



TENDER #037 - AIR FILTER MEDIA

Issue Date: Tuesday, March 15, 2011

Barbara Murch, Buyer

Issued by: The Thames Valley District School Board

Return Date: 12:00:00 noon, local time, Thursday, April 7, 2011

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
1.0	INTRODUCTION		
1.0.1	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 178 schools with an estimated enrolment of 74,000 students.		
1.1	PURPOSE		
1.1.1	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for air filters, subject to the conditions herein.		
2.0	BID DEFINITIONS AND INFORMATION		
2.1	DEFINITIONS		
2.1.1	The following words are used throughout this bid document and bidders should note these conditions when completing their bid submission.		
2.1.1.1	The word "MUST" shall mean bidders must include the required information in bid submission. Failure to include the required information will deem submission noncompliant.		
2.1.1.2	The word "SHOULD" shall mean bidders should include the required information in bid submission.		
2.1.1.3	The word "NONCOMPLIANT" shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word "SUBCONTRACTOR" shall mean a person, firm or company hired by the bidder to perform any portion or all of this bid.		
2.1.1.5	The word "QUALIFIED" shall mean a bidder who is compliant and has included the required information in their bid submission.		
2.1.1.6	BID IRREGULARITY: A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.		
2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the bidder would not gain an unfair advantage over competitors. The TVDSB may permit the bidder to correct a minor irregularity.		
2.2	STRUCTURE OF THIS BID		
2.2.1	Bidders must use the electronic bidding file (setup.exe) which is available on the internet at:		
2.2.1.1	www.tvdsb.on.ca		
2.2.1.2	"Board"		

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2.2.1.3	"Purchasing"		
2.2.1.4	"Bids"		
2.2.1.5	Scroll to the end of the document, click		
2.2.1.6	"Proceed to inquiry/download page".		
2.2.1.7	Proceed to the bid, click		
2.2.1.8	"New" icon		
2.2.1.9	The setup.exe file contains the following file:		
2.2.1.10	Appendices037.xls, which contains the following worksheets:		
2.2.1.10.1	Worksheet A: Terms & Conditions - Electronic response required		
2.2.1.10.2	Worksheet B: Specifications/Functional Requirements in Excel format - Electronic response required		
2.2.1.10.3	Worksheet C: Pricing in Excel format - Electronic response required		
2.2.1.10.4	Worksheet D: Technical Support Services - Electronic response required		
2.2.1.10.5	Worksheet E - Staffing/Certification - Electronic response required		
2.2.1.10.6	Worksheet F - Site Survey/Order Sheets - response not required		
2.3	RETURN LOCATION		
2.3.1	Sealed bid submissions must be returned to:		
2.3.2	"Tenders Clerk"		
2.3.3	Tenders Clerk's box, Main Floor Reception, Education Centre		
2.3.4	Thames Valley District School Board		
2.3.5	1250 Dundas Street		
2.3.6	London, Ontario		
2.3.7	N5W 5P2		
2.3.8	The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.9 - Labelling of Envelope and diskette or CD).		
2.3.9	The bid submission must be returned to the "Tenders Clerk" for your bid submission to be accepted.		
2.3.10	Delivery to the "Tenders Clerk" is the responsibility of the bidder.		
2.3.11	Submissions received by electronic transmission (i.e. fax or email) will not be accepted.		
2.3.12	Late bids will be returned to the bidder, unopened, if a return address is included on the submission		
2.4	IMPORTANT DATES		
2.4.1	ISSUE DATE: Friday, March 11, 2011		
2.4.2	RETURN DATE and TIME: prior to 12:00:00 local time Thursday, April 7, 2011.		
2.5	QUESTIONS		
2.5.1	All questions pertaining to this bid document are to be addressed to: Barbara Murch by Fax (519) 452-2399 or email b.murch@tvdsb.on.ca. The TVDSB reserves the right to distribute a notice of content of any inquiry and the TVDSB's response to all other registered bidders. All questions pertaining to this bid document must be submitted in writing.		

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2.5.2	Questions concerning the terms and conditions of the bid document, whether made orally or in writing, to any individual other than indicated above may, at the sole discretion of the TVDSB, render your submission noncompliant. Direct questions in written form only to Barbara Murch. The TVDSB will only be bound by written answers to questions.		
2.5.3	Should any questions raised by a bidder necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site.		
2.5.4	All Addenda will be issued at least seven days prior to the closing date. If an addendum is issued within seven days of the closing date, the date will be extended accordingly.		
3.0	CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT		
3.1	CONTRACT TERM		
3.1.1	The term of this agreement shall be for two years, commencing on July 1, 2011 and unless otherwise provided herein, terminating on June 30, 2013.		
3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of three additional years in one year increments and will advise the bidder in writing of their intentions.		
3.1.3	Bidders should state if your company would agree to extending this contract with the same terms and conditions for a third year ending June 30, 2014.		
3.1.4	Bidders should state if your company would agree to extending this contract with the same terms and conditions for a fourth year ending June 30, 2015.		
3.1.5	Bidders should state if your company would agree to extending this contract with the same terms and conditions for a fifth year ending June 30, 2016.		
3.2	PRICING		
3.2.1	Bidders must complete the pricing section which is in Worksheet C - Pricing.		
3.2.2	Bidders must print and sign Worksheets.		
3.2.3	All charges must be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.		
3.2.4	Prices must include delivery, F.O.B. destination. NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.		
3.2.5	Prices must remain in effect for the initial two-year term of the contract, commencing on July 1, 2011 and ending on June 30, 2013.		
3.2.6	The TVDSB expects to place orders four times a year.		
3.3	TAXES		
3.3.1	GST and HST: Where applicable, Harmonized Sales Tax must be shown separately as an extra on all invoices in accordance with Canadian and Provincial Government regulations.		
3.4	DELIVERY & ORDERING		
3.4.1	Delivery for all items will be directly to our Schools, Distribution Centre, Educational Resource Centre or Community Education Centres.		

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3.4.2	Delivery dates will be specified on all of our purchase orders. Immediate delivery will be accepted unless otherwise designated on our purchase orders. In case of construction of new schools or major school renovations, the TVDSB shall not accept delivery until the date specified on those purchase orders.		
3.4.3	The successful bidder bears the cost of repairs to the site and to hardware with respect to damage caused from shipping or installation.		
3.4.4	The TVDSB's purchase order number should appear on all packages, packing slips, correspondences, customs documentation and freight bills of lading.		
3.4.5	The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time must be met as it is one of our criteria considered in the decision, and award, of this and future contracts.		
3.4.6	Not all goods will be ordered at one time; orders will be placed as requests are received from our schools.		
3.4.7	The TVDSB prefers a 'no minimum' dollar order policy.		
3.4.7.1	All filter products ordered by the TVDSB are to be delivered 'no charge' to each school as required.		
3.5	INVOICING/PAYMENT TERMS		
3.5.1	All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, London, Ontario N5W 5P2. Attention: Accounts Payable.		
3.5.2	Applicable taxes must be shown as separate line items on all invoices.		
3.5.3	Bidders should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.5.3.1	Bidders should state percentage discount for early payment and net payment terms.		
3.5.4	Purchase order numbers must be stated on all invoices; invoices without will be returned unpaid.		
4.0	SPECIFICATIONS/REQUIREMENTS		
4.1	QUALITY		
4.1.1	Unless otherwise specified, supplies must be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final.		
4.1.2	Manufacturers' brand names and numbers are used as guidance for the bidders; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number must be indicated in Worksheet 'C' - Pricing, FOR EVERY ALTERNATE ITEM BID.		
4.1.3	The determination of equal quality will be based on our internal professional opinions.		
4.1.4	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will be also taken into consideration when awarding this contract.		
4.1.5	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications must immediately be removed and/or completed to the specifications or sample quality at the expense of the successful bidder.		
4.2	QUANTITY/TERM		

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4.2.1	The quantities indicated are based on previous two years' purchases and projected current year capital projects. Quantities are subject to equipment breakdowns, user requests, program changes and budget approval which may be increased or decreased when orders are placed. All items may not be purchased if costs exceed budget. In no way should the information furnished be considered as a guarantee with respect to the future volume of business. The successful bidder will be responsible for supplying the quantities that are eventually ordered for each item awarded during the term of this bid at the quoted price.		
4.2.3.1	Bidders must be able to supply at 100% of all items listed in Worksheet C - Pricing.		
4.3	REQUIREMENTS		
4.3.1	The requirements are detailed in Specifications List - Worksheet B - Specifications/ Functional Requirements.		
4.3.2	For each requirement as described in Worksheet B - Specifications/Functional Requirements, bidders must place a response in the appropriate column.		
4.4	CATALOGUE		
4.4.1	The successful bidder(s) will be required to submit an electronic file (Excel, ASCII, Lotus) with their entire product listing to be used for ordering purposes by the TVDSB.		
4.4.2	The file MUST contain the following fields:		
4.4.2.1	Field #1 - Catalogue/Product #		
4.4.2.2	Field #2 - Unit of Measure		
4.4.2.3	Field #3 - Unit Price		
4.4.2.4	Field #4 - Page Number		
4.4.2.5	Field #5 - Product Description		
4.4.3	Bidders must state the discount, from their list price, that they will offer the TVDSB on their complete product range.		
4.4.4	The TVDSB reserves the right to sample the market for price comparisons to ensure competitive prices on products required.		
4.4.5	Bidders should submit a catalogue illustrating pricing and listing their complete product range.		
4.5	RETURN OF GOODS POLICY		
4.5.1	The TVDSB will return any shipment COLLECT if, in our opinion, the product supplied does not conform to the specification and/or samples submitted in the bid.		
4.5.2	Bidders should state if there is a time limit on returning goods.		
4.5.3	Bidders should state if there is a restocking charge on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 4.5.1.		
4.5.4	Bidders should describe their procedure for returned goods with respect to:		
4.5.4.1	Packaging		
4.5.4.2	"Attention To" labelling		
4.5.4.3	Address to where returns should be shipped		
4.5.4.4	Method of shipment (company truck, courier, transport)		

