



## **AUDIO VISUAL LAMPS**

### **TENDER**

THURSDAY, APRIL 24, 2008  
Issued by: The Thames Valley District School Board  
T#17  
DON POIRIER, Buyer  
Return Date: 12:00 NOON THURSDAY, MAY 15, 2008

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
<b>1.0</b>	<b>INTRODUCTION</b>		
	<p>The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 184 schools with an estimated enrolment of 77,000 students.</p>		
<b>1.1</b>	<b>PURPOSE</b>		
1.1.1	<p>The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for Audio Visual Lamps, subject to the conditions herein.</p>		
<b>2.0</b>	<b>BID DEFINITIONS AND INFORMATION</b>		
<b>2.1</b>	<b>DEFINITIONS</b>		
2.1.1	<p>The following words are used throughout this bid document and bidders should note these conditions when completing their bid submission.</p>		
2.1.1.1	<p>The word "<b>MUST</b>" shall mean bidders "<b>must</b>" include the required information in bid submission. Failure to include the required information will deem submission <b>noncompliant</b>.</p>		
2.1.1.2	<p>The word "<b>SHOULD</b>" shall mean bidders "<b>should</b>" include the required information in bid submission.</p>		
2.1.1.3	<p>The word "<b>NONCOMPLIANT</b>" shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.</p>		
2.1.1.4	<p>The word "<b>SUBCONTRACTOR</b>" shall mean a person, firm or company hired by the bidder(s) or the successful bidder(s) to perform any portion or all of this bid.</p>		
2.1.1.5	<p>The word "<b>QUALIFIED</b>" shall mean a bidder who is compliant and has included the required information in their bid submission.</p>		
2.1.1.6	<p><b>BID IRREGULARITY:</b> A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.</p>		
2.1.1.6.1	<p>Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.</p>		
2.1.1.6.2	<p>Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the bidder would not gain an unfair advantage over competitors. The TVDSB may permit the bidder to correct a minor irregularity.</p>		
<b>2.2</b>	<b>STRUCTURE OF THIS BID</b>		
2.2.1	<p>Bidders <b>must</b> use the electronic bidding file (setup.exe) which is available on the internet at <a href="http://www.tvdsb.on.ca">www.tvdsb.on.ca</a></p>		
2.2.1.1	<p><a href="http://www.tvdsb.on.ca">www.tvdsb.on.ca</a></p>		
2.2.1.2	<p><b>"Purchasing Bids"</b></p>		
2.2.1.3	<p><b>"Electronic Bidding Instructions, Bid Download and Bid Results",</b></p>		
2.2.1.4	<p>Scroll to the end of the document, click</p>		
2.2.1.5	<p><b>"Proceed to inquiry/download page".</b></p>		
2.2.1.6	<p>Proceed to the bid, click</p>		
2.2.1.7	<p><b>"New" Icon</b></p>		
2.2.1.8	<p>The setup.exe file contains the following Appendices</p>		
2.2.1.8.1	<p>Worksheet A - Terms and Conditions In Excel Format - Electronic Response is required.</p>		
2.2.1.8.2	<p>Worksheet B - Specification List In Excel Format - Electronic Response is required</p>		
<b>2.3</b>	<b>RETURN LOCATION</b>		
2.3.1	<p>Sealed bid submissions <b>must</b> be returned to:</p>		
2.3.2	<p>"Tenders Clerk"</p>		
2.3.3	<p>Tenders Clerk's box, Main Floor Reception, Education Centre</p>		
2.3.4	<p>Thames Valley District School Board</p>		
2.3.5	<p>1250 Dundas Street</p>		
2.3.6	<p>London, Ontario</p>		
2.3.7	<p>N5W 5P2</p>		
2.3.8	<p>The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.9 - Labeling of Envelope and diskette or CD).</p>		
2.3.9	<p>The bid submission <b>must</b> be returned to the "Tenders Clerk" for your bid submission to be accepted.</p>		
2.3.10	<p>Delivery to the "Tenders Clerk" is the responsibility of the bidder.</p>		
2.3.11	<p>Submissions received by electronic transmission (i.e. fax or email) will not be accepted.</p>		
2.3.12	<p>Late bids will be returned to the bidder, unopened, if a return address is included on the submission envelope.</p>		
<b>2.4</b>	<b>IMPORTANT DATES</b>		
2.4.1	<p>ISSUE DATE: Thursday, April 24, 2008</p>		
2.4.2	<p>RETURN DATE and TIME: prior to 12:00:00 Noon local time Thursday, May 15, 2008</p>		
<b>2.5</b>	<b>QUESTIONS / REGISTRATION</b>		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
2.5.1	All questions pertaining to this bid document are to be addressed to: Don Poirier, by Fax (519) 452-2399 or email donald.poirier@tvdsb.on.ca no later than Friday, May 9, 2008. After this date no further inquiries, concerns or questions may be submitted. The TVDSB reserves the right to distribute a notice of content of any inquiry and the TVDSB's response to all other registered bidders. All questions pertaining to this bid document <b>must</b> be submitted in writing.		
2.5.2	Questions concerning the terms and conditions of the bid document, whether made orally or in writing, to <u>any</u> individual other than indicated above may, at the sole discretion of the TVDSB, render your submission <b>noncompliant</b> . Direct questions in written form only to: Don Poirier. The TVDSB will only be bound by written answers to questions .		
2.5.3	All bid files are available for downloading at no charge from the TVDSB web site.		
2.5.4	Should any questions raised by a bidder necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site. See Section 2.5.3.		

