



SNOWPLOWING TENDER - #10

Issue Date: July 14, 2011

Issued by: The Thames Valley District School Board

T#350

Angela McManus, Buyer

RETURN DATE and Time: 12:00:00 noon, Thursday, August 4, 2011

TERMS AND CONDITIONS		WILL COMPLY/WILL NOT COMPLY	COMMENT
1.0	INTRODUCTION		
1.0.1	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 178 schools with an estimated enrolment of 72,000 students.		
1.1	PURPOSE		
1.1.1	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for Snowplowing ,subject to the conditions herein.		
2.0	BID DEFINITIONS AND INFORMATION		
2.1	DEFINITIONS		
2.1.1	The following words are used throughout this bid document and bidders should note these conditions when completing their bid submission.		
2.1.1.1	The word "MUST" shall mean bidders "must" include the required information in bid submission. Failure to include the required information will deem submission noncompliant.		
2.1.1.2	The word "SHOULD" shall mean bidders "should" include the required information in bid submission.		
2.1.1.3	The word "NONCOMPLIANT" shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word "SUBCONTRACTOR" shall mean a person, firm or company hired by the bidder(s) or the successful bidder(s) to perform any portion or all of this bid.		
2.1.1.5	The word "QUALIFIED" shall mean a bidder who is compliant and has included the required information in their bid submission.		
2.1.1.6	BID IRREGULARITY: A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.		
2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the bidder would not gain an unfair advantage over competitors. The TVDSB may permit the bidder to correct a minor irregularity.		
2.2	STRUCTURE OF THIS BID		
2.2.1	Bidders must use the electronic bidding file (setup.exe) which is available on the internet at:		
2.2.1.1	www.tvdsb.ca		
2.2.1.2	"Board"		
2.2.1.3	"Purchasing"		
2.2.1.4	"Bids"		
2.2.1.5	Scroll to the end of the document, click		
2.2.1.6	"Proceed to inquiry/download page".		
2.2.1.7	Proceed to the bid, click		
2.2.1.8	"New" Icon		
2.2.1.9	The setup.exe file contains the file Appendices010.xls that contains the following Worksheets:		
2.2.1.10	Worksheet A - Terms & Conditions - in Excel format - electronic response required		
2.2.1.11	Worksheet B - Requirements and Specifications in Excel format - electronic response required		
2.2.1.12	Worksheet C: Equipment - in Excel format - electronic response is required		

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2.2.1.13	Worksheet D: Pricing - in Excel format - electronic response is required		
2.2.1.14	It is the TVDSB's preference that bidder(s) download the tender online. If you are unable to download online, please contact Angela McManus, (519) 452-2000, Ext. 20018 for a hard copy to be sent to you.		
2.3	RETURN LOCATION		
2.3.1	Sealed bid submissions must be returned to:		
2.3.2	"Tenders Clerk"		
2.3.3	Tenders Clerk's box, Basement, Education Centre		
2.3.4	Thames Valley District School Board		
2.3.5	1250 Dundas Street		
2.3.6	London, Ontario		
2.3.7	N5W 5P2		
2.3.8	The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.10 - Labeling of Envelope and diskette, memory stick or CD).		
2.3.9	The bid submission must be returned to the "Tenders Clerk" for your bid submission to be accepted.		
2.3.10	Delivery to the "Tenders Clerk" is the responsibility of the bidder.		
2.3.11	Submissions received by electronic transmission (i.e. fax or email) will not be accepted.		
2.3.12	Late bids will be returned to the bidder, unopened, if a return address is included on the submission envelope.		
2.4	IMPORTANT DATES		
2.4.1	ISSUE DATE: Thursday, July 14, 2011		
2.4.3	QUESTIONS: Monday, July 25, 2011		
2.4.4	ANSWERS TO QUESTIONS: Friday, July 29, 2011		
2.4.5	MANDATORY SUCCESSFUL BIDDER MEETING (IF BIDDERS DO NOT ATTEND, THEY WILL BE DISQUALIFIED): Wednesday, October 19 at 3:00 p.m.		
2.4.6	MANDATORY SITE VIST MEETING: By Friday, November 4, 2011		
2.4.7	RETURN DATE and TIME: prior to 12:00:00 noon local time : Thursday, August 4, 2011		
2.5	QUESTIONS		
2.5.1	All questions pertaining to this bid document are to be addressed to: Angela McManus, Buyer, by Fax (519) 452-2399 or email angela.mcmanus@tvdsb.on.ca no later than Monday, July 25, 2011. After this date no further inquiries, concerns or questions may be submitted. The TVDSB reserves the right to distribute a notice of content of any inquiry and the TVDSB's response to all other registered bidders. All questions pertaining to this bid document must be submitted in writing.		
2.5.2	Questions concerning the terms and conditions of the bid document, whether made orally or in writing, to any individual other than indicated above, may at the sole discretion of the TVDSB, render your submission noncompliant. Direct questions in written form only to: Angela McManus. The TVDSB will only be bound by written answers to questions .		
2.5.3	Should any questions raised by a bidder necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site.		
2.5.4	All Addenda will be issued at least seven (7) days prior to the closing date. If an addendum is issued within seven (7) days of the closing date, the date will be extended accordingly.		
2.6	SITE VISIT		
2.6.1	A mandatory site visit is required. Bidders must attend the site visit by Friday, November 4, 2011 at location.		
3.0	CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT		
3.1	CONTRACT TERM		
3.1.1	The term of this agreement shall be for one year, commencing on September 1, 2011 and unless otherwise provided herein, terminating on August 31, 2012.		