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4.5.4.5	If a return authorization number is required		
4.5.4.6	What charges apply and who is responsible for payment		
4.5.4.6.1	The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid.		
4.6	SAMPLES		
4.6.1	Samples must be available for all items if requested.		
4.6.2	The TVDSB may request additional samples as part of the evaluation process.		
4.6.3	Samples must be clearly marked with the name of the bidder and the bid item number.		
4.6.4	Samples must be sent to our Distribution Centre, 951 Leathorne Street, London, ON N5Z 3M7.		
4.6.5	Bidders who do not submit the required samples will be considered noncompliant.		
4.6.6	Not all samples will be returned immediately. Those retained for quality control purposes or testing will be purchased and any item tested that proves defective will be returned		
4.6.7	Bidders should provide return instructions (i.e. address and authorization number) if required, for sample returns.		
4.7	SUBSTITUTIONS		
4.7.1	In the event that an item ordered becomes discontinued during the contract, all bidders must notify the Purchasing Services Department for authorization before the item is substituted and shipped to our Distribution Centre. Successful bidders may be required to provide samples of the proposed substitutions before sending shipments. The Board reserves the right to return any shipment COLLECT , if in our opinion the products supplied do not conform to the specifications in this bid document.		
4.8	ENVIRONMENT		
4.8.1	Bidder should include a detailed description of any environmental initiative and how your program would be implemented and benefit TVDSB.		
4.8.2	We encourage the development of industries who have environmentally responsible policies (i.e. reduce, reuse, recycle, repair, rethink.) Products and packaging should have a minimal negative impact on the environment (ie. using maximum level of post-consumer recyclable waste and safe product disposal when the product life cycle is complete.)		
5.0	TERMS AND CONDITIONS		
5.1	GENERAL TERMS AND CONDITIONS		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		
5.1.2	A bidder who has already submitted a bid may submit an addendum in writing and signed by the bidder at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supercede and invalidate all previous submissions by that bidder as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		

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5.1.3	A bidder may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The bidder should have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable bidder.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful bidder within 30 days of the award if in the opinion of the TVDSB the successful bidder is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the bidder		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any bidder for any expense, cost, loss or damage incurred or suffered by the bidder as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be the responsibility of the bidder.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the bidder and incorporated into the bidder's tender submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful bidder's response to this bid will form the contract between TVDSB and the successful bidder. Any conflict in the wording of the bidder's invoice and/or sales agreement and the wording of the terms and conditions of this tender, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the bidder's invoice and/or sales agreement.		
5.1.12	The successful bidder must not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful bidder(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for bidders. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve bidders from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		

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THAMES VALLEY DISTRICT SCHOOL BOARD
TENDER # 37 - AIR FILTER MEDIA
WORKSHEET A - TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a bidder to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All bidders agree to provide all such additional information as, and when requested, at their own expense, provided no bidder in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations must be adhered to by the successful bidder.		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful bidder is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful bidder will reimburse the TVDSB for any damages through negligence or willful acts of any of the successful bidder's employees or contracted staff.		
5.1.17	The successful bidder's employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful bidder's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		
5.1.19	The successful bidder will be responsible for seeing that regular supervision is maintained over all working personnel. It is the bidder's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		
5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
5.2	CANCELLATION OF CONTRACT / LOSS OF SERVICE		
5.2.1	The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful bidder fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful bidder shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful bidder for damages that result from the breach of the terms and conditions of the contract, by the successful bidder.		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful bidder under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful bidder or its insurer.		

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5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful bidder for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful bidder shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful bidder, the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful bidder becomes insolvent, and/or the successful bidder is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful bidder with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
5.3	FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT		
5.3.1	Bidders agree that all documentation and information contained in any bid submissions and addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the bidder, intellectual property right of the bidder, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		
5.3.2	A bidder specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the bidder assigns all right, title and interest that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All bidders agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		
5.4	HUMAN RIGHTS AND CHILD LABOUR LAWS		
5.4.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Bidders wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working		
5.4.2	Bidders should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.4.3	For bidders information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.4.3.1	http://www.ilo.org		
5.4.3.2	http://www.ilo.org/public/english/comp/child/policy/towards.htm		
5.5	HEALTH, SAFETY REGULATIONS		

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5.5.1	All equipment requiring approval (Hydro One, C.S.A., ULC, etc.) must be completely assembled and must bear label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not approved, the TVDSB reserves the right to invoice the successful bidder for the cost of certification/replacement.		
5.5.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB must ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.5.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/ products are not acceptable. If applicable, the successful bidder must supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		
5.5.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHIMS in accordance with Occupational Health and Safety Act Regulations. They must adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.5.5	The TVDSB reserves the right to request a copy of a bidder's Health & Safety Policy, Procedures and Guidelines.		
5.5.6	Where applicable, the TVDSB will give preference to products made with non-natural rubber latex (synthetic rubber latex). Bidders should indicate any products containing natural rubber latex and its percentage content in Worksheet C - Pricing.		
5.6	COMMERCIAL LIABILITY INSURANCE		
5.6.1	The successful bidder must be covered by Commercial General Liability Insurance throughout the term of the contract. Each bidder must state if it has Commercial General Liability Insurance Coverage.		
5.6.2	Each bidder should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$2 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Commercial Liability Insurance coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$2 million per occurrence from the commencement of the contract should the contract be awarded to the bidder. The successful bidder further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.6.2.1	This liability policy shall contain the following coverage:		
5.6.2.2	Personal Injury & Property Damage		

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ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.6.2.3	Non-Owned Automobile Liability		
5.6.2.4	Owners and Contractors Protective Coverage		
5.6.2.5	Contractual Liability		
5.6.2.6	Broad Form Property Damage		
5.6.2.7	Products & Completed Operation Insurance		
5.6.2.8	Contingent Employees Liability		
5.6.2.9	Cross Liability Clause and Severability of Interest Clause		
5.6.3	Upon an award to the successful bidder by the TVDSB, the successful bidder shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful bidder or its employees or subcontractors during the performance of its obligations under the contract.		
5.6.4	The successful bidder agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or willful acts on the part of the successful bidder or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
5.7	MOTOR VEHICLE LIABILITY INSURANCE		
5.7.1	Bidders must state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		
5.7.2	In the event of an affirmative answer to 5.7.1, the successful bidders must be covered by Automobile Liability Insurance through the term of the Contract. If the bidder's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the bidder. Each bidder must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.7.3 to subsection 5.7.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		
5.7.3	Bidders should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1million on all personally owned vehicles) per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the bidder. The successful bidder further agrees to maintain that good standing throughout the term of the contract.		
5.7.3.1	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		

FIRM NAME : _____

SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.7.3.2	Third Party Liability Coverage in the form of OAP-1		
5.7.4	Upon an award to the successful bidder by the TVDSB, the successful bidder shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful bidder or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
5.7.5	The successful bidder agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the part of the successful bidder or any of its representatives or employees by way of the ownership or operation of an automobile.		
5.7.6	For liability arising at law for damages caused by reason of professional negligence. If the bidder does not presently have the coverage as set out aforesaid, the bidder shall provide written assurance from his insurance agent or insurer on the letterhead of the insurer or agent that the Professional Liability Insurance limits will be increased to the aforesaid limits from the commencement of the contract and annually thereafter for the term of the contract should the contract be awarded to the bidder. The successful bidder further agrees to maintain that good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage anything through the duration of the contract.		
5.7.7	The TVDSB reserves the right to request that a bidder provide a complete copy of the bidder's professional liability policy to the evaluation committee for review to allow the committee to satisfy itself that the policy provides coverage satisfactory to the TVDSB.		
5.7.8	Upon the award to the successful bidder by the TVDSB, the successful bidder shall be required to submit certification in a form satisfactory to the TVDSB of the above mentioned caused by the actions of the successful bidder or its employees, or subcontractors, during the performance of its obligations under the contract.		
5.7.9	The successful bidder agree to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable arising out of the professionally negligent or willful acts on the part of the successful bidder or any of its representatives, employees or subcontractors in the execution of the work performed.		
5.7.10	Notwithstanding that the parties shall enter into a Standard Form Contract for each project the successful bidder acknowledges that the TVDSB does not agree to indemnify the successful bidder in the event of any claim against the successful bidder in any way arising out of or related to the successful bidder duties and responsibilities pursuant to the Standard Form Contract initiated by a non-party to the Standard Form Contract, and arising from a claim commenced by the TVDSB whether or not the indemnity applies to the extent that the non-party claim exceeds the amount of insurance coverage.		
6.0	BIDDER PROFILE		
6.1	REFERENCES		

