

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50
WORKSHEET A - TERMS AND CONDITIONS**

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
SECTION 1.0 INTRODUCTION			
1.01	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for computer equipment, subject to the conditions herein.		
1.02	The Co-op bid-Agreement has been reached to include the University of Western Ontario members in this bid. The TVDSB accepts no liability for acts of, decisions by, and information about the University of Western Ontario members. The decision to participate within the terms of the bid document is strictly the decision of the Univeristy of Western Ontario members.		
SECTION 2.0 BID DEFINITIONS AND INFORMATION			
2.1.1	The following words are used throughout this bid document and bidders should note these conditions when completing their bid submission.		
2.1.1.1	The word "MUST" shall mean Bidders "must" include the required information in bid submission. Failure to include the required information will deem submission noncompliant.		
2.1.1.2	The word "SHOULD" shall mean Bidders "should" include the required information in bid submission.		
2.1.1.3	The word "NONCOMPLIANT" shall mean Bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word "SUBCONTRACTOR" shall mean a person, firm or company hired by the bidder(s) or the successful bidder(s) to perform all or any portion of this bid.		
2.1.1.5	The word "QUALIFIED" shall mean a Bidder who is compliant and has included the required information in their bid submission.		
2.1.1.6	The words "BID IRREGULARITY" shall mean a deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this Bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be in the sole direction of the TVDSB.		
2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the bidder would not gain an unfair advantage over competitors. The TVDSB may permit the bidder to correct a minor irregularity.		
2.2 STRUCTURE OF THIS BID			
2.2.1	Bidders must use the electronic bidding file (setup.exe) which is available on the internet at http://www.tvdsb.on.ca		
2.3.1	Sealed bids must be returned to "Tenders Clerk"		
2.3.2	The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.9 - Labelling of Envelope and diskette or CD).		

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2.3.3	The bid submission must be returned to the "Tenders Clerk" for your bid submission to be accepted.		
2.3.4	Delivery to the "Tenders Clerk" is the responsibility of the bidder.		
2.3.5	Submissions received late or by electronic transmission (i.e. fax/e-mail) shall not be accepted.		
2.3.6	Late bids will be returned unopened to a bidder, if a return address is included on the submission envelope.		
2.3.7	Issue Date - Wednesday, December 17, 2008.		
2.3.8	Return Date - must be returned before 12:00:00 noon, Tuesday, January 13, 2009.		
2.3.9	Samples must be submitted before Monday, January 19, 2009.		
2.3.10	All questions must be addressed to Angela McManus, by Fax (519) 452-2399 or e-mail angela.mcmanus@tvdsb.on.ca .		
2.3.11	Questions concerning the terms and conditions of the bid document that are addressed to any individual other than indicated above may render your submission noncompliant .		
2.3.12	If any questions raised necessitate an addendum, this will be posted to the TVDSB web site, as above.		
SECTION 3.0	CONTRACT TERM/PRICING/TAXES/DELIVERY/PAYMENT		
3.1	CONTRACT TERM		
3.1.1	The term of this agreement shall be for one year, four months, commencing on February 1, 2009 unless otherwise provided herein, terminating on May 31, 2010.		
3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of up to three (3) years in one (1) year increments, and will advise the bidder of their intentions in writing.		
3.1.3	Bidders should state if your company would agree to extending this contract with the same terms and conditions for a second year, four months ending May 31, 2011.		
3.1.4	Bidders should state if your company would agree to extending this contract with the same terms and conditions for a third year, four months ending May 31, 2012.		
3.2	PRICING		
3.2.1	Bidders must complete the pricing section which is installed using the setup.exe file (see Section 9.0 - Installation Instructions).		
3.2.1.1	Bidders must print and sign the Worksheets.		
3.2.2	All charges must be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian Funds, unless otherwise indicated.		
3.2.3	Prices must include delivery, F.O.B. destination. NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.		
3.2.4	Prices should remain in effect for the initial one year, four month term of the contract, commencing on February 1, 2009, ending on May 31, 2010.		
3.2.5	Price increases during the contract term are subject to the approval of the TVDSB and will be limited to proof of manufacturers' industry increases in written form from the successful vendor.		