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	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of three (3) years in one (1) year increments and will advise the bidder in writing of their intentions.		
3.1.3	Bidders must state if your company would agree to extending this contract with the same terms and conditions for a second year ending August 31, 2013.		
3.1.4	Bidders must state if your company would agree to extending this contract with the same terms and conditions for a third year ending August 31, 2014.		
3.1.5	Bidders must state if your company would agree to extending this contract with the same terms and conditions for a fourth year ending August 31, 2015.		
3.1.5	Bidders must state if your company would agree to extending this contract with the same terms and conditions for a fifth year ending August 31, 2016.		
3.2	PRICING		
3.2.1	Bidders must print and sign Worksheets.		
3.2.2	All charges must be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.		
3.2.3	Prices must include delivery, F.O.B. destination. NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.		
3.2.4	Prices must remain in effect for the initial one (1) year term of the contract, commencing on September 1, 2011 and ending August 31, 2012.		
3.2.5	It is the intention of the TVDSB to rationalize its supplier base. This contract may be awarded on a per item basis or on the best cost of various groupings. The groupings will be determined by the TVDSB. Each bidder agrees to the award on this basis.		
3.3	TAXES		
3.3.1	HST: Where applicable, Harmonized Sales Tax must be shown separately as extras on all invoices in accordance with Canadian and Provincial Government regulations.		
3.4	INVOICING/PAYMENT TERMS		
3.4.1	All invoices must be sent to the appropriate ZONE OFFICE. Addresses will be given out at the mandatory meeting for successful bidders on October 19th, 2011, 3:00 p.m. at 951 Leathorne Street, London.		
3.4.2	All invoices must be separated by site and must bear the school's name.		
3.4.3	All invoices must show the sand/salt application (if applicable) on a separate line item from snowplowing or snow removal.		
3.4.4	Invoicing is to be once per month using this contract number #10 as the purchase order number.		
3.4.5	Applicable taxes must be shown as separate line items on all invoices.		
3.4.6	Bidders should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.4.7	Bidders should state percentage discount for early payment and net payment terms.		
4.0	SPECIFICATIONS/REQUIREMENTS		
4.1	QUALITY		
4.1.1	The successful bidder(s) must carry out all work to the satisfaction of the TVDSB. All trade work is to be performed by appropriately certified staff.		
4.2	REQUIREMENTS		
4.2.1	For each requirement as described in Worksheet B, C, and D, bidders must place a response in the appropriate column.		
4.3	ENVIRONMENT		
4.3.1	Bidder(s) should include a detailed description of any environmental initiative and how your program would be implemented and benefit TVDSB.		
5.0	TERMS AND CONDITIONS		
5.1	GENERAL TERMS AND CONDITIONS		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		

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	<i>TERMS AND CONDITIONS</i>	<i>WILL COMPLY/WILL NOT COMPLY</i>	<i>COMMENT</i>
5.1.2	A bidder who has already submitted a bid may submit an addendum in writing and signed by the bidder at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supersede and invalidate all previous submissions by that bidder as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		
5.1.3	A bidder may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The bidder should have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable bidder.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful bidder(s) within 30 days of the award if in the opinion of the TVDSB the successful bidder(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the bidder		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any bidder for any expense, cost, loss or damage incurred or suffered by the bidder as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the bidder.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the bidder and incorporated into the bidder's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful bidder's response to this bid will form the contract between TVDSB and the successful bidder(s). Any conflict in the wording of the bidder's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the bidder's invoice and/or sales agreement.		
5.1.12	The successful bidder(s) must not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful bidder(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for bidders. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve bidders from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		

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5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a bidder to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All bidders agree to provide all such additional information as, and when requested, at their own expense, provided no bidder in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations must be adhered to by the successful bidder(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful bidder(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful bidder(s) will reimburse the TVDSB for any damages through negligence or wilful acts of any of the successful bidder(s)' employees or contracted staff.		
5.1.17	The successful bidder(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful bidder's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		
5.1.19	The successful bidder(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the bidder's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		
5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
5.2	CANCELLATION OF CONTRACT / LOSS OF SERVICE		
5.2.1	The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful bidder(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful bidder(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful bidder(s) for damages that result from the breach of the terms and conditions of the contract, by the successful bidder(s).		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful bidder(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful bidder(s) or its insurer.		
5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful bidder(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful bidder(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful bidder(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful bidder(s) becomes insolvent, and/or the successful bidder(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful bidder(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		

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	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.3	FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT		
5.3.1	Bidders agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the bidder, intellectual property right of the bidder, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		
5.3.2	A bidder specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the bidder assigns all rights, titles and interests that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All bidders agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		
5.4	HUMAN RIGHTS AND CHILD LABOUR LAWS		
5.4.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Bidders wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		
5.4.2	Bidders should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.4.3	For bidders information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.4.3.1	http://www.ilo.org		
5.5	HEALTH, SAFETY REGULATIONS		
5.5.1	All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) must be completely assembled and must bear a label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful bidder(s) for the cost of certification/replacement.		
5.5.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB must ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.5.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/products are not acceptable. If applicable, the successful bidder(s) must supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		
5.5.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHMIS in accordance with Occupational Health and Safety Act Regulations. They must adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.5.5	The TVDSB reserves the right to request a copy of a bidder's Health & Safety Policy, Procedures and Guidelines.		

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5.6	WORKPLACE SAFETY AND INSURANCE BOARD		
5.6.1	The successful bidder(s) must ensure that all workers are covered by the Workplace Safety & Insurance Board for the duration of this contract.		
5.6.2	The successful bidder(s) must furnish a Certificate of Clearance from the Workplace Safety and Insurance Board as evidence that all returns have been made and all necessary assessments have been paid as required, or levied, by the Workplace Safety and Insurance Board. This certification is to be furnished prior to the commencement of this contract. The good standing must be maintained throughout the contract. It is the responsibility of the Contractor to ensure that the Workplace Safety & Insurance Board Certificate is updated every sixty (60) days. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.6.3	All workplace injuries or accidents on TVDSB property must be reported by the successful bidder(s) to the TVDSB's representative within 24 hours.		
5.7	COMMERCIAL LIABILITY INSURANCE		
5.7.1	The successful bidder(s) must be covered by Commercial General Liability Insurance throughout the term of the contract. Each bidder must state if it has Commercial General Liability Insurance Coverage.		
5.7.2	Each bidder should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$5 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$5 million per occurrence of Commercial Liability Insurance coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$5 million per occurrence from the commencement of the contract should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.7.2.1	This liability policy shall contain the following coverage:		
5.7.2.2	Personal Injury & Property Damage		
5.7.2.3	Non-Owned Automobile Liability		
5.7.2.4	Owners and Contractors Protective Coverage		
5.7.2.5	Contractual Liability		
5.7.2.6	Broad Form Property Damage		
5.7.2.7	Products & Completed Operation Insurance		
5.7.2.8	Contingent Employees Liability		
5.7.2.9	Cross Liability Clause and Severability of Interest Clause		
5.7.3	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract.		
5.7.4	The successful bidder(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or wilful acts on the part of the successful bidder(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
5.8	MOTOR VEHICLE LIABILITY INSURANCE		