FIRM NAME : _____

SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
6.1.1	New bidders should provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference should contain the following information:		
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		
6.1.1.3	Reference 1 - Contact Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - E-mail address:		
6.1.1.7	Reference 2 - Company Name:		
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contact Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - E-mail address:		
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contact Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - E-mail address:		
6.2	ADMINISTRATION & ORGANIZATION		
6.2.1	The TVDSB reserves the right at any time after the closing date, to request from any bidder evidence of its financial standing and stability, including that of each of its officers, directors and principals. All bidders agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four days of the date of any such request.		
6.2.2	Bidders are required to list any and all pending or ongoing legal claims or disputes where the bidder could individually or in combination with other claims, suffer a potential economic loss greater than \$100,000.00.		
6.2.3	Bidders should state location of their distribution centre.		
7.0	BID SUBMISSION		
7.1	BIDDER'S RESPONSE GUIDE		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. Bidders should use the same numbering format as on this bid document.		
7.1.2	The bid submission must include:		
7.1.2.1	Printed and signed copies of all Appendices		
7.1.2.2	One Diskette or CD with file name: Appendices037.xls, containing the following Worksheets:		
7.1.2.2.1	Worksheet A: Terms and Conditions Response - in Excel format - Electronic response required		
7.1.2.2.2	Worksheet B: Specifications/Functional Requirements - in Excel format - Electronic response required		

FIRM NAME : _____

SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
7.1.2.2.3	Worksheet C: Pricing - in Excel format - Electronic response required		
7.1.2.2.4	Worksheet D: Technical Support Services - Electronic response required		
7.1.2.2.5	Worksheet E - Staffing/Certification - Electronic response required		
7.1.2.2.6	Worksheet F - Site Survey/Order Sheets - response not required		
7.1.3	It is the bidders' responsibility to ensure that the necessary "files" are on the diskette or CD.		
7.1.4	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.5	All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.9 - Labelling Instructions).		
7.1.6	Bidders' submissions should include page numbers for ease of reference by committee members.		
7.1.7	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.8	Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested.		
8.0	AWARD		
8.1	EVALUATION PROCESS		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria:		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		
8.1.4	Compliant bidders may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified bidders as to the time and place. The presentation shall be at the expense of the bidder.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
8.2	AWARD AND NOTIFICATION OF CONTRACT		
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	www.tvdsb.on.ca		
8.2.1.2	"Board"		
8.2.1.3	"Purchasing"		
8.2.1.4	"Bids"		
8.2.1.5	"Electronic Bidding Instructions, Bid Download and Bid Results",		
8.2.1.6	Scroll to the end of the document, click		
8.2.1.7	"Proceed to inquiry/ download page."		
8.2.1.8	Proceed to the Bid, click		

FIRM NAME : _____

SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
8.2.1.9	View documents in PDF format.		
8.2.1.10	All bid files are available for downloading at no charge from the TVDSB web site.		
9.0	ELECTRONIC BIDDING INSTRUCTIONS		
9.1	DOWNLOADING BID DOCUMENTS		
9.1.1	All documents are available from the TVDSB Web Site at www.tvdsb.on.ca		
9.1.2	"Board"		
9.1.3	Click "Purchasing"		
9.1.4	"Bids"		
9.1.5	Scroll to bottom of page		
9.1.6	Click "Proceed to Inquiry/Download page"		
9.1.7	Click on the "Name of the Bid" to view documents in PDF format.		
9.1.8	Click on the "NEW" logo to download the executable files for preparing and submitting your bid.		
9.1.9	All bid files are available for downloading at no charge from the TVDSB web site.		
9.2	PRINTING COPIES OF BID DOCUMENTS		
9.2.1	To print a working copy of any bid document - Click on the name of the bid to print documents in PDF.		
9.3	COMPUTER SYSTEM REQUIREMENTS		
9.3.1	To use the electronic system, bidders must have the following equipment:		
9.3.1.1	Microsoft Windows, version 9.5 or greater		
9.3.1.2	2.5 MB available hard drive space		
9.3.1.3	3 ½ 1.44 MB diskette drive or CD Burner.		
9.4	INSTALLATION OF BID PROGRAM ONTO YOUR COMPUTER:		
9.4.1	The TVDSB has made every effort to ensure the files are free of any virus and are functional. However, in safe computing practice, you are responsible for checking the files on your own virus checker to ensure it is free of any virus.		
9.4.2	Download the executables from our Web Site as shown above. Double click on the "NEW" logo for the executable file. Follow the instructions.		
9.4.3	The bid files are installed into a default directory called C:\LBTENDER. When the installation process is complete, a box will appear with a "Remove Thames Valley District School Board Tender icon"; please close this box. When the setup is complete, click close.		
9.4.4	To begin the Bid Program: Go to Windows Explorer		
9.4.4.1	Click on C:\ drive		
9.4.4.2	Open the folder "lbtender"		
9.4.4.3	The following files will be installed in the C:\lbtender directory:		
9.4.4.4	Appendices037.xls		
9.4.4.5	To start the process, open the Excel file and complete as instructed		
9.5	THE RETURN DISKETTE OR CD:		
9.5.1	After all bids have been entered:		

FIRM NAME : _____

SIGNATURE : _____

THAMES VALLEY DISTRICT SCHOOL BOARD
TENDER # 37 - AIR FILTER MEDIA
WORKSHEET A - TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
9.5.1.1	Copy all Appendices to either a 3.5" Diskette or CD using your company's standard CD Writing program.		
9.5.1.2	Check to ensure that the files are on the diskette or CD. Without these files we will not be able to download your bid.		
9.5.1.3	Be sure to label your diskette or CD with company name and signature.		
9.6	LABELLING OF ENVELOPE AND DISK		
9.6.1	ADDRESS BID ENVELOPE AS SHOWN BELOW:		
9.6.2	From - Company Name & Address		
9.6.3	To:OFFICE OF THE TENDERS CLERK		
9.6.4	Thames Valley District School Board		
9.6.5	EDUCATION CENTRE		
9.6.6	1250 Dundas Street,		
9.6.7	LONDON, Ontario N5W 5P2		
9.6.8	AIR FILTER MEDIA		
9.6.9	Tender #037		
9.6.10	Return Date: Thursday, April 7, 2011 prior to 12:00:00 noon local time		
9.7	PLEASE AFFIX LABEL ON DISK AS SHOWN BELOW:		
9.7.1	THAMES VALLEY DISTRICT SCHOOL BOARD		
9.7.2	AIR FILTER MEDIA		
9.7.3	Tender #037		
9.7.4	Return Date: Thursday, April 7, 2011 prior to 12:00:00 noon local time		
9.7.5	Signature:		
9.7.6	Firm Name:		

FIRM NAME : _____

SIGNATURE : _____

THAMES VALLEY DISTRICT SCHOOL BOARD
TENDER # 37 - AIR FILTER MEDIA
WORKSHEET A - TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
10.0	SIGNATURE PAGE		
10.1	This section must be completed, signed, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.		
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, bidders must state the jurisdiction in which the corporation was originally incorporated in:		
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-mail address:		
10.9.3	Address:		
10.9.4	Internet address:		
10.9.5	Telephone number:		
10.9.6	Fax number:		
10.9.7	If subcontracting, bidders must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the bidder enters into a contract(s) with to carry out any portion of this contract:		
10.9.7.1	Firm name:		
10.9.7.2	Firm address:		
10.9.7.3	Telephone number:		
10.9.7.4	Fax number:		
10.9.7.5	E-mail address:		