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3.2.6	It is the intention of the TVDSB to rationalize its supplier base. This contract may be awarded on a per item basis or on the best cost of various groupings as determined by the TVDSB. Each bidder agrees to the award on this basis.		
3.2.6.1	Bidders should state any further discount, as a percentage, if all items are awarded to your company.		
3.2.6.2	Bidders should state any further discount, to any list prices.		
3.2.7	The TVDSB expects to order in multiple shipments over the length of this contract. The TVDSB will not expect any price increases for the exact configuration quoted during the roll out.		
3.2.8	The TVDSB would like to take advantage of any promotions, price decreases, rebates or new technologies available during the term of the contract. Detail your company's strategy related to future pricing, new hardware components or new technologies.		
3.3	TAXES		
3.3.1	GST and PST: Where applicable, Goods & Services Tax, and Provincial Sales Tax must be shown separately as extras on all invoices in accordance with Canadian and Provincial Government regulations.		
3.4	DELIVERY & ORDERING		
3.4.1	Delivery for all items will be directly to our Schools, Distribution Centre, Educational Resource Centre or Community Education Centres and the University of Western Ontario.		
3.4.2	Delivery dates will be specified on all of our purchase orders. Immediate delivery will be accepted unless otherwise designated on our purchase orders. In case of construction of new schools or major school renovations, the TVDSB shall not accept delivery until the date specified on those purchase orders.		
3.4.3	The successful bidder(s) bears the cost of repairs to the site and to hardware with respect to damage caused from shipping or installation.		
3.4.4	The successful bidder(s) bears the risk of loss with respect to supplies and equipment until delivery and/or installation is complete.		
3.4.5	The TVDSB's purchase order number should appear on all packages, packing slips, correspondences, customs documentation and freight bills of lading.		
3.4.6	The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time must be met as it is one of our criteria considered in the decision, and award, of this and future contracts.		
3.4.7	Not all goods will be ordered at one time; orders will be placed as requests are received from our schools.		
3.4.8	In order to meet any minimum order stipulation, we may combine orders from different sites for delivery to our Distribution Centre at 951 Leathorne Street in London. Those orders would be labeled in the "ship to" portion of our purchase order as "Wrap and Label Care of Distribution Centre". Our expectation is that these shipments will arrive packaged and labeled PER SITE, ready for us to forward directly to the school with no further packaging or resorting required.		
3.4.8.1	Bidders should state minimum dollar value per order.		

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3.5	INVOICING/PAYMENT TERMS		
3.5.1	All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, P.O. 5888, London, Ontario N6A 5L1. Attention: Accounts Payable. The University of Western Ontario invoices must be sent as per locations specified.		
3.5.2	Applicable taxes must be shown as separate line items on all invoices.		
3.5.2.1	Bidders should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.5.3	Bidders should state percentage discount for early payment and net payment terms.		
3.5.4	Purchase order numbers must be stated on all invoices; invoices without will be returned unpaid.		
4.0	SPECIFICATIONS/REQUIREMENTS		
4.1	QUALITY		
4.1.1	Unless otherwise specified, supplies must be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final.		
4.1.2	Manufacturers' brand names and numbers are used as guidance for the bidders; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number must be indicated in the appropriate field in the tenderbid report FOR EVERY ALTERNATE ITEM BID.		
4.1.3	The determination of equal quality will be based on our internal professional opinions.		
4.1.4	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will be also taken into consideration when awarding this contract.		
4.1.5	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications must immediately be removed and/or completed to the specifications or sample quality at the expense of the successful bidder.		
4.1.6	The successful bidder(s) must carry out all work to the satisfaction of the TVDSB. All trade work is to be performed by appropriately certified staff.		
4.2	QUANTITY		
4.2.1	The quantities indicated are based on previous one year purchases. Quantities are subject to equipment breakdowns, user requests, program changes and budget approval which may be increased or decreased when orders are placed. All items may not be purchased if costs exceed budget. In no way should the information furnished be considered as a guarantee with respect to the future volume of business. The successful bidder(s) will be responsible for supplying the quantities that are eventually ordered for each item awarded during the term of this bid at the quoted price.		
4.3	RETURN OF GOODS POLICY		
4.3.1	The TVDSB will return any shipment (COLLECT) if, in our opinion, the product supplied does not conform to the specification and/or samples submitted in the bid.		
4.3.2	Bidders should state if there is a time limit on returning goods.		