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5.8.1	Bidders must state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		
5.8.2	In the event of an affirmative answer to 5.8.1, the successful bidders must be covered by Automobile Liability Insurance through the term of the Contract. If the bidder's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the bidder. Each bidder must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.8.3 to subsection 5.8.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		
5.8.3	Bidders should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1 million on all personally owned vehicles) per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain that good standing throughout the term of the contract.		
5.8.3.1	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		
5.8.3.2	Third Party Liability Coverage in the form of OAP-1		
5.8.4	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
5.8.5	The successful bidder(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful bidder(s) or any of its representatives or employees by way of the ownership or operation of an automobile.		
6.0	BIDDER PROFILE		
6.1	REFERENCES		
6.1.1	New bidders must provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference must contain the following information:		
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		
6.1.1.3	Reference 1 - Contact Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - e-mail address:		
6.1.1.7	Reference 2 - Company Name:		
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contact Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - e-mail address:		

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TERMS AND CONDITIONS		WILL COMPLY/WILL NOT COMPLY	COMMENT
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contact Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - e-mail address:		
6.2	ADMINISTRATION & ORGANIZATION		
6.2.1	The TVDSB reserves the right at any time after the closing date, to request from any bidder evidence of its financial standing and stability, including that of each of its officers, directors and principals. All bidders agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request.		
6.2.2	Bidders are required to list any and all pending or ongoing legal claims or disputes where the bidder could individually or in combination with other claims, suffer a potential economic loss greater than \$100,000.00.		
6.2.3	Bidders should state location of their distribution centre.		
6.2.4	Bidders should state if their employees service sites wearing uniforms.		
6.2.5	Bidders should state if their employees carry photo identification.		
6.2.6	Bidders should state if the staff involved in the execution of this contract are employees or sub-contractors.		
7.0	BID SUBMISSION		
7.1	BIDDER'S RESPONSE GUIDE		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, bidders should use the same numbering format, as on this bid document.		
7.1.2	The bid submission must include:		
7.1.2.1	Printed and signed copies of all Appendices		
7.1.3	One Diskette, memory stick or CD with file names:		
7.1.3.1	Worksheet A: Terms and Conditions Response in Excel format - Electronic response required		
7.1.3.2	Worksheet B: Specifications and Requirements in Excel format - Electronic response required		
7.1.3.3	Worksheet C: Equipment in Excel Format - Electronic response required		
7.1.3.4	Worksheet D: Pricing in Excel format - Electronic response required		
7.1.4	It is the bidders responsibility to ensure that the necessary "files" are on the diskette, memory stick or CD.		
7.1.5	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.6	All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.10 - Labeling Instructions).		
7.1.7	Bidders' submissions should include page numbers for ease of reference by committee members.		
7.1.8	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
8.0	AWARD		
8.1	EVALUATION PROCESS		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria:		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		

FIRM NAME : _____

SIGNATURE : _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 TENDER #10 -SNOWPLOWING
 WORKSHEET A - TERMS AND CONDITIONS

	<i>TERMS AND CONDITIONS</i>	<i>WILL COMPLY/WILL NOT COMPLY</i>	<i>COMMENT</i>
8.1.4	Compliant bidders may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified bidders as to the time and place. The presentation shall be at the expense of the bidder.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
8.2	AWARD AND NOTIFICATION OF CONTRACT		
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	www.tvdsb.ca		
8.2.1.2	"Board"		
8.2.1.3	"Purchasing"		
8.2.1.4	"Bids"		
8.2.1.5	Scroll to the end of the document, click		
8.2.1.6	"Proceed to inquiry/download page".		
8.2.1.7	Proceed to the Bid, click		
8.2.1.8	"Results - Check Mark"		
8.2.1.9	View documents in PDF format.		
8.2.2	All bid files are available for downloading at no charge from the TVDSB web site.		

FIRM NAME : _____

SIGNATURE : _____

TERMS AND CONDITIONS		WILL COMPLY/WILL NOT COMPLY	COMMENT
9.0	ELECTRONIC BIDDING INSTRUCTIONS		
9.1	DOWNLOADING BID DOCUMENTS		
9.1.1	All documents are available from the TVDSB Web Site at www.tvdsb.ca		
9.1.2	Click "Board"		
9.1.3	Click "Purchasing"		
9.1.4	Click "Bids"		
9.1.5	Read "Electronic Bidding Instructions, Bid Download and Bid Results" or "Bids"		
9.1.6	Click "Proceed to Inquiry/Download page"		
9.1.7	Click on the "Name of the Bid" to view documents in PDF format.		
9.1.8	Click on the "NEW" logo to download the executable files for preparing and submitting your bid.		
9.1.9	All bid files are available for downloading at no charge from the TVDSB web site.		
9.2	PRINTING COPIES OF BID DOCUMENTS		
9.2.1	To print a working copy of any bid document - Click on the "name of the Bid" to print documents in PDF format.		
9.3	COMPUTER SYSTEM REQUIREMENTS		
9.3.1	To use the electronic system, bidders must have the following equipment:		
9.3.1.1	Microsoft Windows, version 95 or greater		
9.3.1.2	2.5 MB available hard drive space		
9.3.1.3	3 ½ 1.44 MB diskette drive or CD Burner.		
9.4	INSTALLATION OF BID PROGRAM ONTO YOUR COMPUTER:		
9.4.1	The TVDSB has made every effort to ensure the files are free of any virus and are functional. However, in safe computing practice, you are responsible for checking the files on your own virus checker to ensure it is free of any virus.		
9.4.2	Download the executables from our Web Site as shown above. Double click on the "NEW" logo for the executable file. Follow the instructions.		
9.4.3	The bid files are installed into a default directory called C:\LBTENDER. When the installation process is complete, a box will appear with a "Remove Thames Valley District School Board Tender icon"; please close this box. When the setup is complete, click close.		
9.4.4	To begin the Bid Program:		
9.4.4.1	Go to Windows Explorer		
9.4.4.2	Click on C:\ drive		
9.4.4.3	Open the folder "lbtender"		
9.4.4.4	The following files will be installed in the C:\lbtender directory:		
9.4.4.5	Appendices010.xls		
9.4.5	To start the process open the Excel files and complete as instructed.		
9.9	THE RETURN DISKETTE, MEMORY STICK OR CD:		
9.9.1	After all bids have been entered:		
9.9.1.1	Copy the all Appendices to either a 3.5" Diskette, memory stick or CD using your company's standard CD Writing program.		
9.9.1.2	Check to ensure that the "files" are on the diskette, memory stick or CD. Without these files we will not be able to download your bid.		
9.9.1.3	Be sure to label your diskette or CD with company name and signature.		
9.10	LABELING OF ENVELOPE AND DISK		
9.10.1	ADDRESS BID ENVELOPE AS SHOWN BELOW:		
9.10.2	From - Company Name & Address		
9.10.3	To:OFFICE OF THE TENDERS CLERK		
9.10.4	Thames Valley District School Board		
9.10.5	EDUCATION CENTRE,		
9.10.6	1250 Dundas Street,		