Barbara Murch
Purchasing Services

Tracey Grant
Chairperson

FIRM NAME : _____

SIGNATURE : _____

THAMES VALLEY DISTRICT SCHOOL BOARD
AIR FILTER MEDIA
WORKSHEET B - SPECIFICATIONS/ FUNCTIONAL REQUIREMENTS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B1.0	SPECIFICATIONS/FUNCTIONAL REQUIREMENTS:		
B1.1	Air ventilation filters used in HVAC equipment by the TVDSB include pads, pleats, throwaway polyester or fiberglass, roll and bag media.		
B1.2	All pleat and pad media must be synthetic media. Bidders are to indicate what media they are proposing in the manufacture of bag and roll media.		
B1.3	FILTER CONSTRUCTION:		
B1.3.1	Pad Style:		
B1.3.2	Media shall be 100% synthetic, mechanical media that does not support microbial growth		
B1.3.3	Media shall be constructed with thermally bonded fibers. Fibers are layered in a process to provide uniform density and thickness		
B1.3.4	Media shall have a non-migrating dry tackifier applied to the downstream side		
B1.3.5	Pad style filters must be available in all sizes detailed in site surveys. Both roll and pre-cut pads, 2" in depth		
B1.4	Pleat Style:		
B1.4.1	Pleated filters must be continuously bonded to a corrosion resistant metal grid allowing a minimum 95% open face area.		
B1.4.2	Merv 10 Pleated filters shall be high capacity and shall have 15 pleats per linear foot for the 1" thickness and 15 pleats per foot for the 2" thickness, and have 11 pleats per foot for the 4" thickness.		
B1.4.3	Frame shall be heavy duty, high strength, moisture resistant paperboard with a cross member design that increases filter rigidity and prevents breaching.		
B1.5	Throwaway Style:		
B1.5.1	Available in 1 foot and 2 foot depths		
B1.5.2	Frame shall be heavy duty, high strength, moisture resistant thermally bonded to the media and metal grids.		
B1.5.3	PolyStrand or equivalent fibers.		
B1.6	FILTER PERFORMANCE:		
B1.6.1	Pad Filters:		
B1.6.2	Pad Filters shall be a minimum Merv 8, initial resistance shall not exceed 0.30" W.G. at 300 fpm airflow and shall have a 180g dust holding capacity.		
B1.6.3	Initial resistance shall not exceed 0.30" W.G. at 300 fpm airflow and shall have a 180g dust holding capacity.		
B1.6.4	Shall have a recommended final resistance of 1 W.G.		
B1.7	Pleated Filters:		
B1.7.1	Shall be a Merv 10 in a high capacity configuration in all filter depths when fully tested in accordance with the ASHRAE 52.2 Test Standard.		
B1.7.2	Initial resistance of these filters shall not exceed 0.15" W.G. in 1" high capacity configurations, respectively at 375 fpm airflow;		

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
AIR FILTER MEDIA
WORKSHEET B - SPECIFICATIONS/ FUNCTIONAL REQUIREMENTS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B1.7.3	0.17" W.G. in 2" high capacity configurations, respectively, at 500 fpm airflow;		
B1.7.4	0.17" W.G. in 4" high capacity configurations, respectively, at 500 fpm airflow;		
B1.7.5	Filters shall be rated to withstand a continuous operating temperature up to 200°F.		
B1.7.6	Filters shall have a final recommended final resistance of 1.0" W.G.		
B1.8	Throwaway Style:		
B1.8.1	Filters shall meet Merv 5 for all filter depths @ Airflow rate of 819 CFM		
B1.8.2	Shall have a recommended final resistance of 0.5" W.G.		
B1.7	All media must meet or exceed the minimum standards indicated above.		
B1.8	All Filters:		
B1.8.1	Shall be UL Classified - Class 2 for pleated, Class 1 for bags and pads.		
B1.9	The performance characteristics that must be included in these reports include: ASHRAE Test Results MERV Scale Rating Pressure Drop Certification - Initial and final pressure drop Initial and Average efficiencies Dust holding capacity - measured in grams to a 1" pressure drop specified in FPM Dust holding capacity - measured in grams to a .25" pressure drop specified in FPM (fiberglass filters only)		
B1.10	The following information must be submitted with your response: One copy of EACH: ASHRAE Standard Test Results Independent test results (eg AFTL or ETL) based on ASHRAE standards MERV rating based on ASHRAE standards Underwriters Laboratories of Canada Fire Rating test report for each type of filter for which bids are being submitted on Worksheet C - Pricing.		
B1.11	The manufacturer's product number must be clearly marked on each ASHRAE, MERV, and ULC test report submitted with your bid.		
B2.0	TRAINING/SUPPORT		
B2.1	A meeting to regularly review the products and services of this contract will be a requirement of the successful bidder throughout the life of this contract. Bidders must state the number of meetings per year that they feel would be appropriate to this contract.		
B2.2	Installation, training and support services are a consideration in awarding this contract. Please include any and all support and implementation services your company will provide and identify certification relevant to the support role envisioned. (See Worksheet D - Technical Support and Worksheet E - Staffing Certification)		
B3.0	SITE SURVEY/ORDER SHEETS		

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
AIR FILTER MEDIA
WORKSHEET B - SPECIFICATIONS/ FUNCTIONAL REQUIREMENTS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B3.1	In co-ordination with the TVDSB, maintenance of the current Site Surveys and Order Sheets for each TVDSB school/site will be the responsibility of the successful bidder, at no additional cost. This will include re-surveying of any of the TVDSB sites that undergo renovations or by specific request. New schools/sites will require a new survey and order sheet. The current survey and site information will be provided to the successful bidder at the start of the contract. (See Worksheet F - Site Survey/Order Sheets)		

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
1	1 PLY PNL 8.25X35.5	30			0	
2	1 PLY PNL 9.25X36.5	1			0	
3	2F-10X20X2 FACET-AIRE 3 THROWAWAY, 10X20X2	44			0	
4	2F-16X20X2 FACET-AIRE 3 THROWAWAY, 16X20X2	86			0	
5	2F-18X24X2 FACET-AIRE 3 THROWAWAY, 18X24X2	156			0	
6	2F-SP-2-216 FACET-AIRE 3 FIBERGLASS, 9X24X2	25			0	
7	2F-SP-2-322 FACET-AIRE 3 FIBERGLASS, 14X23X2	2			0	
8	2F-SP-2-324 FACET-AIRE 3 THOWAWAY, 18X18X2	135			0	
9	2F-SP-2-375 FACET AIRE 15X25X2	49			0	
10	2F-SP-2-377 FACET AIRE 14.5X26X2	5			0	
11	2F-SP-2-429 FACET-AIRE 3 FIBERGLASS, 16.5X26X2	1			0	
12	2F-SP-2-444 FACET-AIRE 3 THROWAWAY, 18.5X24X2	2			0	
13	2F-SP-2-456 FACET-AIRE 3 FIBERGLASS, 19X24X2	26			0	
14	2F-SP-2-473 FACET-AIRE 3 THROWAWAY, 21.5X22X2	2			0	
15	2F-SP-2-473 FACET-Aire 3 THROWAWAY, 21.5x43.75x2	2			0	
16	2F-SP-2-500 FACET-AIRE 3 THROWAWAY, 18.5X27X2	69			0	
17	2F-SP-2-513 FIBERGLASS THROWAWAY 19X27X2	40			0	
18	2F-SP-2-536 FACET AIRE3 19.5X27.5X2	16			0	
19	2F-SP-2-578 FACET-AIRE 3 FIBERGLASS, 16.5X35X2	114			0	
20	2F-SP-2-890 FIBERGLASS 20X44.5X2	9			0	
21	2F-SP-S-195 FACET-AIRE 3 THROWAWAY, 10X19.5X2	4			0	
22	5F DUSTLOK AUTO ROL 5X65' FARR CORE	4			0	
23	CLIPS - 1" - FOR FILTERS	316			0	
24	D85-04-2426 DEFIANT BAG 85%, 12X24X26	3			0	
25	D85-08-4426 DEFIANT BAG 85%, 24X24X26	9			0	
26	DEFIANT MARK 12X32.5X1	4			0	
27	DEFIANT MARK 14X25X2	239			0	
28	DEFIANT MARK 20-D PLEAT 18.5X36X1	5			0	
29	DEFIANT PLEAT 16.5X31.75X1	75			0	
30	Disposable FGS Filter 9.5x24x1	2			0	
31	DISPOSABLE FIBREGALSS FILTER 17X34X1	2			0	
32	Disposable Fibreglass 20x24x1	6			0	
33	Disposable Fibreglass 16x30x1	3			0	
34	Disposable Fibreglass 17.5x17.5x1	50			0	
35	Disposable Fibreglass 20x30x1	3			0	
36	DISPOSABLE FIBREGLASS FILTER 16.5X26.5X1	10			0	
37	DISPOSABLE FIBREGLASS FILTER 17.5X23X1	4			0	
38	DISPOSABLE FIBREGLASS FILTER 17.5X34.5X1	4			0	
39	DISPOSABLE FIBREGLASS FILTER 17X15X1	2			0	
40	DISPOSABLE FIBREGLASS FILTER 18.5X18.5X1	2			0	
41	DISPOSABLE FIBREGLASS FILTER 18.5X23.5X1	2			0	
42	DISPOSABLE FIBREGLASS FILTER 18.5X26.5X1	4			0	
43	Disposable Fibreglass Filter 8-7/8x33-5/8x1	4			0	
44	DISPOSABLE FIBREGLASS FILTER 9.5X21.5X1	2			0	