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4.3.3	Bidders should state if there is a restocking charge on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 4.4.1.		
4.3.4	Bidders should describe their procedure for returned goods with respect to:		
4.3.4.1	Packaging		
4.3.4.2	"Attention To" labelling		
4.3.4.3	Address to where returns should be shipped		
4.3.4.4	Method of shipment (company truck, courier, transport)		
4.3.4.5	If a return authorization number is required		
4.3.4.6	What charges apply and who is responsible for payment		
4.3.5	The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid.		
4.4	SAMPLES/DEMONSTRATION		
4.4.1	Each bidder may be required to submit, at the bidder's own expense, the items which are being bid upon for examination and comparison purposes. Samples will be required by no later than January 19, 2009. This must be done on request and at a time and location chosen by the TVDSB. All samples must be sent to TVDSB, 1250 Dundas St. London, ON. Bidders will be contacted by Angela McManus.		
4.4.1.1	Bidders who do not submit the required samples will be considered noncompliant.		
4.4.1.2	Not all samples will be returned immediately. Those retained for quality control purposes or testing will be purchased and any item tested that proves defective will be returned.		
4.4.2	Bidders should provide return instructions (i.e. address and authorization number) if required, for sample returns.		
4.4.3	In the event that an item ordered becomes discontinued during the contract, all bidders must notify the Purchasing Services Department for authorization before the item is substituted and shipped. Successful bidders may be required to provide samples of the proposed substitutions before sending shipments. The Board reserves the right to return any shipment COLLECT, if in our opinion the equipment supplied does not conform to the specifications of this contract.		
5.0	TERMS AND CONDITIONS		
5.1	GENERAL TERMS AND CONDITIONS		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		
5.1.2	A bidder who has already submitted a bid may submit an addendum in writing and signed by the bidder at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supercede and invalidate all previous submissions by that bidder as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		
5.1.3	A bidder may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		

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5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The bidder should have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable bidder.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful bidder(s) within 30 days of the award if in the opinion of the TVDSB the successful bidder(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the bidder		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any bidder for any expense, cost, loss or damage incurred or suffered by the bidder as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the bidder.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the bidder and incorporated into the bidder's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful bidder's response to this bid will form the contract between TVDSB and the successful bidder(s). Any conflict in the wording of the bidder's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the bidder's invoice and/or sales agreement.		
5.1.12	The successful bidder(s) must not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful bidder(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for bidders. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve bidders from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		

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5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a bidder to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All bidders agree to provide all such additional information as, and when requested, at their own expense, provided no bidder in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations must be adhered to by the successful bidder(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful bidder(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful bidder(s) will reimburse the TVDSB for any damages through negligence or willful acts of any of the successful bidder(s)' employees or contracted staff.		
5.1.17	The successful bidder(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful bidder's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		
5.1.19	The successful bidder(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the bidder's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		
5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
5.2	CANCELLATION OF CONTRACT / LOSS OF SERVICE		
5.2.1	The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful bidder(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful bidder(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful bidder(s) for damages that result from the breach of the terms and conditions of the contract, by the successful bidder(s).		