**3.0 CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT**

**3.1 CONTRACT TERM**

- 3.1.1 The term of this agreement shall be for (one) 1 year, commencing on May 30, 2008 and unless otherwise provided herein, terminating on May 29, 2009.
- 3.1.2 The TVDSB may, at the end of this contract term, extend the contract for a period of one (1) year increments and will advise the bidder in writing of their intentions.
- 3.1.3 Bidders should state if your company would agree to extending this contract with the same terms and conditions for a second year ending May 29, 2010.
- 3.1.4 Bidders should state if your company would agree to extending this contract with the same terms and conditions for a third year ending May 29, 2011.

**3.2 PRICING**

- 3.2.1 Bidders **must** complete the pricing section which is installed using the setup.exe file (see Section 9.0 - Installation Instructions).
- 3.2.2 Bidders **must** print and sign Worksheet A - Terms and Conditions and Worksheet B - Specifications
- 3.2.3 All charges **must** be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.
- 3.2.4 Prices **must** include delivery, F.O.B. destination. **NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.**
- 3.2.5 Prices should remain in effect for the initial (one) 1year term of the contract, commencing on May 30, 2008 and ending May 29, 2009.
- 3.2.6 Price increases during the contract term are subject to the approval of the TVDSB and will be limited to proof of manufacturers' industry increases in written form from the successful vendor.
- 3.2.7 It is the intention of the TVDSB to rationalize its supplier base. This contract may be awarded on a per item basis or on the best cost of various groupings. The groupings will be determined by the TVDSB. Each bidder agrees to the award on this basis.
- 3.2.7.1 Bidders should state any further discount, as a percentage, if all items are awarded to your company.
- 3.2.8 The TVDSB expects to order in multiple shipments over the length of this contract.
- 3.2.9 The TVDSB will not expect any price increases for the exact configuration quoted during the roll out.
- 3.2.10 The TVDSB would like to take advantage of any promotions, price decreases, rebates or new technologies available during the term of the contract. Detail your company's strategy related to future pricing, new hardware components or new technologies.

**3.3 TAXES**

- 3.3.1 GST and PST: Where applicable, Goods and Services Tax and Provincial Sales Tax must be shown separately as extras on all invoices in accordance with Canadian and Provincial Government regulations.

**3.4 DELIVERY and ORDERING**

- 3.4.1 Delivery for all items will be directly to our Schools, Distribution Centre, Educational Resource Centre or Community Education Centres.
- 3.4.2 Delivery dates will be specified on all of our purchase orders. Immediate delivery will be accepted unless otherwise designated on our purchase orders. In case of construction of new schools or major school renovations, the TVDSB shall not accept delivery until the date specified on those purchase orders.
- 3.4.3 The successful bidder(s) bears the cost of repairs to the site and to hardware with respect to damage caused from shipping or installation.
- 3.4.4 The successful bidder(s) bears the risk of loss with respect to equipment until delivery and/or installation is complete.
- 3.4.5 The TVDSB's purchase order number should appear on all packages, packing slips, correspondences, customs documentation and freight bills of lading.
- 3.4.6 The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time **must** be met as it is one of our criteria considered in the decision, and award, of this and future contracts.
- 3.4.7 Not all goods will be ordered at one time; orders will be placed as requests are received from our schools.