FIRM NAME : _____

SIGNATURE : _____

THAMES VALLEY DISTRICT SCHOOL BOARD
TENDER #10 -SNOWPLOWING
WORKSHEET A - TERMS AND CONDITIONS

	<i>TERMS AND CONDITIONS</i>	<i>WILL COMPLY/WILL NOT COMPLY</i>	<i>COMMENT</i>
9.10.7	LONDON, Ontario		
9.10.8	N5W 5P2		
9.10.9	Snowplowing		
9.10.10	#10 - 2012BM		
9.10.11	Return Date: Thursday, August 4, 2011 12:00:00 noon local time		
9.11	PLEASE AFFIX LABEL ON DISK AS SHOWN BELOW:		
9.11.1	THAMES VALLEY DISTRICT SCHOOL BOARD		
9.11.2	Snowplowing		
9.11.3	#10-2012BM		
9.11.4	Return Date: Thursday, August 4, 2011 12:00:00 noon local time		
9.11.5	Signature:		
9.11.6	Firm Name:		
10.0	SIGNATURE PAGE		
10.1	This section must be completed, signed, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.		
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, bidders must state the jurisdiction in which the corporation was originally incorporated in:		
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-MAIL ADDRESS:		
10.9.3	ADDRESS:		
10.9.4	INTERNET ADDRESS:		
10.9.5	TELEPHONE NO.:		
10.9.6	FAX NO.:		
10.10	If subcontracting , bidders must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the bidder enters into a contract(s) with to carry out any portion of this contract:		
10.10.1	Firm Name:		
10.10.2	Firm Address:		
10.10.3	Telephone Number:		
10.10.4	Fax Number:		
10.10.5	E-MAIL ADDRESS:		

FIRM NAME : _____

SIGNATURE : _____

THAMES VALLEY DISTRICT SCHOOL BOARD
TENDER #10 -SNOWPLOWING
WORKSHEET B -
REQUIREMENTS AND SPECIFICATIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B1	FUNCTIONAL REQUIREMENTS		
B1.1	The successful bidders shall plow snow from driveways, parking lots, and designated emergency routes, without a verbal go ahead, when the snowfall accumulates to two inches (2") or more throughout the property. The expectation is that lots are cleared for 6:30 am in preparation for property use. The TVDSB reserves the right to initiate service from a different contractor, at the successful bidder's expense, should the successful bidder fail to meet this obligation. Lots will be plowed during Christmas and March Break only by the request of the Facility Services Management Representative.		
B1.2	The contractor will plow snow from sidewalks and other paved areas as requested only. Lots will be plowed during the Christmas and March Break by the request of the Facility Services representative.		
B1.3	Bidder(s) should indicate time to respond to service related calls.		
B1.4	A mandatory meeting of the successful bidders will be held on Wednesday, October 19, 2011 at 3:00 p.m. The meeting will be held at the TVDSB Facility Services Office at 951 Leathorne Street, London, Ontario.		
B1.5	Following the meeting with Facility Services, the successful contractor(s) shall visit the Charge Custodian and tour each site awarded by Friday, November 4, 2011 , each year, to introduce themselves and to become aware of local needs and site conditions.		
B1.6	TVDSB Facility Representatives will be assessing any site damages on an ongoing basis. Regular communication with contractors will set repair expectations. All repairs must be completed by May 30, each year.		
B1.7	Snowplowing services must be maintained at any school/site that has been closed but not sold, by the TVDSB. The reduced level of service required would be a Fire Route to allow emergency teams and vehicles access to the building.		
B1.7.1	CLOSED SCHOOLS/SITES: The following schools/sites have been closed by the TVDSB and require reduced snowplowing service (see "Worksheet D - Pricing - Closed Schools/Sites" to provide pricing for these locations): Zone 1: Brick St Public School, London, Manor Park & Highland Public School, London Zone 3 : Princess Elizabeth Public School, Ingersoll, Beachville Public School, Beachville, Tollgate Public School, Woodstock, Princeton Central Public School, Princeton, Westfield Public School, Ingersoll		
	Zone 4 : Balaclava Public School, St. Thomas, Scott Street Public School, St. Thomas, Caradoc South Public School, Melbourne, Elmdale Public School, St. Thomas, M.B. McEachren Public School, London, Myrtle Street Education Centre, St. Thomas Zone 5: Biddulph Central Public School, Lucan, Leesbro Central Public School, Thorndale, Lucan Public School, Lucan, Metcalfe Central Public School, Strathroy, Northdale Public School, London, Plover Mills Public School, Thorndale		
B1.8	NEW SCHOOL: Laurie Hawling, Ingersoll		
B1.9	SOUTH SECONDARY SCHOOL: The upper parking lot has a rubberized surface and STEEL BLADES are NOT allowed for plowing snow on this surface.		
B1.10	Contractors must state the maximum number of sites they are able to maintain according to the specifications as stated in Worksheet B - Specifications and Requirements.		
B1.11	The TVDSB has several sites that have more than one school or facilities building on the property. These sites must be "Twinned" to be plowed at the same time. Each site should be priced as an individual site on Worksheet D - Pricing.		
B2	SNOW REMOVAL/TRUCKING		
B2.1	Snow removal shall be as directed by the TVDSB's Facility Services Management Representative. Snow removal shall include loading of snow into trucks and removal from the site as requested only. The onus is on the bidder to provide this service.		