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5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful bidder(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful bidder(s) or its insurer.		
5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful bidder(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful bidder(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful bidder(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful bidder(s) becomes insolvent, and/or the successful bidder(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful bidder(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
5.3	FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT		
5.3.1	Bidders agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the bidder, intellectual property right of the bidder, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		
5.3.2	A bidder specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the bidder assigns all right, title and interest that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All bidders agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		
5.4	HUMAN RIGHTS AND CHILD LABOUR LAWS		
5.4.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Bidders wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		

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5.4.2	Bidders should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.4.3	For bidders information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.4.3.1	http://www.ilo.org		
5.4.3.2	http://www.ilo.org/public/english/comp/child/policy/towards.htm		
5.5	HEALTH, SAFETY REGULATIONS		
5.5.1	All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) must be completely assembled and must bear label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful bidder(s) for the cost of certification/replacement.		
5.5.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB must ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.5.3	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHIMS in accordance with Occupational Health and Safety Act Regulations. They must adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.5.4	The TVDSB reserves the right to request a copy of a bidder's Health & Safety Policy, Procedures and Guidelines.		
5.6	COMMERCIAL LIABILITY INSURANCE		
5.6.1	The successful bidder(s) must be covered by Commercial General Liability Insurance throughout the term of the contract. Each bidder must state if it has Commercial General Liability Insurance Coverage.		

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5.6.2	Each bidder should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$1 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$1 million per occurrence of Commercial Liability Insurance coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$1 million per occurrence from the commencement of the contract should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.6.2.1	This liability policy shall contain the following coverage:		
5.6.2.2	Personal Injury & Property Damage		
5.6.2.3	Non-Owned Automobile Liability		
5.6.2.4	Owners and Contractors Protective Coverage		
5.6.2.5	Contractual Liability		
5.6.2.6	Broad Form Property Damage		
5.6.2.7	Products & Completed Operation Insurance		
5.6.2.8	Contingent Employees Liability		
5.6.2.9	Cross Liability Clause and Severability of Interest Clause		
5.7.3	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract.		
5.7.4	The successful bidder(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or willful acts on the part of the successful bidder(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
5.8	MOTOR VEHICLE LIABILITY INSURANCE		
5.8.1	Bidders must state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50
WORKSHEET A -TERMS AND CONDITIONS**

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
5.8.2	In the event of an affirmative answer to 5.8.1, the successful bidders must be covered by Automobile Liability Insurance through the term of the Contract. If the bidder's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the bidder. Each bidder must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.8.3 to subsection 5.8.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		
5.8.3	Bidders should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1million on all personally owned vehicles) per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain that good standing throughout the term of the contract.		
5.8.3.1	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		
5.8.3.2	Third Party Liability Coverage in the form of OAP-1		
5.8.4	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
5.8.5	The successful bidder(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful bidder(s) or any of its representatives or employees by way of the ownership or operation of an automobile.		
6.0	BIDDER PROFILE		
6.1	REFERENCES		
6.1.1	New bidders should provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference should contain the following information:		
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50
WORKSHEET A - TERMS AND CONDITIONS**

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
6.1.1.3	Reference 1 - Contact Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - e-mail address:		
6.1.1.7	Reference 2 - Company Name:		
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contact Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - e-mail address:		
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contact Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - e-mail address:		
6.2	ADMINISTRATION & ORGANIZATION		
6.2.1	The TVDSB reserves the right at any time after the closing date, to request from any bidder evidence of its financial standing and stability, including that of each of its officers, directors and principals. All bidders agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request.		
6.2.2	Bidders are required to list any and all pending or ongoing legal claims or disputes where the bidder could individually or in combination with other claims, suffer a potential economic loss greater than \$100,000.00.		
6.2.3	Bidders should state location of their distribution centre.		
SECTION 7.0	BID SUBMISSION		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, bidders should use the same numbering format as on this bid document.		
7.1.2	The bid submission must include:		
7.1.3	Signed copies of all Worksheets and Bid Report		
7.1.3.1	One Diskette or CD with files created in "Disk Creation" "Seven (7) Files See Electronic Bid Instructions - Section 9.		
7.1.3.2	200950.rpt		
7.1.3.3	200950a.dbf		
7.1.3.4	200950g.dbf		
7.1.3.5	200950v.dbf		
7.1.3.6	200950a.mdx		
7.1.3.7	200950g.mdx		
7.1.3.8	200950v.mdx		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50
WORKSHEET A - TERMS AND CONDITIONS**