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
3.4.8	In order to meet any minimum order stipulation, we <b>may</b> combine orders from different sites for delivery to our Distribution Centre at 951 Leathorne Street in London. Those orders would be labeled in the "ship to" portion of our purchase order as <b>"Wrap and Label Care of Distribution Centre"</b> . Our expectation is that these shipments will arrive packaged and labeled <u>PER SITE</u> , ready for us to forward directly to the school with no further packaging or resorting required.		
3.4.8.1	State minimum dollar value per order.		
<b>3.5</b>	<b>INVOICING / PAYMENT TERMS</b>		
3.5.1	All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, London, Ontario N5W 5P2. Attention: Accounts Payable.		
3.5.2	Applicable taxes <b>must</b> be shown as separate line items on all invoices.		
3.5.3	Bidders should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.5.3.1	Bidders should state percentage discount for early payment and net payment terms.		
3.5.4	Purchase order numbers <b>must</b> be stated on all invoices; invoices without will be returned unpaid.		
<b>4.0</b>	<b>SPECIFICATIONS / REQUIREMENTS</b>		
<b>4.1</b>	<b>SECTION 4.1 QUALITY</b>		
4.1.1	Unless otherwise specified, supplies <b>must</b> be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final.		
4.1.2	Manufacturers' brand names and numbers are used as guidance for the bidders; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number <b>must</b> be indicated in the appropriate field in the Bid Report <u>FOR EVERY ALTERNATE ITEM BID</u> .		
4.1.3	The determination of equal quality will be based on our internal professional opinions.		
4.1.4	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will be also taken into consideration when awarding this contract.		
4.1.5	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications <b>must</b> immediately be removed and/or completed to the specifications or sample quality at the expense of the successful bidder.		
<b>4.2</b>	<b>QUANTITY / TERM</b>		
4.2.1	The quantities indicated are based on previous one (1) years' purchases and projected current year capital projects. Quantities are subject to equipment breakdowns, user requests, program changes and budget approval which may be increased or decreased when orders are placed. All items may not be purchased if costs exceed budget. In no way should the information furnished be considered as a guarantee with respect to the future volume of business. The successful bidder(s) will be responsible for supplying the quantities that are eventually ordered for each item awarded during the term of this bid at the quoted price.		
<b>4.3</b>	<b>REQUIREMENTS / REQUEST FOR CATALOG</b>		
4.3.1	The requirements are detailed in Specifications List - Worksheet B.		
4.3.2	The successful bidder(s) should be a certified dealer/distributor of the manufacturer of the equipment / products they are proposing.		
4.3.3	Bidders <b>must</b> be able to supply at least <b>50%</b> of all items listed in each section of Worksheet B		
4.4	The successful bidder will be required to submit an electronic file (Excel, ASCII, Lotus) with their entire product listing to be used for ordering purposes by the TVDSB.		
4.4.1	The file must contain the following fields:		
	Field #1 - Cat. #		
	Field #2 - Unit of Measure		
	Field #3 - Unit Price		
	Field #4 - Page Number		
	Field #5 - Catalogue Description		
<b>4.5</b>	<b>RETURN OF GOODS POLICY</b>		
4.5.1	The TVDSB will return any shipment (COLLECT) if, in our opinion, the product supplied does not conform to the specification and/or samples submitted in the bid.		
4.5.2	Bidders should state if there is a time limit on returning goods.		
4.5.3	Bidders should state if there is a "restocking charge" on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 4.5.1.		
4.5.4	Bidders should describe their procedure for returned goods with respect to:		
4.5.4.1	Packaging		
4.5.4.2	"Attention To" labeling		
4.5.4.3	Address to where returns should be shipped		
4.5.4.4	Method of shipment (company truck, courier, transport)		
4.5.4.5	If a return authorization number is required		
4.5.4.6	What charges apply and who is responsible for payment		
4.5.5	The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid.		
<b>5.0</b>	<b>TERMS AND CONDITIONS</b>		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.1	<b>GENERAL TERMS AND CONDITIONS</b>		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		
5.1.2	A bidder who has already submitted a bid may submit an addendum in writing and signed by the bidder at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supercede and invalidate all previous submissions by that bidder as it applies to this bid. Addenda <b>must</b> be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		
5.1.3	A bidder may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals <b>must</b> be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The bidder must have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable bidder.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful bidder(s) within 30 days of the award if in the opinion of the TVDSB the successful bidder(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the bidder		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any bidder for any expense, cost, loss or damage incurred or suffered by the bidder as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the bidder.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the bidder and incorporated into the bidder's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful bidder's response to this bid will form the contract between TVDSB and the successful bidder(s). Any conflict in the wording of the bidder's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the bidder's invoice and/or sales agreement.		
5.1.12	The successful bidder(s) <b>must</b> not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful bidder(s) <b>must</b> not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for bidders. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve bidders from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		
5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a bidder to correct a minor irregularity with no change in bid price. Items of non-compliance on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All bidders agree to provide all such additional information as, and when requested, at their own expense, provided no bidder in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations <b>must</b> be adhered to by the successful bidder(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful bidder(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful bidder(s) will reimburse the TVDSB for any damages through negligence or willful acts of any of the successful bidder(s)' employees or contracted staff.		