FIRM: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 TENDER #10 -SNOWPLOWING
 WORKSHEET B -
 REQUIREMENTS AND SPECIFICATIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B2.2	If snow is removed during school hours, all equipment must be in a fully stop operation while children are at play in the immediate area of the snow removal operation. Immediate area means the equipment will not be operating within 50 metres (150 ft.) of the occupied play area.		
B3	SANDING AND SALT		
B3.1	The successful bidder(s) shall be responsible, unless otherwise directed by this contract, for the supply and application of sand and salt mix to driveways and parking lots, only as requested by the Facility Service representative. The onus is on the bidder to provide this service.		
B3.2	The rate per each application of sand and salt shall include the price of materials (columns C and D of Worksheet D).		
B3.3	The application of sand and salt may not necessarily be awarded to the successful snow plow contractor. It is the intention of the TVDSB to award the snow plowing and sand/salt to the same contractor providing it is cost effective. The target hours for salt and sand application will be between 6:30 a.m. and 8:30 a.m or upon request of a Facility Services Management Representative.		
B3.4	Are you willing to accept a location where the award of the snow plowing will be separate from the sand/salt application?		
B3.5	Salt and sand application is a safety issue. Both the TVDSB and the contractor will work together to provide a safe surface for pedestrians and vehicles and, in this regard, will assess the quantity and quality of salt and sand mix to be applied.		
B3.6	Sand boxes at school sites are to be filled with a sand/salt mix, as requested by the charge custodian only.		
B3.7	Bidders must state the price per one cubic yard of sand/salt mix to be delivered and filled at site sand boxes as requested.		
B4	ICE SCRAPING		
B4.1	There shall be no scraping of ice from the parking lots.		
B5	LIST OF BUILDINGS		
B5.1	Worksheet D represents the schools that will be plowed. The TVDSB reserves the right to add or delete locations as the need arises.		
B6	EQUIPMENT		
B6.1	All equipment shall be of the rubber tire type.		
B6.2	State equipment you will be using and hourly rate for each piece in Worksheet C - Equipment. The availability of equipment appropriate to the site requested will be part of the criteria considered when awarding this contract. The equipment that you are using must be suitable to do a proper job at the location. The TVDSB reserves the right to determine if the equipment is sufficient enough to do a proper job. Failure to quote providing proper equipment for the location may deem the Board to reject your bid.		
B6.3	Snow Removal Equipment - Playground : Use of large equipment in these areas must be prior-approved by the Facilities Manager Representative. (Heavy equipment can damage playground asphalt.)		
B7	QUALITY ASSURANCE		
B7.1	Service is an extremely important consideration in the award of this bid.		
B7.2	Bidders should state location of service facilities.		
B7.3	Bidders should state number of service people at each location.		
B7.4	Bidders should include a statement outlining your company's quality assurance philosophy. This statement should detail how your company will respond to:		
B7.4.1	Service related problems		
B7.4.2	Quality problems		
B7.4.3	Time required to respond to snow removal or sand and salt requests.		
B7.5	The TVDSB reserves the right to initiate a survey to measure customer satisfaction.		

FIRM: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 TENDER #10 -SNOWPLOWING
 WORKSHEET B -
 REQUIREMENTS AND SPECIFICATIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B8	ADDITIONAL CONTRACT INFORMATION		
B8.1	Please state any other contracts, including number of sites, your company projects to undertake this season. You may attach an additional sheet if necessary.		
B9	CONTACT INFORMATION		
B9.1	Bidders are to state contact information for this contract including:		
B9.2	Contact Name:		
B9.3	Cell Phone Number:		
B9.4	Business/Home Number:		
B9.5	24 Hour Emergency Number:		
B9.6	Email Address:		

FIRM: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 TENDER #10 - SNOWPLOWING
 WORKSHEET C - EQUIPMENT LIST

NO.	EQUIPMENT	RATE PER HOUR	# AVAILABLE	BLADE WIDTH (where applicable)	OWN/LEASE/SUB- CONTRACT	LOCATION (complete address)
1	Four Wheel Drive Pick Up					
2	Back Hoe					
3	Dump Truck					
4	Front End Loader - 1 Yard					
5	Front End Loader - 2 Yard					
6	Front End Loader - 3 Yard					
7	Front End Loader - 4 Yard					
8	Front End Loader - 5 Yard					
9	Front End Loader - 6 Yard					
10	Grader					
11	Sidewalk Plow					
12	Tractor-mounted blower					
13	Additional Equipment:					
14	Non-steel Blade to be used at South S.S.					

FIRM: _____

SIGNATURE: _____

The TVDSB is requesting two options; price per service per school and cost per season per school. The price per hour will only apply if a location requires additional areas to be plowed. The TVDSB will only be responsible for payment on price per hour plows if requested by Facility Services.											
ITEM NO.	ZONE NO.	SCHOOL/SITE	ADDRESS	SITE STATUS	OPTION #1						OPTION #2
					Price for Complete Site Plowing	Sanding & Salting ONLY (rate per application)	Price for Complete Site Plowing (include full sand & salt application)	Partial Plowing (rate per hour) i.e. Drift or Entrance Clearing	Trucking or Removal (rate per hour)	Front-End Loader, Backhoe (rate per hour)	Price for Season (include all snow removal, salt/sand and any other service related expenses)
ZONE 1											
1	1	Tecumseh PS	401 Tecumseh Ave. E.	London	N6C 1T4	Twinned					
2	1	London South CI	371 Tecumseh Ave.	London	N6C 1T4	Twinned					
3	1	Arthur Stringer PS	43 Shaftsbury Ave.	London	N6C 2Y5	Twinned					
4	1	Sir Wilfrid Laurier SS	450 Millbank Dr.	London	N6C 4W7	Twinned					
5	1	Westmount PS	1011 Viscount Rd.	London	N6K 1H5	Twinned					
6	1	Saunders SS	941 Viscount Rd.	London	N6K 1H5	Twinned					
7	1	Facility Services - Corporate	951 Leathorne Street	London	N5Z 3M7	Open					
8	1	G A Wheable Centre for Adult Education	70 Jacqueline Street	London	N5Z 3P7	Open					
9	1	Arthur Ford PS	617 Viscount Rd.	London	N6J 2Y4	Open					
10	1	Ashley Oaks PS	121 Ashley Cres.	London	N6E 3P8	Open					
11	1	Byron Northview PS	1370 Commissioners Rd. W.	London	N6K 1E1	Open					
12	1	Byron Somerset PS	175 Whisperwood Ave.	London	N6K 4C6	Open					
13	1	Byron Southwood PS	1379 Lola St.	London	N6K 3R6	Open					
14	1	Cleardale PS	780 Dulaney Dr.	London	N6C 3W4	Open					
15	1	Glen Cairn PS	53 Frontenac Rd.	London	N5Z 3Y5	Open					
16	1	Kensal Park FI PS	328 Springbank Dr.	London	N6J 1G5	Open					
17	1	Mountsfield PS	8 Mountsfield Dr.	London	N6C 2S4	Open					
18	1	Nicholas Wilson PS	927 Osgoode Dr.	London	N6E 1C9	Open					
19	1	Princess Elizabeth PS (Ldn)	247 Thompson Rd.	London	N5Z 2Z3	Open					
20	1	Rick Hansen PS	70 Ponderosa Cres.	London	N6E 2L7	Open					
21	1	Sir Isaac Brock PS	80 St. Lawrence Blvd.	London	N6J 2X1	Open					
22	1	Sir Georges Etienne Cartier PS	659 Chiddington Ave.	London	N6C 2W9	Open					
23	1	Victoria PS	130 Wharmcliffe Rd. S.	London	N6J 2K5	Open					
24	1	W. Sherwood Fox PS	660 Steeplechase Dr.	London	N6J 3P4	Open					
25	1	White Oaks PS	1400 Ernest Ave.	London	N6E 2H8	Open					
26	1	Wilton Grove PS	626 Osgoode Dr.	London	N6E 1C1	Open					
27	1	Woodland Heights PS	474 Springbank Dr.	London	N6J 1G8	Open					
28	1	Wortley Road PS	301 Wortley Rd.	London	N6C 3R6	Open					
29	1	Westminster SS	230 Base Line Rd. W.	London	N6J 1W1	Open					
31	1	London Env. Ed. Ctr. - Pond Mills	1095 Pondview Drive	London	N5K 4K2	Open					
32	1	Manor and Highland Park PS	77 Tecumseh Ave. W.	London	N6J 1K8	Closed					
33	1	Brick St PS	393 Commissioners Rr. W.	London	N6J 1Y4	Closed					
ZONE 2											
34	2	Lester B Pearson School for the Arts	795 Trafalgar St.	London	N5Z 1E6	Twinned					
35	2	Thames SS	785 Trafalgar St.	London	N5Z 1E6	Twinned					
36	2	Northbrae PS	335 Belfield St.	London	N5Y 2K3	Twinned					
37	2	Sir George Ross SS	365 Belfield St.	London	N5Y 2K3	Twinned					