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
45	DISPOSABLE FIBREGLASS FILTER 9.75X24X1	2			0	
46	DISPOSABLE FIBREGLASS FILTER17X35X1	6			0	
47	DISPOSABLE FILTER - 16X221/4X2	20			0	
48	DISPOSABLE GLASS 18.75X26.5X1	6			0	
49	DL 100-6401 DUSTLOCK PAD W/SOPRAX ANTI-MICROBIAL16X24X1	10			0	
50	DL100-0001 DUSTLOK, 20X20X1	20			0	
51	DL100-6001 DUSTLOK, 16X20X1	301			0	
52	DL100-6501 DUSTLOK PAD 16X25X1	12			0	
53	DL100-SP-1-060 Dustlok pad w/ sporax anti-microbial, 7.5x8x1	8			0	
54	DL100SP1102 Dustlock Pad w/sporax anti microbial, 8.5x12x1	8			0	
55	DL100-SP-1-1224 DUSTLOK PAD 34X36X1	4			0	
56	DL100-SP-1-147 DUSTLOK PAD 9.5X15.5X1	6			0	
57	DL100-SP-1-173 DUSTLOK PAD 11.5X15X1	4			0	
58	DL100-SP-1-180 DUSTLOK 9X20X1	5			0	
59	DL100-SP-1-194 DUSTLOK PAD W/SOPRAX ANTI-MICROBIAL 9X21.5X1	5			0	
60	DL100SP1221Dustlok w/sporax antimicrobial, 14.5x15.25x1	4			0	
61	DL100-SP-1-228 DUSTLOK PAD 12X19X1	16			0	
62	DL100-SP-1-306 DUSTLOK PAD 12.5X24.5X1	6			0	
63	DL100-SP-1-308A DUSTLOK 11X28X1	6			0	
64	DL100-SP-1-360 DUSTLOK PAD W/SOPRAX ANTI MICROBIAL18X20X1	10			0	
65	DL100-SP-1-372 DUSTLOK PAD 16.5X22.5X1	16			0	
66	DL100-SP-1-373 DUSTLOK PAD 10.5X35.5X1	10			0	
67	DL100-SP-1-384 DUSTLOK PAD W/SOPRAX ANTI MICROBIAL12X32X1	4			0	
68	DL100-SP-1-414 DUSTLOK PAD 18X23X1	12			0	
69	DL100-SP-1-418 DUSLOK PAD 11X38X1	9			0	
70	DL100-SP-1-457 PAD 10.5X43.5X1	82			0	
71	DL100-SP-1-480B DUSTLOK PAD 19X24X1	28			0	
72	DL100-SP-1-540 DUSTLOK 12X45X1	5			0	
73	DL100-SP-1-595 DUSTLOK PAD 17X35X1	2			0	
74	DL100-SP-1-604 PAD 10.5X57.5X1	74			0	
75	DL100-SP-1-799 DUSTLOK PAD 23.5 X 34 X 1	10			0	
76	DL100-SP-180B DUSTLOK PAD 12X15X1	8			0	
77	DL100-SP-240A DUSTLOK PAD 10X24X1	14			0	
78	DL100-SP-306A DUSTLOK PAD 17.5X17.5X1	6			0	
79	DL100-SP-580A DUSTLOK PAD 20X29X1	20			0	
80	DL150-0002 DUSTLOK, 20X20X2	3194			0	
81	DL150-0402 DUSTLOK PAD 20X24X2	159			0	
82	DL150-0502 DUSTLOK, 20X25X2	5457			0	
83	DL150-2402 DUSTLOK PAD 12X24X2	62			0	
84	DL150-4402 DUSTLOK, 24X24X2	583			0	
85	DL150-5502 DUSTLOK PAD 25X25X2	25			0	
86	DL150-6002 DUSTLOK PAD 16X20X2	3987			0	
87	DL150-6402 DUSTLOK, 16X24X2	196			0	
88	DL150-6502 DUSTLOK, 16X25X2	3625			0	

FIRM NAME: _____

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THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
89	DL150R-5090 DUSTLOK ROLL 50"X90"X2	12			0	
90	DL150-SP-1080 DUSTLOK, 30X36X2	32			0	
91	DL150-SP-1296 DUSTLOCK PAD 36X36X2	16			0	
92	DL150-SP-2-068 DUSTLOK PAD 3.5X19.5X2	9			0	
93	DL150-SP-2-186 DUSTLOK 12X15.5X2	192			0	
94	DL150-SP-2-192 DUSTLOK PAD 12X16X2	19			0	
95	DL150-SP-2-208 DUSTLOK PAD 13X16X2	12			0	
96	DL150-SP-2-217 DUSTLOK PAD, 14X15.5X2	16			0	
97	DL150-SP-2-250 DUSTLOK PAD 10X25X2	112			0	
98	DL150-SP-2-256 DUSTLOK PAD 16X16X2	39			0	
99	DL150-SP-2-272 DUSTLOK PAD 8X34X2	16			0	
100	DL150-SP-2-293 DUSTLOK PAD 16.25X18X2	8			0	
101	DL150-SP-2-300 Dustlok pad 15x20x2	10			0	
102	DL150-SP-2-360 DUSTLOK PAD 15X24X2	101			0	
103	DL150-SP-2-411 DUSTLOK, 15.5X26.5X2	20			0	
104	DL150-SP-2-456 DUSTLOK PAD 19X24X2	6			0	
105	DL150-SP-2-460 DUSTLOK, 20X23X2	34			0	
106	DL150-SP-2-499 DUSTLOK PAD 21.25X23.5X2	18			0	
107	DL150-SP-2-529 DUSTLOK PAD 23X23X2	42			0	
108	DL150-SP-2-550 FILTER PAD 22X25X2	36			0	
109	DL150-SP-2-600 PAD 20X30X2	136			0	
110	DL150-SP-2-606 DUSTLOK PAD, 24.5X24.75X2	8			0	
111	DL150-SP-2-750 DUSTLOK, 25X30X2	30			0	
112	DL150-SP-2-864 DUSTLOK PAD, 24X36X2	8			0	
113	DMK80-0001 DEFIANT MARK 80-D PLEAT, 20X20X1	370			0	
114	DMK80-0002 DEFIANT MARK 80-D PLEAT, 20X20X2	1843			0	
115	DMK80-0004 DEFIANT MARK 80-D PLEAT, 20X20X4	276			0	
116	DMK80-0301 DEFIANT MARK 80-D 20X30X1	40			0	
117	DMK80-0401 DEFIANT MARK 80-D PLEAT, 20X24X1	14			0	
118	DMK80-0402 DEFIANT MARK 80-D PLEAT, 20X24X2	1001			0	
119	DMK80-0404 DEFIANT MARK 80-D PLEAT, 20X24X4	301			0	
120	DMK80-0501 DEFIANT MARK 80-D PLEAT, 20X25X1	588			0	
121	DMK80-0502 DEFIANT MARK PLEAT 20X25X2	1646			0	
122	DMK80-0504 DEFIANT MARK 80-D PLEAT, 20X25X4	96			0	
123	DMK80-1001 DEFIANT MARK 80-D PLEAT, 10X20X1	66			0	
124	DMK80-1002 DEFIANT MARK 10X20X2	96			0	
125	DMK80-2001 DEFIANT MARK 80-D PLEAT, 12X20X1	553			0	
126	DMK80-2002 DEFIANT MARK 80-D PLEAT, 12X20X2	56			0	
127	DMK80-2401 DEFIANT MARK 80-D PLEAT, 12X24X1	150			0	
128	DMK80-2402 DEFIANT MARK 80-D PLEAT, 12X24X2	222			0	
129	DMK80-2404 DEFIANT MARK 80-D PLEAT, 12X24X4	165			0	
130	DMK80-4001 DEFIANT MARK 80-D PLEAT, 14X20X1	52			0	
131	DMK80-4401 DEFIANT MARK 80-D PLEAT, 24X24X1	76			0	
132	DMK80-4402 DEFIANT MARK 80-D PLEAT, 24X24X2	597			0	