5.1.17	The successful bidder(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.1.18	The TVDSB reserves the right to demand the removal of any successful bidder's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		
5.1.19	The successful bidder(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the bidder's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		
5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
<b>5.2</b>	<b>5.2 CANCELLATION OF CONTRACT / LOSS OF SERVICE</b>		
5.2.1	The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful bidder(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful bidder(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful bidder(s) for damages that result from the breach of the terms and conditions of the contract, by the successful bidder(s).		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful bidder(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful bidder(s) or its insurer.		
5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful bidder(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful bidder(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful bidder(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful bidder(s) becomes insolvent, and/or the successful bidder(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful bidder(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
<b>5.3</b>	<b>FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT</b>		
5.3.1	Bidders agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the bidder, intellectual property right of the bidder, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		
5.3.2	A bidder specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the bidder assigns all right, title and interest that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All bidders agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		
<b>5.4</b>	<b>HUMAN RIGHTS AND CHILD LABOUR LAWS</b>		
5.4.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Bidders wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		
5.4.2	Bidders should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.4.3	For bidders information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.4.3.1	<a href="http://www.ilo.org">http://www.ilo.org</a>		
5.4.3.2	<a href="http://www.ilo.org/public/english/comp/child/policy/towards.htm">http://www.ilo.org/public/english/comp/child/policy/towards.htm</a>		
<b>5.5</b>	<b>HEALTH, SAFETY REGULATIONS</b>		
5.5.1	All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) <b>must</b> be completely assembled and must bear label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful bidder(s) for the cost of certification/replacement.		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.5.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB <b>must</b> ensure that the machine, device, tool, equipment or service complies with the <u>Occupational Health and Safety Act</u> and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.5.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/ products are not acceptable. If applicable, the successful bidder(s) <b>must</b> supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		
5.5.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers <b>must</b> be trained in WHIMS in accordance with Occupational Health and Safety Act Regulations. They <b>must</b> adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.5.5	No supplier will be awarded any product that requires a Material Safety Data Sheet unless the bidder complies with the conditions above.		
5.5.6	The TVDSB reserves the right to request a copy of a bidder's Health and Safety Policy, Procedures and Guidelines.		
<b>5.7</b>	<b>COMMERCIAL LIABILITY INSURANCE</b>		
5.7.1	The successful bidder(s) <b>must</b> be covered by Commercial General Liability Insurance throughout the term of the contract. Each bidder <b>must</b> state if it has Commercial General Liability Insurance Coverage.		
5.7.2	Each bidder should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$1 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$1 million per occurrence of Commercial Liability Insurance coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$1 million per occurrence from the commencement of the contract should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.7.2.1	This liability policy shall contain the following coverage:		
5.7.2.2	Personal Injury and Property Damage		
5.7.2.3	Non-Owned Automobile Liability		
5.7.2.4	Owners and Contractors Protective Coverage		
5.7.2.5	Contractual Liability		
5.7.2.6	Broad Form Property Damage		
5.7.2.7	Products and Completed Operation Insurance		
5.7.2.8	Contingent Employees Liability		
5.7.2.9	Cross Liability Clause and Severability of Interest Clause		
5.7.3	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract.		
5.7.4	The successful bidder(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or willful acts on the part of the successful bidder(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
<b>5.8</b>	<b>MOTOR VEHICLE LIABILITY INSURANCE</b>		
5.8.1	Bidders <b>must</b> state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		
5.8.2	In the event of an affirmative answer to 5.8.1, the successful bidders <b>must</b> be covered by Automobile Liability Insurance through the term of the Contract. If the bidder's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the bidder. Each bidder must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.8.3 to subsection 5.8.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.8.3	Bidders should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1million on all personally owned vehicles)per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain that good standing throughout the term of the contract.		
5.8.3.1	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		
5.8.3.2	Third Party Liability Coverage in the form of OAP-1		
5.8.4	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
5.8.5	The successful bidder(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful bidder(s) or any of its representatives or employees by way of the ownership or operation of an automobile.		
<b>6.0</b>	<b>BIDDER PROFILE</b>		
<b>6.1</b>	<b>REFERENCES</b>		
6.1.1	New bidders <b>must</b> provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference should contain the following information:		
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		
6.1.1.3	Reference 1 - Contract Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - e-mail address:		
6.1.1.7	Reference 2 - Company Name:		
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contract Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - e-mail address:		