FIRM: _____

SIGNATURE: _____

The TVDSB is requesting two options; price per service per school and cost per season per school. The price per hour will only apply if a location requires additional areas to be plowed. The TVDSB will only be responsible for payment on price per hour plows if requested by Facility Services.

ITEM NO.	ZONE NO.	SCHOOL/SITE	ADDRESS			SITE STATUS	OPTION #1					OPTION #2	
							Price for Complete Site Plowing	Sanding & Salting ONLY (rate per application)	Price for Complete Site Plowing (include full sand & salt application)	Partial Plowing (rate per hour) i.e. Drift or Entrance Clearing	Trucking or Removal (rate per hour)	Front-End Loader, Backhoe (rate per hour)	Price for Season (include all snow removal, salt/sand and any other service related expenses)
38	2	Education Centre	1250 Dundas Street	London	N5W 5P2	Open							
39	2	Aberdeen PS	580 Grey St.	London	N6B 1H8	Open							
40	2	Bishop Townshend PS	814 Quebec St.	London	N5Y 1X4	Open							
41	2	Bonaventure Meadows PS	141 Bonaventure Dr.	London	N5V 4S6	Open							
42	2	C C. Carrothers PS	360 Chippendale Cres.	London	N5Z 3G2	Open							
43	2	Chippewa PS	1035 Chippewa Dr.	London	N5V 2T6	Open							
44	2	Ealing PS	840 Hamilton Rd.	London	N5Z 1V5	Open							
45	2	Evelyn Harrison PS	50 Tewksbury Cres.	London	N5V 2M8	Open							
46	2	F. D. Roosevelt PS	560 Second St.	London	N5V 2B7	Open							
47	2	Fairmont PS	1040 Hamilton Rd.	London	N5W 1A6	Open							
48	2	Hillcrest PS (Ldn)	1231 Fuller St.	London	N5Y 4P7	Open							
49	2	Huron Heights FI PS	1245 Michael St.	London	N5V 2H4	Open							
50	2	Jeanne Sauvé FI PS	215 Wharmcliffe Rd. N.	London	N6H 2B6	Open							
51	2	John P Robarts PS	84 Bow St.	London	N5V 1B1	Open							
52	2	Knollwood Park PS	70 Gammage St.	London	N5Y 2B1	Open							
53	2	Lord Nelson PS	1990 Royal Cres.	London	N5V 1N8	Open							
54	2	Lord Elgin PS	1100 Victoria Dr.	London	N5Y 4E2	Open							
55	2	Lord Roberts FI PS	440 Princess Ave.	London	N6B 2B3	Open							
56	2	Lorne Avenue PS	723 Lorne Ave.	London	N5W 3K7	Open							
57	2	Prince Charles PS	1601 Wavell St.	London	N5W 2C9	Open							
58	2	Princess Anne FI PS (Ldn)	191 Dawn Dr.	London	N5W 4W9	Open							
59	2	Ryerson PS	940 Waterloo St.	London	N6A 3X3	Open							
60	2	Sir Winston Churchill PS	1837 Churchill Ave.	London	N5W 2L3	Open							
61	2	Sir John A. MacDonald PS	1150 Landor St.	London	N5Y 3W3	Open							
62	2	St. George's PS	782 Waterloo St.	London	N6A 3W4	Open							
63	2	Trafalgar PS	919 Trafalgar St.	London	N5Z 1G3	Open							
64	2	Tweedsmuir PS	349 Tweedsmuir Ave.	London	N5W 1L5	Open							
65	2	Central SS	509 Waterloo St.	London	N6B 2P8	Open							
66	2	Clarke Road SS	300 Clarke Rd.	London	N5W 5N4	Open							
67	2	H B Beal SS	525 Dundas St.	London	N6B 1W5	Open							
68	2	Montcalm SS	1350 Highbury Ave.	London	N5Y 1B5	Open							
69	2	Carrother's Field House	357 Pall Mall Street	London	N6B 2G8	Open							
ZONE 3													
70	3	Maple Lane PS	25 Maple Lane	Tillsonburg	N4G 2Y8	Twinned							
71	3	Annandale PS (formerly Annandale School)	60 Tillson Ave	Tillsonburg	N4G 3A1	Twinned							
72	3	Tillson Avenue Education Centre	90 Tillson Avenue	Tillsobnburg	N4G 3A1	Twinned							
73	3	Oliver Stephens PS	164 Fyfe Ave	Woodstock	N4S 3S6	Twinned							
74	3	College Avenue SS	700 College Ave	Woodstock	N4S 2C8	Twinned							
75	3	Facility Services - Zone 3	745 Hounsfield Street	Woodstock	N4S 1P6	Open							
76	3	Blossom Park Education Centre	391 Blossom Park Road	Woodstock	N4S 7J3	Open							

