. KIT REMANUFACTURED	OID882 or equivalent	4		\$0.00	\$0.00			\$0.00
341		XEROX PHASER 8500 - BLACK REMANUFACTURED	OID868 or equivalent	1		\$0.00	\$0.00			\$0.00
342		XEROX PHASER 8500 - YELLOW REMANUFACTURED	OID866 or equivalent	2		\$0.00	\$0.00			\$0.00

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THAMES VALLEY DISTRICT SCHOOL BOARD
 PRINTER AND FAX CARTRIDGES
 SPECIFICATIONS LIST - APPENDICES - WORKSHEET B

<i>ITEM NO.</i>	<i>TVDSB Cat. No.</i>	<i>MAKE & MODEL OF PRINTER</i>	<i>MODEL NO. OF CARTRIDGE</i>	<i>QTY.</i>	<i>STATE MAKE & MODEL</i>	<i>UNIT PRICE</i>	<i>TOTAL PRICE</i>	<i>COMMENT</i>	<i>PICK-UP OF USED UNITS YES/NO</i>	<i>COST OF REBATE</i>
343		XEROX PHASER 8500 - CYAN REMANUFACTURED	OID864 or equivalent	1		\$0.00	\$0.00			\$0.00

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