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
7.1.3.9	Worksheet A & B - Terms & Conditions & Requirements in Excel format - Electronic Response Required		
7.1.4	It is the bidders responsibility to ensure that the necessary files are on the diskette or CD.		
7.1.5	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.6	All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.9 - Labeling Instructions).		
7.1.7	Bidders' submissions should include page numbers for ease of reference by committee members.		
7.1.8	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.9	Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested.		
8.0	AWARD		
8.1	EVALUATION PROCESS		
8.1.1	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		
8.1.2	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria:		
8.1.2.1	Price		
8.1.2.2	Compliance with Specifications		
8.1.2.3	Training		
8.1.3	Compliant bidders may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified bidders as to the time and place. The presentation shall be at the expense of the bidder.		
8.1.4	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.5	The determination of equal quality will be based on our internal professional opinions.		
8.2	AWARD AND NOTIFICATION OF CONTRACT		
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	www.tvdsb.on.ca		
8.2.1.2	"Purchasing Bids"		
8.2.1.3	"Electronic Bidding Instructions, Bid Download and Bid Results",		
8.2.1.4	Scroll to the end of the document, click		
8.2.1.5	"Proceed to inquiry/download page".		
8.2.1.6	Proceed to the Bid, click		
8.2.1.7	"Results - Check Mark"		
8.2.1.8	View documents in PDF format.		
8.2.2	All bid files are available for downloading at no charge from the TVDSB web site.		
9.0	ELECTRONIC BIDDING INSTRUCTIONS		
9.1	DOWNLOADING BID DOCUMENTS		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50
WORKSHEET A - TERMS AND CONDITIONS**

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
9.1.1	All documents are available from the TVDSB Web Site at www.tvdsb.on.ca		
9.1.2	Click "Purchasing - Bids" icon		
9.1.3	Click "Electronic Bidding Instructions, Bid Download and Bid Results" or "Bids"		
9.1.4	Read instructions		
9.1.5	Click "Proceed to Inquiry/Download page"		
9.1.6	Click on the "Name of the Bid" to view documents in PDF format.		
9.1.7	Click on the "NEW" logo to download the executable files for preparing and submitting your bid.		
9.1.8	All bid files are available for downloading at no charge from the TVDSB web site.		
9.2	PRINTING COPIES OF BID DOCUMENTS		
9.2.1	To print a working copy of any bid document - Click on the "name of the Bid" to print documents in PDF format.		
9.3	COMPUTER SYSTEM REQUIREMENTS		
9.3.1	To use the electronic system, bidders must have the following equipment:		
9.3.1.1	Microsoft Windows, version 9.5 or greater		
9.3.1.2	2.5 MB available hard drive space		
9.3.1.3	3 ½ 1.44 MB diskette drive or CD Burner.		
9.4	INSTALLATION OF BID PROGRAM ONTO YOUR COMPUTER:		
9.4.1	The TVDSB has made every effort to ensure the files are free of any virus and are functional. However, in safe computing practice, you are responsible for checking the files on your own virus checker to ensure it is free of any virus.		
9.4.2	Download the executables from our Web Site as shown above. Double click on the "NEW" logo for the executable file. Follow the instructions.		
9.4.3	The bid files are installed into a default directory called C:\LBTENDER. When the installation process is complete, a box will appear with a "Remove Thames Valley District School Board Tender icon"; please close this box. When the setup is complete, click close.		
9.4.4	To begin the Bid Program:		
9.4.4.1	Go to Windows Explorer		
9.4.4.2	Click on C:\ drive		
9.4.4.3	Open the folder "lbtender"		
9.4.4.4	The following file will be installed in the C:\lbtender directory:		
9.4.4.5	Worksheets.xls		
9.4.5	The Worksheets.xls file contains the following Worksheets:		
9.4.5.1	Worksheet A: Terms and Conditions Response in Excel format - Electronic response required		
9.4.5.2	Worksheet B: Requirements - Electronic response required		
9.4.6	To start the process open the Excel files and complete as instructed.		
9.8	THE RETURN DISKETTE OR CD:		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50
WORKSHEET A -TERMS AND CONDITIONS**