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77	3	A. J. Baker PS	195910 19th Line	Kintore	N0M 2C0	Open						
78	3	Algonquin PS	59 Algonquin Rd	Woodstock	N4T 1R8	Open						
79	3	North Norwich PS	640 Main St S	Burgessville	N0J 1C0	Open						
80	3	Museum School	656 Main Street, RR 1	Burgessville	N0J 1C0	Open						
81	3	Blenheim District PS	32 Wilmot Street South	Drumbo	N0J 1G0	Open						
82	3	Zorra Highland Park PS	376368 37th Line, RR 1	Embro	N0J 1J0	Open						
83	3	Hickson Central PS	161 Loveys St	Hickson	N0J 1L0	Open						
84	3	Victory Memorial PS	210 Thames St S	Ingersoll	N5C 2T5	Open						
85	3	Ingersoll District CI	37 Alma St	Ingersoll	N5C 1N1	Open						
86	3	Innerkip Central PS	180 Coleman St	Innerkip	N0J 1M0	Open						
87	3	Norwich PS	8 Elgin St	Norwich	N0J 1P0	Open						
88	3	Otterville Central PS	118 Main St W	Otterville	N0J 1R0	Open						
89	3	Plattsville & District PS	112 Mill St E	Plattsville	N0J 1S0	Open						
90	3	Tavistock PS	79 Maria St	Tavistock	N0B 2R0	Open						
91	3	Thamesford PS	130 McCarty St	Thamesford	N0M 2M0	Open						
92	3	Rolph Street PS	83 Rolph St	Tillsonburg	N4G 3Y2	Open						
93	3	South Ridge Public School	10 South Ridge Road	Tillsonburg	N4G 0C1	Open						
94	3	Glendale HS	37 Glendale Dr	Tillsonburg	N4G 1J6	Open						
95	3	Central PS	410 Hunter St	Woodstock	N4S 4G4	Open						
96	3	East Oxford Central PS	505767 Old Stage Road	Woodstock	N4S 7V8	Open						
97	3	Eastdale PS	65 Aileen Dr	Woodstock	N4S 4A2	Open						
98	3	Northdale PS (Wdstk)	290 Victoria St N	Woodstock	N4S 6W5	Open						
99	3	Southside PS	360 Albert St	Woodstock	N4S 2L4	Open						
100	3	Springbank PS	1060 Sprucedale Rd	Woodstock	N4S 4Z9	Open						
101	3	Huron Park SS	900 Cromwell St	Woodstock	N4S 5B5	Open						
102	3	Woodstock CI	35 Riddell St	Woodstock	N4S 6L9	Open						
103	3	Vansittart Woods Env. Ed Centre	775275 Blandford Road	Woodstock	N4S 7V9	Open						
104	3	Winchester Street PS (formerly DM Sutherland PS)	110 Winchester St	Woodstock	N4S 7K6	Open						
105	3	Harrisfield PS (formerly Harris Heights PS)	2 Caffyn St	Ingersoll	N5C 3M8	Open						
106	3	Roch Carrier FI PS (formerly Hillcrest PS (Wdstk))	840 Sloane St	Woodstock	N4S 7V3	Open						
107	3	Royal Roads PS (formerly Princess Anne PS (Ing))	210 King St E	Ingersoll	N5C 1L8	Open						
108	3	Laurie Hawkins PS (New - not open yet)	156 Innes St.	Ingersoll	N5C 2R8	Planned						
109	3	New Norwich PS (Norwich DHS - new - not open yet)	1 Jerdon Street	Norwich	N0J 1P0	Planned						
110	3	Princeton Central PS	40 Elgin St E	Princeton	N0J 1V0	Closed						
111	3	Princess Eliabeth PS	37 William St	Ingersoll	N5C1M2	Closed						
112	3	Beachville PS	23 Zorra St.	Beachville	N0J 1A0	Closed						
113	3	Tollgate PS	County Rd. 17 & Hwy 59	Woodstock	N4S 7W1	Closed						
114	3	Westfield PS	38 Glenn Ave.	Ingersoll	N5C 2C8	Closed						
ZONE 4												
115	4	West Elgin Sr PS (Address change)	145 Graham St. (139 Graham St.)	West Lorne	N0L 2P0	Twinned						
116	4	West Elgin SS	139 Graham St.	West Lorne	N0L 2P0	Twinned						
117	4	John Wise PS	100 Parkside Drive	St. Thomas	N5R 3T9	Twinned						

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118	4	Parkside Cl	241 Sunset Dr	St. Thomas	N5R 3C2	Twinned							
119	4	Facility Services - Zone 4	259 Edward Street	St. Thomas	N6C 4G3	Open							
120	4	Lambeth PS	6820 Duffield St.	London	N6P 1A4	Open							
121	4	Aldborough PS	11443 Furnival Rd	Rodney	N0L 2C0	Open							
122	4	Davenport PS	80 Rutherford Ave.	Aylmer	N5H 2N8	Open							
123	4	McGregor PS	204 John St. S	Aylmer	N5H 2C8	Open							
124	4	Summers' Corners PS	50576 Talbot Line, RR 1	Aylmer	N5H 2R1	Open							
125	4	East Elgin SS	362 Talbot St W	Aylmer	N5H 1K6	Open							
126	4	Jaffa Environmental Ed. Centre	48436 John Wise Line, RR 5	Aylmer	N5H 2R4	Open							
127	4	South Dorchester PS	48614 Crossely Hunter Line	Belmont	N0L 1B0	Open							
128	4	Delaware Central PS	14 Osborne Street	Delaware	N0L 1E0	Open							
129	4	Dunwich-Dutton PS	239 Miller Road	Dutton	N0L 1J0	Open							
130	4	Ekcoe Central PS	3719 Parkhouse Dr. RR 3	Glencoe	N0L 1M0	Open							
131	4	Mosa Central PS	22741 Pratt Siding Rd. RR 1	Glencoe	N0L 1M0	Open							
132	4	Glencoe DHS	3581 Concession Dr	Glencoe	N0L 1M0	Open							
133	4	Westminster Central PS	2835 Westminster Dr.	London	N6N 1L7	Open							
134	4	Caradoc PS	714 Bowen St E	Mt Brydges	N0L 1W0	Open							
135	4	Port Burwell PS	30 Strachan Street	Port Burwell	N0J 1T0	Open							
136	4	Port Stanley PS	350 Carlow Rd	Port Stanley	N5L 1B6	Open							
137	4	Sparta PS	45885 Sparta Line, PO Box 60	Sparta	N0L 2H0	Open							
138	4	Springfield PS	133 Main St	Springfield	N0L 2J0	Open							
139	4	Elgin Court PS	254 First Ave	St. Thomas	N5R 4P5	Open							
140	4	Forest Park PS	295 Forest Ave.	St. Thomas	N5R 2K5	Open							
141	4	P.E. Trudeau FI PS	112 Churchill Cres	St. Thomas	N5R 1R1	Open							
142	4	Locke's PS	22 Edgeware Dr	St. Thomas	N5P 2H2	Open							
143	4	New Sarum PS	9473 Belmont Road, RR 3	St. Thomas	N5P 3S7	Open							
144	4	Southwold PS	39261 Fingal Line, RR 1	St. Thomas	N5P 3S5	Open							
145	4	Arthur Voaden SS	41 Flora St	St. Thomas	N5P 2X5	Open							
146	4	Central Elgin Cl	201 Chestnut St	St. Thomas	N5R 2B5	Open							
147	4	Mitchell Hepburn PS	95 Raven Avenue	St. Thomas	N5R 5K8	Open							
148	4	Straffordville PS	9188 Plank Road	Straffordville	N0J 1Y0	Open							
149	4	June Rose Callwood PS (formerly Edward Street PS)	84 Edward St.	St. Thomas	N5P 1Y7	Open							
150	4	Caradoc South PS	411 Peter St	Melbourne	N0L 1T0	Closed							
151	4	Elmdale PS	25 Elm St.	St. Thomas	N5R 1H5	Closed							
152	4	M. B. McEachren PS	4402 Colonel Talbot Rd.	London	N6P 1P9	Closed							
153	4	Myrtle Street PS	43 Myrtle St	St. Thomas	N5R 2E6	Closed							
154	4	CEC South Admin Building	400 Sunset Drive	St. Thomas	N5R 3C8	Twinned							
155	4	Facility Services South - Old	400 Sunset Drive	St. Thomas	N5R 3C8	Twinned							
156	4	Balaclava Street PS	20 Balaclava St	St. Thomas	N5P 3C2	Closed							
157	4	Scott Street PS	50 Scott St.	St. Thomas	N5P 1K6	Closed							
158	4	Caradoc South PS	611 Peter St.	Melbourne	N0L 1T0	Closed							
159	4	Elmdale PS	25 Elm St.	St. Thomas	N5R 1H5	Closed							