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THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
133	DMK80-4404 DEFIANT MARK 80-D PLEAT, 24X24X4	519			0	
134	DMK80-5002 DEFIANT MARK 80-D PLEAT, 15X2	61			0	
135	DMK80-5502 DEFIANT MARK 25X25X2	22			0	
136	DMK80-6001 Defiant Mark PLEAT 16x20x1	2272			0	
137	DMK80-6002 DEFIANT MARK 16X20X2	2042			0	
138	DMK80-6002 DEFIANT MARK 80-D PLEAT	108			0	
139	DMK80-6004 DEFIANT MARK 80-D PLEAT, 16X20X4	162			0	
140	DMK80-6401 DEFIANT MARK 80-D PLEAT, 16X24X1	46			0	
141	DMK80-6402 DEFIANT MARK 80-D PLEAT, 16X24X2	182			0	
142	DMK80-6501 DEFIANT MARK 80-D PLEAT, 16X25X1	826			0	
143	DMK80-6502 DEFIANT MARK 80-D PLEAT, 15X25X2	40			0	
144	DMK80-6502 DEFIANT MARK 80-D PLEAT, 16X25X2	1844			0	
145	DMK80-6504 PLEAT 16X25X4	45			0	
146	DMK80-6601 DEFIANT MARK 80-D PLEAT, 16X16X1	101			0	
147	DMK80-6602 DEFIANT MARK 80-D PLEAT 16X16X2	796			0	
148	DMK80-8401, DEFIANT MARK 80-D PLEAT 18X24X1	37			0	
149	DMK80-8402 DEFIANT MARK 18X24X2	220			0	
150	DMK80-8501 DEFIANT MARK 80-D PLEAT, 18X25X1	10			0	
151	DMK80-8502 DEFIANT MARK 18X25X2	63			0	
152	DMK80-SP-1-128 PLEAT 8X16X1	10			0	
153	DMK80-SP-1-141 DEFIANT MARK 80-D PLEAT, 11.25X12.5X1	10			0	
154	DMK80-SP-1-143 PLEAT, 11.25X12.75X1	10			0	
155	DMK80-SP-1-146 DEFIANT MARK 80-D PLEAT	12			0	
156	DMK80-SP-1-160 DEFIANT MARK 80-D PLEAT, 10X16X1	28			0	
157	DMK80-SP-1-169 DEFIANT MARK 80-D PLEAT, 7.5X22.5X1	3			0	
158	DMK80-SP-1-170 DEFIANT MARK 80-D PLEAT, 8.875X19.125X1	84			0	
159	DMK80-SP-1-186 PLEAT 8.75X21.25X1	96			0	
160	DMK80-SP-1-214 DEFIANT MARK 80-D PLEAT, 8-7/8X24-1/8X1	38			0	
161	DMK80-SP-1-216 DEFIANT MARK 80-D PLEAT, 9X24X1	5			0	
162	DMK80-SP-1-225A DEFIANT MARK 10X22.5X1	122			0	
163	DMK80-SP-1-229 PLEAT 8.25X27.75X1	23			0	
164	DMK80-SP-1-232 DEFIANT MARK 80-D PLEAT, 9.75X23.75X1	41			0	
165	DMK80-SP-1-234A DEFIANT MARK 80-D PLEAT, 9.75X24X1	8			0	
166	DMK80-SP-1-240 DEFIANT MARK 80-D PLEAT, 10X24X1	16			0	
167	DMK80-SP-1-245 DEFIANT MARK 80-D PLEAT, 14X17.5X1	4			0	
168	DMK80-SP-1-247 DEFIANT MARK 80-D PLEAT, 7.25X34X1	24			0	
169	DMK80-SP-1-248B DEFIANT MARK 13.75X18X1	28			0	
170	DMK80-SP-1-253 DEFIANT PLEAT 11X23X1	10			0	
171	DMK80-SP-1-256D DEFIANT MARK 80-D PLEAT	20			0	
172	DMK80-SP-1-256E, DEFIANT MARK	11			0	
173	DMK80-SP-1-2-5A DEFIANT MARK 80-D PLEAT	12			0	
174	DMK80-SP-1-262 PLEAT 8.25X31.75X1	95			0	
175	DMK80-SP-1-270 PLEAT 8.5X31.75X1	8			0	
176	DMK80-SP-1-278 DEFIANT MARK	10			0	

FIRM NAME: _____

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THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
177	DMK80-SP-1-279 PLEAT 13X21.5X1	6			0	
178	DMK80-SP-1-283 DEFIANT MARK 80-D PLEAT, 11X25.75X1	24			0	
179	DMK80-SP-1-291 DEFIANT 11.75X24.75X1	68			0	
180	DMK80-SP-1-293 8.25X35.5X1	8			0	
181	DMK80-SP-1-297 DEFIANT MARK 80-D PLEAT, 9X33X1	7			0	
182	DMK80-SP-1-298 DEFIANT MARK 80-D PLEAT, 8.875X33.625X1	2			0	
183	DMK80-SP-1-300 PLEAT 10X30X1	96			0	
184	DMK80-SP-1-312 DEFIANT MARK 80-D PLEAT, 12X26X1	6			0	
185	DMK80-SP-1-324 DEFIANT MARK 80-D PLEAT	1			0	
186	DMK80-SP-1-340 DEFIANT MARK 80-D PLEAT, 14.875X22.875X1	30			0	
187	DMK80-SP-1-341 Defiant Mark 80-D pleat, 14.5x23.5x1	8			0	
188	DMK80-SP-1-343 DEFIANT MARK 80-D PLEAT, 9.625X35.625X1	57			0	
189	DMK80-SP-1-345 DEFFIANT MARK 80-D PLEAT, 15X23X1	61			0	
190	DMK80-SP-1-365 DEFIANT MARK 10X36.5X1	4			0	
191	DMK80-SP-1-365 DEFIANT MARK 10X36.5X1	4			0	
192	DMK80-SP-1-385A DEFIANT MARK 80-D PLEAT, 19X19.5X1	14			0	
193	DMK80-SP-1-424 DEFIANT MARK 80-D PLEAT 9.75X43.5X1	10			0	
194	DMK80-SP-143 PLEAT 11X13X1	18			0	
195	DMK80-SP-1-430 DEFIANT MARK 10X43X1	24			0	
196	DMK80-SP-1-437A DEFIANT MARK 9.5X46X1	4			0	
197	DMK80-SP-1-451 DEFIANT MARK 80-D PLEAT, 17X26.5X1	180			0	
198	DMK80-SP-1-456 PLEAT 19X24X1	132			0	
199	DMK80-SP-1-457 DEFIANT MARK 80-D PLEAT, 15.5X29.5	35			0	
200	DMK80-SP-1-480 PLEAT 10X48X1	117			0	
201	DMK80-SP-1-520 DEFIANT MARK 80-D PLEAT, 20X26X1	12			0	
202	DMK80-SP-1-555 DEFIANT MARK 80-D PLEAT, 13.375X41.5X1	48			0	
203	DMK80-SP-1-560 DEFIANT MARK 80-D PLEAT, 20X28X1	72			0	
204	DMK80-SP-1-587 DEFIANT MARK 80-D PLEAT, 17X34.5X1	4			0	
205	DMK80-SP-1-599 PLEAT 10.5X57X1	78			0	
206	DMK80-SP-1-600 DEFIANT MARK 80 -D PLEAT, 10X60X1	213			0	
207	DMK80-SP-1-604A DEFIANT MARK 80-D PLEAT, 10X60-3/8X1	112			0	
208	DMK80-SP-1-606 DEFIANT MARK 80-D PLEAT, 17.375X34.875X1	344			0	
209	DMK80-SP-1-613 DEFIANT MARK 80-D PLEAT, 17.5X35X1	10			0	
210	DMK80-SP-1-615 DEFIANT MARK 80-D PLEAT, 19.5X31.5X1	48			0	
211	DMK80-SP-1-672A DEFIANT PLEAT 21X32X1	12			0	
212	DMK80-SP-1-683 DEFIANT MARK 80-D PLEAT, 19.5X35X1	18			0	
213	DMK80-SP-1-752 DEFIANT MARK 14.75X51X1	40			0	
214	DMK80-SP-2-196 DEFIANT MARK 80-D PLEAT, 8X24.5X2	15			0	
215	DMK80-SP-220A DEFIANT MARK 80-D PLEAT, 8X27.5X1	10			0	
216	DMK80-SP-221A PLEAT, 14.5X15.25X1	184			0	
217	DMK80-SP-2-273 DEFIANT MARK 80-D PLEAT 15.5X17.625X2	28			0	
218	DMK80-SP-2-420A DEFIANT MARK 80-D PLEAT, 20X21X2	4			0	
219	DMK80-SP-2-440 DEFIANT MARK 80-D PLEAT, 17.5X25.125X2	8			0	
220	DMK80-SP-2-467 DEFIANT MARK 19.25X24.25	52			0	