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contract Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - e-mail address:		
<b>6.2</b>	<b>ADMINISTRATION and ORGANIZATION</b>		
6.2.1	The TVDSB reserves the right at any time after the closing date, to request from any bidder evidence of its financial standing and stability, including that of each of its officers, directors and principals. All bidders agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request.		
6.2.2	Bidders are required to list any and all pending or ongoing legal claims or disputes where the bidder could individually or in combination with other claims, suffer a potential economic loss greater than \$100,000.00.		
6.2.3	Bidders should state location of their distribution centre.		
<b>7.0</b>	<b>7.0 BID SUBMISSION</b>		
<b>7.1</b>	<b>BIDDER'S RESPONSE GUIDE</b>		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, bidders should use the same numbering format, as on this bid document.		
7.1.2	A signed copy of all the Appendices, including the Terms and Conditions Signature Page - Section 10.0 must be returned for your bid submission to be accepted.		
7.1.3	The bid submission must include:		
7.1.4	Signed copies of Worksheet A and Worksheet B		
7.1.4.1	One Diskette or CD with files:		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
7.1.4.2	WORKSHEET A - Terms and conditions		
7.1.4.3	WORKSHEET B - Specification List		
7.1.5	It is the bidders responsibility to ensure the that the necessary "files" on the diskette or CD.		
7.1.6	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.7	All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.5 - Labeling Instructions).		
7.1.8	Bidders' submissions should include page numbers for ease of reference by committee members.		
7.1.9	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.10	Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested.		
<b>8.0</b>	<b>8.0 AWARD</b>		
<b>8.1</b>	<b>EVALUATION PROCESS</b>		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria: Choose appropriate items from list below.		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		
8.1.4	Compliant bidders may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified bidders as to the time and place. The presentation shall be at the expense of the bidder.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
<b>8.2</b>	<b>AWARD AND NOTIFICATION OF CONTRACT</b>		
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	www.tvdsb.on.ca		
8.2.1.2	"Purchasing Bids"		
8.2.1.3	"Electronic Bidding Instructions, Bid Download and Bid Results",		
8.2.1.4	Scroll to the end of the document, click		
8.2.1.5	"Proceed to inquiry/download page".		
8.2.1.6	Proceed to the Bid, click		
8.2.1.7	"Results - Check Mark"		
8.2.1.8	View documents in PDF format.		
8.2.2	All bid files are available for downloading at no charge from the TVDSB web site.		
	<b>Don Poirier</b>		
	<b>Purchasing Department</b>		
<b>9.0</b>	<b>ELECTRONIC BIDDING INSTRUCTIONS</b>		
<b>9.1</b>	<b>DOWNLOADING BID DOCUMENTS</b>		
9.1.1	All documents are available from the TVDSB Web Site at www.tvdsb.on.ca		
9.1.2	Click "Purchasing - Bids" icon		
9.1.3	Click "Electronic Bidding Instructions, Bid Download and Bid Results" or "Bids"		
9.1.4	Read instructions		
9.1.5	Click "Proceed to Inquiry/Download page"		
9.1.6	Click on the "Name of the Bid" to view documents in PDF format.		
9.1.7	Click on the "NEW" logo to download the executable files for preparing and submitting your bid.		
9.1.8	All bid files are available for downloading at no charge from the TVDSB web site.		
<b>9.2</b>	<b>PRINTING COPIES OF BID DOCUMENTS</b>		
9.2.1	To print a working copy of any bid document - Click on the "name of the Bid" to print documents in PDF format.		
<b>9.3</b>	<b>SECTION 9.3 COMPUTER SYSTEM REQUIREMENTS</b>		
9.3.1	To use the electronic system, bidders <b>must</b> have the following equipment:		
9.3.1.1	Microsoft Windows, version 9.5 or greater		
9.3.1.2	2.5 MB available hard drive space		
9.3.1.3	3 ½ 1.44 MB diskette drive or CD Burner.		
<b>9.4</b>	<b>INSTALLATION OF BID PROGRAM ONTO YOUR COMPUTER:</b>		
9.4.1	The TVDSB has made every effort to ensure the files are free of any virus and are functional. However, in safe computing practice, you are responsible for checking the files on your own virus checker to ensure it is free of any virus.		
9.4.2	Download the executables from our Web Site as shown above. Double click on the "NEW" logo for the executable file. Follow the instructions.		
9.4.3	The bid files are installed into a default directory called C:\LBTENDER. When the installation process is complete, a box will appear with a "Remove Thames Valley District School Board Tender icon"; please close this box. When the setup is complete, click close.		
9.4.4	To begin the Bid Program:		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
9.4.4.1	Go to Windows Explorer		
9.4.4.2	Click on C:\ drive		
9.4.4.3	Open the folder "lbtender"		
9.4.4.5	The following files will be installed in the C:\lbtender directory:		
9.4.4.6	WORKSHEET A - Terms and Conditions.xls		
9.4.4.7	WORKSHEET B - Specification List.xls		
9.4.5	To start the process open the Excel files and complete as instructed.		
<b>9.5</b>	<b>LABELING OF ENVELOPE AND DISK</b>		
9.5.1	ADDRESS BID ENVELOPE AS SHOWN BELOW:		
9.5.2	From - Company Name and Address		
9.5.3	To:OFFICE OF THE TENDERS CLERK		
9.5.4	Thames Valley District School Board		
9.5.5	EDUCATION CENTRE,		
9.5.6	1250 Dundas Street,		
9.5.7	LONDON, Ontario		
9.5.8	N5W 5P2		
9.5.9	Name of Bid: Audio Visual Lamps Tender		
9.5.10	Bid #17		
9.5.11	Return Date: 12:00:00 Noon local time Thursday, May 15, 2008		
<b>9.10</b>	<b>PLEASE AFFIX LABEL ON DISK AS SHOWN BELOW:</b>		
9.10.1	THAMES VALLEY DISTRICT SCHOOL BOARD		
9.10.2	Name of Bid: Audio Visual Lamps Tender		
9.10.3	Bid #17		
9.10.4	Return Date: 12:00:00 Noon local time Thursday, May 15, 2008		
9.10.5	Signature:		
9.10.6	Firm Name:		
<b>10.0</b>	<b>10.0 SIGNATURE PAGE</b>		
10.1	This section must be completed, signed, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.		
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, bidders <b>must</b> state the jurisdiction in which the corporation was originally incorporated in:		
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-MAIL ADDRESS:		
10.9.3	ADDRESS:		
10.9.4	INTERNET ADDRESS:		
10.9.5	TELEPHONE NO.:		
10.9.6	FAX NO.:		
10.10	If subcontracting, bidders <b>must</b> provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the bidder enters into a contract(s) with to carry out any portion of this contract:		
10.10.1	Firm Name:		
10.10.2	Firm Address:		
10.10.3	Telephone Number:		
10.10.4	Fax Number:		
10.10.5	E-MAIL ADDRESS:		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