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
9.8.1	Check to ensure that the seven (7) files are on the diskette or CD. Without these files we will not be unable to download your bid. To check that the seven files have been created, go to Windows Explorer and double click on 3.5" drive or CD Drive. The seven (7) files are as follows:		
9.8.1.1	200950a.dbf		
9.8.1.2	200950g.dbf		
9.8.1.3	200950v.dbf		
9.8.1.4	200950a.mdx		
9.8.1.5	200950g.mdx		
9.8.1.6	200950v.mdx		
9.8.1.7	200950.rpt		
9.8.1.8	Worksheet A & B		
9.8.2	However, if you did not bid on any items requiring "answers to questions" you will have six (6) files. You will not have a 200950.rpt file. If the above files are not on the diskette or CD return to "Diskette Creation" option.		
9.8.3	Worksheet A & B must be returned on the diskette or CD in excel format		
9.9	LABELLING OF ENVELOPE AND DISKETTE		
9.9.1	ADDRESS BID ENVELOPE AS SHOWN BELOW:		
9.9.2	From - Company Name & Address		
9.9.3	TO: Tenders Clerk's box, Basement, Education Centre		
9.9.4	Thames Valley District School Board		
9.9.5	EDUCATION CENTRE,		
9.9.6	1250 Dundas Street,		
9.9.7	LONDON, Ontario		
9.9.8	N5W 5P2		
9.9.9	Computer Equipment Tender		
9.9.10	#50		
9.9.11	Return Date: 12:00:00 noon local time, Tuesday, January 13, 2009.		
9.10	PLEASE AFFIX LABEL ON DISKETTE OR CD AS SHOWN BELOW:		
9.10.1	THAMES VALLEY DISTRICT SCHOOL BOARD		
9.10.2	Computer Equipment Tender		
9.10.3	#50 - 2009		
9.10.4	Return Date: 12:00:00 noon local time, Tuesday, January 13, 2009.		
9.10.5	Signature:		
9.10.6	Firm Name:		
10.0	SIGNATURE SECTION		
10.1	This section must be completed, signed, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Worksheets. All required Worksheets are included in our bid submission.		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50
WORKSHEET A -TERMS AND CONDITIONS**

#50

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, bidders must state the jurisdiction in which the corporation was originally incorporated in:		
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-MAIL ADDRESS:		
10.9.3	ADDRESS:		
10.9.4	INTERNET ADDRESS:		
10.9.5	TELEPHONE NO.:		
10.9.6	FAX NO.:		
10.10	If subcontracting , bidders must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the bidder enters into a contract(s) with to carry out any portion of this contract:		
10.10.1	Firm Name:		
10.10.2	Firm Address:		
10.10.3	Telephone Number:		
10.10.4	Fax Number:		
10.10.5	E-MAIL ADDRESS:		
	Angela McManus, Buyer	James Stewart	
	Purchasing Department	Chairperson	

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50 WORKSHEET B - REQUIREMENTS**