FIRM NAME: _____

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THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
221	DMK80-SP-248A PLEAT 8X31X1	15			0	
222	DMK80-SP-256A PLEAT 14X18.25X1	12			0	
223	DMK80-SP-2-575 DEFIANT MARK 80-D PLEAT, 19.5X29.5X2	8			0	
224	DMK80-SP-2-597 DEFIANT MARK 80-D PLEAT, 17.125X34.875X2	2			0	
225	DMK80-SP-2-600 DEFIANT PLEAT, 20X30X2	26			0	
226	DMK80-SP-2-886 PLEAT 27.25X32.5X2	12			0	
227	DMK80-SP-410A DEFIANT MARK 80-D PLEAT, 13X31.5X1	4			0	
228	DMK80-SP-459B DEFIANT MARK 80-D PLEAT, 17.25X26.625X1	27			0	
229	DMK80-SP-480A DEFIANT MARK 16X30X1	126			0	
230	DMK80-SP-4-841 DEFIANT MARK 80-D PLEAT, 28.5X29.5X4	8			0	
231	DMK80-SP-599A DEFIANT MARK 80-D PLEAT, 17.25X34.75X1	187			0	
232	DMK-SP-2-348 PLEAT 16X21.75X2	48			0	
233	DUSTLOK PAD - 10.75X13X1	20			0	
234	DUSTLOK PAD - 11X14X1	20			0	
235	DUSTLOK PAD - 12 X 13 X 1	24			0	
236	DUSTLOK PAD - 9.5X14X1	20			0	
237	DUSTLOK PAD 10X20X2	15			0	
238	DUSTLOK PAD 15.75x27x2	14			0	
239	DUSTLOK PAD 16X22X1	14			0	
240	DUSTLOK PAD 19.5X24X1	14			0	
241	DUSTLOK PAD 32x45x1	21			0	
242	F312-10X20X1 FACET AIRE 10X20X1	14			0	
243	F312-10X20X1 FIBERGLASS FILTER 10X20X1	535			0	
244	F312-12X20X1 THROWAWAY FIBERGLASS FILTER	184			0	
245	F312-14X20X1 THROWAWAY FIBERGLASS FILTER, 14X20X1	156			0	
246	F312-15X20X1 THROWAWAY 15X20X1	24			0	
247	F312-16X16X1, FIBERGLASS THROWAWAY	55			0	
248	F312-16X20X1 THROWAWAY 16X20X1	1307			0	
249	F312-16X24X1 THROWAWAY FIBERGLASS FILTER, 16X24X1	240			0	
250	F312-16X25X1 THROWAWAY FIBERGLASS FILTER 16X25X1	781			0	
251	F312-18X24X1FACET-AIRE FIBERGLASS, 18X24X1	34			0	
252	F312-18X25X1 THROWAWAY 18X25X1	8			0	
253	F312-20X25X1 THROWAWAY FIBERGLASS	266			0	
254	F312-24X24X1 THROWAWAY FIBERGLASS	2			0	
255	F312-SP-1-120 FIBERGLASS THROWAWAY FILTER, 10X12X1	18			0	
256	F312-SP-1-192A THROWAWAY 12 X 16 X 1	30			0	
257	F312-SP-1-198A FACET-AIRE 3 FIBERGLASS, 11X18X1	4			0	
258	F312-SP-1-213 FIBERGLASS THROWAWAY FILTER, 8.875X24X1	60			0	
259	F312-SP-1-222A THROWAWAY 9.75X22.75X1	6			0	
260	F312-SP-1-223 THROWAWAY 8.25X27X1	14			0	
261	F312-SP-1-227 FIBERGLASS THROWAWAY FILTER, 9.875X23X1	348			0	
262	F312-SP-1-232 THROWAWAY FIBERGLASS FILTER, 9.75X23.75X1	231			0	
263	F312-SP-1-240 FIBERGLASS THROWAWAY FILT	106			0	
264	F312-SP-1-262 THROWAWAY 8.25X31.75X1	6			0	

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THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
265	F312-SP-1-310 THROWAWAY 9.75X31.75	2			0	
266	F312-SP-1-340 THROWAWAY FIBERGLASS FILTER, 14.875X22.875X1	159			0	
267	F312-SP-1-345 FACET-AIRE 3 FIBERGLASS, 15X23X1	334			0	
268	F312-SP-1-365 FIBERGLASS 10X36.5X1	64			0	
269	F312-SP-1-396 FACET-AIRE 3 18X22X1	8			0	
270	F312-SP-1-416 FACET-AIRE 3 FIBERGLASS	168			0	
271	F312-SP-1-440 FIBERGLASS THROWAWAY FILTER, 20X22X1	130			0	
272	F312-SP-1-440C THROWAWAY FIBERGLS FILTER 19.875X22.125X1	160			0	
273	F312-SP-1-442 FIBERGLASS THROWAWAY FILTER, 17X26X1	585			0	
274	F312-SP-1-445 THROWAWAY 20X22.25X1	284			0	
275	F312-SP-1-448 THROWAWAY FIBERGLASS 16X28	117			0	
276	F312-SP-1-456A FACET AIRE FIBERGLASS	33			0	
277	F312-SP-1-459A THROWAWAY 18.375X25X1	21			0	
278	F312-SP-1-459B THROWAWAY FIBERGLASS, 17.	240			0	
279	F312-SP-1-463A THROWAWAY 18.5X25X1	28			0	
280	F312-SP-1-476 FACET-AIRE 3 FIBERGLASS, 17X28X1	171			0	
281	F312-SP-1-480 FACET-AIRE 3 THROWAWAY, 10X48X1	193			0	
282	F312-SP-1-493 FIBERGLASS THROWAWAY FILTER 17X29X1	13			0	
283	F312-SP-1-504 THROWAWAY FIBERGLASS FILTER, 18X28X1	363			0	
284	F312-SP-1-507 THROWAWAY 18.875X26.875X1	26			0	
285	F312-SP-1-513 THROWAWAY FIBERGLASS FILTER 19X27X1	34			0	
286	F312-SP-1-532 THROWAWAY 19X28X1	34			0	
287	F312-SP-1-560 THROWAWAY 20X28X1	460			0	
288	F312-SP-1-560 THROWAWAY FIBERGLASS	156			0	
289	F312-SP-1-578 FIBERGLASS THROWAWAY FILTER, 17X34X1	292			0	
290	F312-SP-1-600 FACET AIRE THRORAWAY	739			0	
291	F312-SP-1-606 THROWAWAY FIBERGLS FILTER 17.375X34.875X1	653			0	
292	F312-SP-1-610 FIBERGLASS 19.5X31.25X1	106			0	
293	F312-SP-1-624A FACET-AIRE 3 FIBERGLASS	53			0	
294	F312-SP-1-640 THROWAWAY 20X32X1	9			0	
295	F312-SP-1-646 FACET-AIRE 3 FIBERGLASS, 19X34X1	16			0	
296	F312-SP-1-660 THROWAWAY FIBEERGLASS FILTER 20X33X1	100			0	
297	F312-SP-1-664 THROWAWAY 20.75X32X1	22			0	
298	F312-SP-1-720 THROWAWAY 24X30X1	72			0	
299	F312-SP-224B THROWAWAY 8X28X1	10			0	
300	F312-SP-440 FIBERGLASS THROWAWAY FILTER, 20X22X1	50			0	
301	FACET AIRE FIBERGLASS 17X27.5X2	7			0	
302	FACET AIRE FIBERGLASS 19.5X39.5X2	12			0	
303	FIBERGLASS FIBERGLASS 16.5X27X2	4			0	
304	FIBERGLASS FILTER - 25 X 25 X 1	18			0	
305	Filter - Fbgls - 20-3/4 x 39-3/4 x 3/4 Throwaway	1			0	
306	Filter - Fbgls - Disposable 27-3/4 x 29-3/4 x 1 exact	1			0	
307	FP4 PUROLATOR AUTO ROLL 4X65' FARR CORE	4			0	
308	HC Pleat 10.25x22x1	4			0	

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
309	HC PLEAT 16x20x1	2861			0	
310	HC Pleat 18x20x2	12			0	
311	HIGH CAPACITY PLEATED 14X25X2	31			0	
312	HP401/402/403 1" THROWAWAY GLASS, 14-3/4x20-3/8x1	33			0	
313	HP404/405/406 1"THROWAWAY GLASS, 16-3/4x23-3/4x1	74			0	
314	HP407 1" THROWAWAY GLASS, 18-3/4x25-1/2x1	34			0	
315	HP410 HC PLEAT, 29-1/2X29-1/2X2	3			0	
316	MERV 8 PLEATED FILTER 20X28.5X1	6			0	
317	MERV 8 PLEATED FILTER 33X36X1	2			0	
318	MRA-.5-231 ALUM WASH 9.75X23.75X.375	2			0	
319	MRA-.5-309 ALUM WASH 9.75X31.75X375	2			0	
320	PANEL - WIRE FRAMED - 8.5" X 35.75"	2			0	
321	PANAL - FILTER 8.25" x 23.5"	6			0	
322	PANEL - SSP-53-SP-1-229 SERIES	44			0	
323	PERMATRON STATIC WASHABLE - 10-1/4X32-1/	8			0	
324	PERMATRON STATIC WASHABLE - 12-1/4X32-1/	8			0	
325	POCKET - 24HX12WX12 - 45% - 4 PKT - BAG	16			0	
326	POCKET - 24HX24WX12 - 45% - 8PKT - BAG	41			0	
327	POCKET DUST COLLECTOR	21			0	
328	RFP100-SP-1-396 FIBERBOND 10.5X37.75X1	4			0	
329	RFP-SP-168 WIRE FRAMED PANEL, 19.75X8.5	11			0	
330	RFP-SP-278 WIRE FRAMED PANEL, 31.75X8.75	2			0	
331	RFP-SP-306 WIRE SUPPORTED PANEL, 8.5X36X3/8	10			0	
332	RFP-SP-406 WIRE SUPPORTED PANEL, 10.75X37.75X3/8	9			0	
333	RIGID PAD 8.5X37.25X1	2			0	
334	RIGID PAD FIBERBOND 7X37.25X1	4			0	
335	RIGIDPAD 10X37.5X1	6			0	
336	RP100-SP-220 FIBERBOND RIGID PAD, 8X27.5X1	8			0	
337	RP100-SP-348 FIBERBOND PAD 8X43.5X1	12			0	
338	SSP-53-0001 SERIES 53 POLY PANEL, 20X20X1	90			0	
339	THROWAWAY 14.75X20-3/8X2	9			0	
340	THROWAWAY 14.875X24X1	9			0	
341	THROWAWAY 16.75X23.75X2	25			0	
342	THROWAWAY 16.875X30X1	81			0	
343	THROWAWAY 18.75X25.5X2 GLASS FILTER	8			0	
344	THROWAWAY 18x25x2 GLASS FILTER	4			0	
345	THROWAWAY 19.375X38X1	20			0	
346	THROWAWAY 20X20X1	116			0	
347	THROWAWAY 20X20X2 GLASS FILTER	16			0	
348	THROWAWAY 29-1/2X29-1/2X2	4			0	
349	THROWAWAY 8-7/8 X 19-1/8 X 1	9			0	
350	THROWAWAY 8-7/8 X 33-5/8 X 1	25			0	
351	THROWAWAY 9.5X22X1	5			0	
352	THROWAWAY FILTER - 28X39X1	13			0	