**AUDIO VISUAL LAMP - WORKSHEET B - SPECIFICATION LIST**

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	MAKE MODEL	UNIT PRICE
1	121311	LAMP - CAROUSEL SLIDE PROJECTOR - EXY 200 hr life Sylvania or equivalent	4	EACH		
2	200541	LAMP - CLEAR - 360 WATT - ENX 75 hr life Sylvania or equivalent	1855	EACH		
3	121303	LAMP - DATA PROJECTOR - BLFM Optima CTX EZPro 585 300 watt metal halide	1	EACH		
4	121305	LAMP - DATA PROJECTOR - CPS HITACHI CP-S225W	1	EACH		
5	121301	LAMP - DATA PROJECTOR - ECJ - 2100 LUMENS FOR ACER PD116	4	EACH		
6	121302	LAMP - DATA PROJECTOR - ECJ -2600 LUMENS FOR ACER PD525	8	EACH		
7	121004	LAMP - DATA PROJECTOR - ELH 300 WATT - 120V	9	EACH		
8	121304	LAMP - DATA PROJECTOR - EMP POWER LITE 53C	6	EACH		
9	121313	LAMP - DATA PROJECTOR - EPSON LCD - MODEL#EMO-61-81 - #V13H010L30	1	EACH		
10	121006	LAMP - DATA PROJECTOR - L20 IPAQ mp1200	1	EACH		
11	121007	LAMP - DATA PROJECTOR - LP340B InFocus Projector	1	EACH		
12	121312	LAMP - DATA PROJECTOR - PD 100 FOR ACER PD100/120	12	EACH		
13	121314	LAMP - DATA PROJECTOR - SHARP XR-10X SHAL/AN-XR10LP	2	EACH		
14	121295	LAMP - DATA PROJECTOR - UHB - 2000 lumens FOR Hitachi CP S335W	4	EACH		

FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**AUDIO VISUAL LAMP - WORKSHEET B - SPECIFICATION LIST**

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	MAKE MODEL	UNIT PRICE
15	121296	LAMP - DATA PROJECTOR - UHE - 1700 lumens - 200 watts - for Epson 600	1	EACH		
16	121005	LAMP - DATA PROJECTOR - UHP Sony Projector MDL VPL	1	EACH		
17	121294	LAMP - DATA PROJECTOR - UHP - 1600 lumens	1	EACH		
18	121300	LAMP - DATA PROJECTOR 2000 LUMENS FOR ACER PD 110	6	EACH		
19	121308	LAMP - DATA PROJECTOR FOR Optoma EH705/EH708 - 180 W, UHP BL-BU180A or equivalent	1	EACH		
20	121309	LAMP - DATA PROJECTOR FOR Hitachi CPS210W DT00581 or equivalent	3	EACH		
21	121315	LAMP - DATA PROJECTOR 2000 LUMENS FOR ACER X1160	1	EACH		
22	121316	LAMP - DATA PROJECTOR 2200 LUMENS FOR NEC NP40	1	EACH		
23	121317	LAMP - DATA PROJECTOR 3000 LUMENS FOR NEC LT380	1	EACH		
24	121318	LAMP - DATA PROJECTOR 1000 LUMENS - FOR EPSON POWERLITE 50C	1	EACH		
25	121319	LAMP - DATA PROJECTOR 2000 LUMENS - EPSON POWERLITE 61P	1	EACH		
26	121320	LAMP - DATA PROJECTOR 1700 LUMENS - EPSON EMP 600	1	EACH		
27	121321	LAMP - DATA PROJECTOR 2600 LUMENS FOR ACER XD1180D	1	EACH		
28	121322	LAMP - DATA PROJECTOR 2300 LUMENS FOR ACER XD1170D	1	EACH		
29	200507	LAMP - FILMSTRIP PROJECTOR - CWA 750 watt - 120 volt - 25 hour life - Tru-focus - 4 pin base - blue top finish	1	EACH		

FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**AUDIO VISUAL LAMP - WORKSHEET B - SPECIFICATION LIST**

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	MAKE MODEL	UNIT PRICE
		Sylvania or equivalent				
30	121297	LAMP - FILMSTRIP PROJECTOR - CZA/CZB/BCK	1	EACH		
		500 watt - 120 volt - 25 hour life				
		Tru-focus 4 pin base - blue top finish				
		Sylvania or equivalent				
31	200527	900 watt - 120 volt - 75 hour life	1	EACH		
		2 Pin Pf Base - Clear Finish				
		Sylvania or equivalent				
32	121298	LAMP - OVERHEAD PROJECTOR - DVY	1	EACH		
		650 watt - 120 volt - 25 hour life				
		2 Pin Min Base - Clear Finish				
		Sylvania or equivalent				
33	200502	LAMP - OVERHEAD PROJECTOR - DYS/BHC/DYV	732	EACH		
		600 watt - 120 volt - 75 hour life				
		2 Pin Pf - Clear Finish				
		Sylvania or equivalent				
34	200504	LAMP - OVERHEAD PROJECTOR - EHA	1	EACH		
		500 watt - 120 volt - 75 hour lie				
		2 Pin Pf Base - Clear Finish				
		Sylvania or equivalent				
35	121306	LAMP - OVERHEAD PROJECTOR - EHJ	31	EACH		
		Sylvania or equivalent				
36	121272	LAMP - OVERHEAD PROJECTOR - EVD	26	EACH		
		Sylvania or equivalent				
37	200543	LAMP - OVERHEAD PROJECTOR - EYB	1577	EACH		
		75 hr life, 360 Watt				
		Sylvania or equivalent				
38	200539	LAMP - OVERHEAD PROJECTOR - FAL	24	EACH		
		420 watt - 120 volt - 75 hour life				
		RSC Base - Clear Finish				
		Sylvania or equivalent				
39	200501	LAMP - OVERHEAD PROJECTOR - FFJ	196	EACH		
		600 watt - 120 volt - 75 hour life				
		RSC Base - Clear Finish				
		Sylvania or equivalent				
40	121237	LAMP - OVERHEAD PROJECTOR - FXL - 50 Hour	126	EACH		

FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**AUDIO VISUAL LAMP - WORKSHEET B - SPECIFICATION LIST**

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	MAKE MODEL	UNIT PRICE
		for EIKI overhead projectors				
		Sylvania or equivalent				
41	121003	LAMP - OVERHEAD PROJECTOR	1	EACH		
		UNIVERSAL 38900				
42	121214	LAMP - PROJECTION - FNT	1	EACH		
		50 hour life				
		Sylvania or equivalent				
43	121166	LAMP - PROJECTOR - ERR	1	EACH		
		14 volt, 25 watt, 200 hour life				
		for Dukane AV matic				
		Sylvania or equivalent				
44	121020	LAMP - PROJECTOR - MOVIE - 35 MM - DTJ/DSR	1	EACH		
		1500 watts - clear finish				
		25 hour life				
		Sylvania or equivalent (294)				
45	121013	LAMP - PROJECTOR - OVERHEAD - FCB	7	EACH		
		600 watt - 120 volt - 75 hour life				
		RSC Base - Clear Finish				
		Sylvania or equivalent				
46	121017	LAMP - PROJECTOR - SLIDE & FILMSTRIP - BCK	1	EACH		
		Tungsten Halogen Lamp - Tri-focus base				
		500 watts - 50 hour life - clear finish				
		Sylvania or equivalent				
47	121157	LAMP - PROJECTOR - SLIDE - EXR	30	EACH		
		for Ektagraphic III & IIIE PLUS Carousel				
		Projectors				
		35 hr life				
		Sylvania or equivalent				
		(117/126/182/6240/297/299)				
48	121033	LAMP - STAGE & STUDIO - BTL	12	EACH		
		Medium Prefocus Lamps with 2 3/16" LCL for				
		fresnel lens spotlights - 500 watt				
		120 volt - 500 hour life				
		Fused Silica Clear Finish				
		Sylvania or equivalent				
		(6910/280/286/290/297/299/PROG)				

FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**AUDIO VISUAL LAMP - WORKSHEET B - SPECIFICATION LIST**

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	MAKE MODEL	UNIT PRICE
49	121039	LAMP - STAGE & STUDIO - DGH Medium Prefocus Lamps with 2 3/16" LCL for fresnel lens spotlights - 750 watt - 120 volt - 500 hour life - clear finish Sylvania or equivalent (280/297)	1	EACH		
50	121044	LAMP - STAGE & STUDIO - DSE Screw base lamp for scoop fixtures Mogul - 1000 watt - 120 volt 500 hour life - inside frost Sylvania or equivalent (280)	1	EACH		
51	121046	LAMP - STAGE & STUDIO - DYP Tungsten Halogen Lamp Clear - 600 Watt Sylvania or equivalent (288)	1	EACH		
52	121056	LAMP - STAGE & STUDIO - EHG Two-pin Tungsten Halogen Lamps 750 watt - 120 volt - 2000 hour life Fused Silica clear finish Sylvania or equivalent (286/299/PROG)	1	EACH		
53	121060	LAMP - STAGE & STUDIO - EVR 500 Watt - 750 hour Sylvania or equivalent (6910/280/290/299/PROG)	3	EACH		
54	121066	LAMP - STAGE & STUDIO - FDF Universal T-3 Double-ended Tungsten Halogen lamps - 4 11/16" MOL - 500 watt - 120 volt 400 hour life - Fused Silica Clear Finish Sylvania or equivalent (280)	1	EACH		
55	121067	LAMP - STAGE & STUDIO - FDN Universal T-3 Double-ended Tugsten Halogen lamps - 4 11/16" MOL - 500 watt - 120 volt - 400 hour life - Fused Silica Clear Finish Sylvania or equivalent (280)	10	EACH		

FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**AUDIO VISUAL LAMP - WORKSHEET B - SPECIFICATION LIST**

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	MAKE MODEL	UNIT PRICE
56	121062	LAMP - STAGE & STUDIO - FEL	9	EACH		
		Two-pin Tungsten Halogen lamps -				
		1000 watt - 120 volt - 300 hour life -				
		Fused Silica Clear Finish				
		Sylvania or equivalent				
		(280/292/297/PROG)				
57	121068	LAMP - STAGE & STUDIO - FEY	4	EACH		
		Double-ended Tungsten halogen lamps -				
		5 5/8" MOL - 2000 watt - 120 volt -				
		400 hour life - Fused Silica Clear Finish				
		Sylvania or equivalent (280)				
58	121070	LAMP - STAGE & STUDIO - FHM	1	EACH		
		Universal T-3 Double-ended Tungsten Halogen				
		lamps - 4 11/16" MOL - 1000 watt - 120 volt				
		300 hour life - Fused Silica Frosted				
		Finish				
		Sylvania or equivalent (280)				

FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_