#50

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
11.0	SMARTBOARD REQUIREMENTS		
11.1	Warranties on SmartBoards must be a minimum of three years on-site but the TVDSB prefers extended warranties. It is the responsibility of the successful bidder to register all of the equipment for the TVDSB. The TVDSB will not be responsible for registering any equipment on an individual school basis as the TVDSB has over 1200 smartboards.		
12.0	WARRANTY AND MAINTENANCE		
12.1	Service is an extremely important consideration in the award of this bid.		
12.2	WARRANTY: All equipment must be guaranteed for the entire three year warranty period. The successful bidder must be prepared to exchange all equipment that proves to be defective or dead on arrival (DOA) during this contract.		
12.3	All items found to be Defective or DOA must be serviced on-site. Pick-up and delivery costs for DOA and defective equipment requiring warranty work are to be incurred by the successful bidder.		
12.4	The equipment in this tender must be repaired within 24 hours of receiving the warranty work call. The successful bidder is required to return any equipment to the site within 24 hours after the repair work is completed. All calls for service will be made directly from the TVDSB site to the successful bidder.		
12.5	Deployment issues may prevent the TVDSB from determining if a machine is defective or DOA for upwards of 15 business days. If in this time the item is determined to be defective or DOA the TVDSB will return the item at the successful bidders expense.		
12.6	If monitor repairs must be made off site, comparable monitors must be available in the event repairs cannot be completed within the time frame.		
12.7	Bidders must guarantee that all warranties will not start until the product has been delivered to the specified site.		
12.8	Bidders must state location of service facilities.		
12.9	Bidders must state number of service people at each location		
12.10	Bidders must state time to respond to service calls.		
12.11	Bidders must state mean time to repair commitments in the event of service disruption and associated penalties in the event of extended outages.		
12.12	Bidders must disclose their policy of loan machines in the event repairs are not made within 24 hours.		
12.13	The successful bidder must identify all equipment (computer and monitor), in a prominent location, with a label on the back of the machine. A label containing only barcoding is not acceptable. The label must be clear and have the following information: Company Name, Service Telephone Number, and Expiry date of warranty.		
12.14	The successful bidder must ensure that sufficient spare components will be maintained to meet service level guarantees.		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50 WORKSHEET B - REQUIREMENTS**

#50

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
12.15	In the case of hard drive failures, the successful bidder must restore the equipment back to the operating system that was originally provided with that unit.		
13.0	EQUIPMENT GUARANTEE		
13.1	All equipment must be guaranteed for the entire period of the contract you are bidding. The successful bidder(s) must be prepared to exchange all equipment that proves defective during this contract without rewriting the agreement. Machines will be replaced if the number of service calls greatly exceeds those recommended in the machines preventive maintenance schedule or when the successful bidder(s) and the TVDSB recommends replacement due to any other conditions upon mutual agreement.		
13.2	The successful bidder(s) must ensure that sufficient spare components will be maintained to meet service level guarantees. This should include a complete unit with TVDSB software loaded.		
13.3	The successful bidder(s) should have diagnostic tools available to the TVDSB to test equipment.		
13.4	In the case of hard drive failures, the successful bidder(s) must restore the equipment back to the image or operating system that was originally provided with that unit.		
13.5	The successful bidder(s) must provide a quarterly report to the TVDSB for all units serviced. This report must be available in Microsoft Excel format and should include the following:		
13.5.1	Date of service (both start and complete dates)		
13.5.2	Model and serial number of the unit serviced		
13.5.3	Name of Service Technician		
13.5.4	Location of unit (address of location)		
13.5.5	Location of service (repaired on-site or depot)		
13.5.6	Time taken to service		
13.5.7	Description of problem (What was the user's complaint)		
13.5.8	Cause of the problem		
13.5.9	Solution		
13.5.10	What measures have been taken to ensure that the same problem does not reoccur		
13.5.11	Test results (What test(s) were performed and the results)		
13.5.12	Name of the TVDSB employee verifying that the service was performed		
13.5.13	Any charges (not covered by the warranty)		
13.5.14	The successful bidder(s) should be capable of supplying the TVDSB with statistical data in a flat ASCII format		