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
AIR FILTER MEDIA
WORKSHEET C - PRICING

ITEM #	DESCRIPTION	QUANTITY	YOUR MAKE/MODEL	UNIT PRICE	TOTAL PRICE	COMMENTS
353	THROWAWAY FILTER 20X38X1	12			0	
354	THROWAWAY FILTER 24X36X1	17			0	
355	Throwaway Glass 10x43x1	31			0	
356	Throwaway Glass 13X43X1	8			0	
357	Throwaway Glass 15x43x1	16			0	
358	THROWAWAY GLASS FILTER 19X24X1	158			0	
359	THROWAWAY GLASS FILTER 20X28X1	52			0	
360	VLOR 7 X 9 X 1	24			0	
361	WASHABLE FILTER 9.75X27.75	2			0	
			TOTAL		0	

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
AIR FILTER MEDIA
WORKSHEET D - TECHNICAL SUPPORT SERVICES

ITEM NO.	TERMS AND CONDITIONS	NO CHARGE OR FEE	COMMENTS
D1.0	TECHNICAL SUPPORT SERVICES:		
D1.1	The TVDSB prefers to award this contract to suppliers who would provide the following services on a 'No Charge' basis. Please state if your company is willing to provide on this basis or state a fee including labour/mileage, etc.		
D1.2	Suggestions on how to standardize Equipment and Filter Supplies:		
D1.3	Options available for filter replacement cycle:		
D1.4	Air Quality Testing - as per NAFA and Ashrae Standards relative to product expectations:		
D1.5	On-Site Filter Testing - as per NAFA and Ashrae Standards relative to product expectations:		

FIRM: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET E - STAFFING/CERTIFICATION

ITEM NO.	EMPLOYEE NAME	CERTIFICATION LEVEL	NUMBER OF YEARS EXPERIENCE	EMPLOYEE AREA OF COVERAGE/ RESPONSIBILITY	COMMENTS
E1.0	The successful Bidder's technical/sales representatives servicing the TVDSB schools/sites must be Certified Air Filter Specialists (CAFS) and have a minimum certification level of NCT12(Certified). Bidder(s) must state below, the number of technical staff employed and their certification level:				
E1.1					
E1.2					
E1.3					
E1.4					
E1.5					
E1.6					
E1.7					
E1.8					
E1.9					
E1.10					
E1.11					
E1.12					
E1.13					
E1.14					
E1.15					

FIRM: _____

SIGNATURE: _____

F1.0 - SAMPLE ORDER SHEET:						
SCHOOL:		ORDER SHEET				
ADDRESS:						
PRODUCT	PN	NUMBER	QTY	ORDER REQUIRED	COST	EXTENDED
Throwaway	50986	Throwaway Glass 10x43x1	2			
Throwaway	1029865	Throwaway Glass 13x43x1	1			
Throwaway	1029866	Throwaway Glass 15x43x1	2			
Pleat	10461	HC pleat 20x24x2	13			
Pleat	10460	HC pleat 20x20x2	6			
Pleat	10458	HC pleat 16x25x2	14			
Pleat	10456	HC pleat 16x20x2	4			
Pleat	10462	HC pleat 20x25x2	7			
Pleat	10463	HC pleat 24x24x2	4			
Pleat	10452	HC pleat 12x24x2	4			
Pleat	10472	HC pleat 24x24x4	7			
Pleat	10470	HC pleat 20x24x4	16			
Pleat	10465	HC pleat 12x24x4	9			
FP-85	40033	FP-85 20x24x12	29			
FP-85	40156	FP-85 20x20x12	6			
FP-85	40023	FP-85 24x24x12	11			
Throwaway	10010	Throwaway Glass 16x25x1	60			
Throwaway	10009	Throwaway Glass 16x20x1	46			
				TOTAL		
You may not order items that are not listed on your order sheet						

FIRM: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET F - SITE SURVEY/ORDER SHEETS

F 2.0 - SAMPLE SURVEY SHEET:						
<i>BLDG/RM. NUMBER</i>	<i>UNIT NUMBER</i>	<i>EXISTING</i>	<i>SIZE</i>	<i>AMT</i>	<i>DAFCO #</i>	<i>DESCRIPTION</i>
Boys Chg Room - Rm #153		Throwaway	43x10x1	1	50986	Ceiling Heat Pump
Girls Chg Room - Rm #156		Throwaway	43x10x1	1	50986	Ceiling Heat Pump
Chg Rm # 150		Throwaway	43x13x1	1	1029865	Ceiling Heat Pump
VI-C Front Entrance		Throwaway	43x15x1	2	1029866	Ceiling Heat Pump
	AHU-101	HC Pleat	20x24x2	9	10461	
	AHU-101	HC Pleat	20x20x2	6	10460	
	AHU-101	HC Pleat	16x25x2	6	10458	
	AHU-101	HC Pleat	16x20x2	4	10456	
	AHU-101	HC Pleat	20x25x2	3	10462	
	AHU-101	FP Mini Pleat - 85%	20x24x12	9	40033	
	AHU-101	FP Mini Pleat - 85%	20x20x12	6	40156	
	AHU-102	HC Pleat	24x24x2	4	10463	
	AHU-102	HC Pleat	20x24x2	4	10461	
	AHU-102	HC Pleat	12x24x2	4	10452	
	AHU-102	HC Pleat	16x25x2	8	10458	
	AHU-102	HC Pleat	20x25x2	4	10462	
	AHU-102	FP Mini Pleat - 85%	24x24x12	4	40023	
	AHU-102	FP Mini Pleat - 85%	20x24x12	4	40033	
	AHU-102	FP Mini Pleat - 85%	12x24x12	4	40039	
	AHU-103	HC Pleat	24x24x4	3	10472	
	AHU-103	HC Pleat	20x24x4	6	10470	
	AHU-103	FP Mini Pleat - 85%	24x24x12	3	40023	
	AHU-103	FP Mini Pleat - 85%	20x24x12	6	40033	
	AHU-104	HC Pleat	24x24x4	2	10472	
	AHU-104	HC Pleat	20x24x4	4	10470	
	AHU-104	FP Mini Pleat - 85%	24x24x12	2	40023	
	AHU-104	FP Mini Pleat - 85%	20x24x12	4	40033	
	AHU-105	HC Pleat	24x24x4	2	10472	
	AHU-105	HC Pleat	12x24x4	3	10465	
	AHU-105	FP Mini Pleat - 85%	24x24x12	2	40023	
	AHU-105	FP Mini Pleat - 85%	12x24x12	3	40039	
	AHU-106	HC Pleat	20x24x4	2	10470	
	AHU-106	HC Pleat	12x24x4	2	10465	
	AHU-106	FP Mini Pleat - 85%	20x24x12	2	40033	

FIRM: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 AIR FILTER MEDIA
 WORKSHEET F - SITE SURVEY/ORDER SHEETS

<i>BLDG/RM. NUMBER</i>	<i>UNIT NUMBER</i>	<i>EXISTING</i>	<i>SIZE</i>	<i>AMT</i>	<i>DAFCO #</i>	<i>DESCRIPTION</i>
	AHU-106	FP Mini Pleat - 85%	12x24x12	2	40039	
	AHU-107	HC Pleat	20x24x4	2	10470	
	AHU-107	HC Pleat	12x24x4	2	10465	
	AHU-107	FP Mini Pleat - 85%	20x24x12	2	40033	
	AHU-107	FP Mini Pleat - 85%	12x24x12	2	40039	
	AHU-108	HC Pleat	20x24x4	2	10470	
	AHU-108	HC Pleat	12x24x4	2	10465	
	AHU-108	FP Mini Pleat - 85%	20x24x12	2	40033	
	AHU-108	FP Mini Pleat - 85%	12x24x12	2	40039	
HP401 to HP 404		Throwaway	14x20x1	18	10006	Ceiling Heat Pump
HP405 to HP 408		Throwaway	16x25x1	60	10010	Ceiling Heat Pump
HP409 to HP 411 (2/unit)		Throwaway	16x20x1	46	10009	Ceiling Heat Pump

FIRM: _____

SIGNATURE: _____