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ZONE 5										
160	5	Northdale PS (Ldn) (To Be Demolished 2011)	655 Tennent Ave.	London	N5X 1L7	Twinned				
161	5	A. B. Lucas SS	656 Tennent Ave.	London	N5X 1L8	Twinned				
162	5	Sir Frederick Banting SS	125 Sherwood Forest Sq.	London	N6G 2C3	Twinned				
163	5	Sir F. Banting Annex	127 Sherwood Forest Sq.	London	N6G 2C3	Twinned				
164	5	Facility Services - Zone 5	14766 Medway Rd.	Arva	NOM 1C0	Open				
165	5	Adelaide - W G MacDonald PS	29059 School Rd. RR 5	Strathroy	N7G 3H6	Open				
166	5	East Williams Memorial PS	4441 Queen St. RR 1	Ailsa Craig	N0M 1A0	Open				
167	5	McGillivray Central PS	34714 Creamery Rd. RR 3	Ailsa Craig	N0M 1A0	Open				
168	5	Centennial Central PS	14774 Medway Rd RR 1	Arva	N0M 1C0	Open				
169	5	Medway HS	14405 Medway Rd	Arva	N0M 1C0	Open				
170	5	Northdale Central PS	3860 Catherine St	Dorchester	N0L 1G0	Open				
171	5	River Heights PS	4269 Hamilton Road	Dorchester	N0L 1G3	Open				
172	5	Lord Dorchester SS	61 Queen St	Dorchester	N0L 1G0	Open				
173	5	Oxbow PS	13624 Ilderton Rd RR3	Ilderton	N0M 2A0	Open				
174	5	Valleyview Central PS	10339 Ilderton Rd. RR 2	Ilderton	N0M 2A0	Open				
175	5	Parkview PS	10008 Oxbow Drive	Komoka	N0L 1R0	Open				
176	5	Clara Brenton PS	1025 St. Croix Ave.	London	N6H 3X8	Open				
177	5	Emily Carr PS	44 Hawthorne Rd.	London	N6G 2H5	Open				
178	5	Jack Chambers PS	1650 Hastings Dr.	London	N5X 3E3	Open				
179	5	John Dearness PS	555 Sanitorium Rd.	London	N6H 3W6	Open				
180	5	Masonville PS	25 Hillview Blvd.	London	N6G 3A7	Open				
181	5	Northridge PS	25 McLean Dr.	London	N5X 1Y2	Open				
182	5	Orchard Park PS	50 Wychwood Pk.	London	N6G 1R6	Open				
183	5	Eagle Heights PS	284 Oxford St.	London	N6H 1S9	Open				
184	5	Riverside PS	550 Pinetree Dr.	London	N6H 3N1	Open				
185	5	Sherwood Forest PS	7 Annadale Dr.	London	N6G 2B5	Open				
186	5	Stoneybrook PS	1460 Stoneybrook Cres.	London	N5X 1C4	Open				
187	5	University Heights PS	27 Ford Cres.	London	N6G 1H8	Open				
188	5	Wilfrid Jury PS	950 Lawson Rd.	London	N6G 3M2	Open				
189	5	Stoney Creek PS	1335 Nicole Avenue	London	N5X 4M7	Open				
190	5	Oakridge SS	1040 Oxford St. W.	London	N6H 1V4	Open				
191	5	Wilberforce PS	340 Beech Street	Lucan	N0M 2J0	Open				
192	5	Parkhill-West Williams PS	204 McLeod St	Parkhill	N0M 2K0	Open				
193	5	North Middlesex DHS	100 Main St	Parkhill	N0M 2K0	Open				
194	5	Caradoc North PS	8041 Scotchmere Dr RR 1	Strathroy	N7G 3H3	Open				
195	5	Colborne Street PS	25 Colborne St	Strathroy	N7G 2M1	Open				
196	5	North Meadows PS	82 Middlesex Dr	Strathroy	N7G4G5	Open				
197	5	Southdale PS	248 Keefer St	Strathroy	N7G 1E2	Open				
198	5	West Nissouri PS	37 Elliott Trail	Thorndale	N0M2P0	Open				
199	5	West Oaks PS (formerly Westdale PS)	1050 Plantation Rd.	London	N6H 2Y5	Open				

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200	5	Biddulph Central PS	34297 Saintsbury Line RR 1	Lucan	N0M 2J0	Closed							
201	5	Leesboro Central PS	17406 Evelyn Dr RR 2	Thorndale	N0M 2P0	Closed							
202	5	Lucan PS	270 Main St	Lucan	N0M 2J0	Closed							
203	5	Metcalfe Central PS	6100 Calvert Dr. RR 3	Strathroy	N7G 3H5	Closed							
204	5	Plover Mills PS	17231 Plover Mills Rd RR 3	Thorndale	N0M 2P0	Closed							

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