Firm Name: _____

Signature : _____

**THAMES VALLEY DISTRICT SCHOOL BOARD
COMPUTER EQUIPMENT #50 WORKSHEET B - REQUIREMENTS**

#50

ITEM NO.	BIDDERS MUST RESPOND TO EACH ITEM ON THE TERMS & CONDITIONS RESPONSE OR STATE REQUIRED INFORMATION (YES OR NO) / (UNDERSTAND / COMPLY)	WILL / WILL NOT COMPLY	COMMENT
14.0	SMARTBOARD TRAINING		
14.1	Bidders must be able to train 15 employees at one time		
14.2	Bidders must state how they will provide training regarding setup and connecting the smartboard.		
14.3	Bidders must state how they will provide basic understanding and practical hands-on examples of all the basic tools, navigational methods, and be shown variety of ways to do similar activities.		
14.4	Bidders must demonstrate how these various tools will work together (i.e. layering, grouping, locking, and all other combinations).		
14.5	Bidders must state basic lessons featuring full interactivity using all tools shown in the first part of training session.		
14.6	Bidders must state if the TVDSB is able to tape what the presenter is doing and create our own video training session for teachers who are unable to attend these sessions.		
14.7	Bidders must:		
14.7.1	State cost per hour of training		
14.7.2	State course length		
14.7.3	Hours per day of training		
14.7.4	Number days for training		
14.7.5	Does this include all parts, labour and travel expenses		
14.7.6	If no, please supply		

Firm Name: _____

Signature : _____

TENDER LIST - DRAFT COPY

TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
		COMPUTER MONITORS AND ACCESSORIES					
1	171368	DVD REWRITER/BURNER - EXTERNAL 20x - USB 2.0 or USB 2.0 and Firewire - Dual Layer with lightscribe LaCie 310227U or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES [] NO [] IF NO, PLEASE SPECIFY: _____ STATE DVD SOFTWARE: _____	12	EACH			
2	172064	DVD WRITER/BURNER - INTERNAL - Dual Layer - Internal 16X Super Multi DVD/CD rewriter - Access time: CD-ROM 125m/sec, DVD-ROM 145m/sec, DVD-RAM 175m/sec - Data Transfer Rate: DVD: max 22,160KB/s, CD max 7,200 KB/s - Buffer size 2MB LG GSA-H54NBULK or equivalent STATE SOFTWARE: _____ STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES [] NO: [] IF NO, PLEASE SPECIFY: _____	323	EACH			
3	172366	FIREWIRE - 4 PORT INTERFACE CARD - PCI - (2 Internal and 2 External Ports) ULTRA OR EQUIVALENT	11	EACH			
4	171086	HARD DRIVE - EIDE ULTRA ATA/100 - EXTERNAL 500 GB - USB 2.0 and Firewire STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES [] NO [] IF NO, PLEASE SPECIFY: _____	2	EACH			
5	171358	HARD DRIVE - EIDE ULTRA ATA/100 - INTERNAL 80 GB Western Digital WD800BB, SEAGATE ST380215A or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES [] NO: [] IF NO, PLEASE SPECIFY: _____	410	EACH			

TENDER LIST - DRAFT COPY

TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

: ITEM : PROD. : : UNIT OF : : UNIT :
 : NUMBER : NUMBER : DESCRIPTION : QUANTITY: MEASURE : STATE : MAKE / MODEL NO. : PRICE :

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
6	171512	HARD DRIVE INTERNAL - 500GB Seagate ST3500630AS or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES [] NO [] IF NO, PLEASE SPECIFY: _____	7	EACH			
7	171868	MONITOR - 19" LCD FLAT PANEL DISPLAY TFT - 1280 x 1024 resolution - Minimum 5 milisecond response rate - 0.294mm Dot Pitch - 2000:1 Contrast Ratio - BOTH ANALOG/Digital - Black LG L1953T-BF or EQUIVALENT STATE RESPONSE RATE: _____ STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES [] NO [] IF NO, PLEASE SPECIFY: _____	168	EACH			
8	172317	MONITOR - 19" LCD WIDESCREEN Dimensions: 44 CM x 38.4H x 23.4D Interface: Analog/Digital Input: Analog RGB, DVI Digital link Pixel Pitch: .2835mm Brightness: 300cd/m2 Contrast: 5000:1 Response Time: 2ms Resolution: 1440x900 Sync Type: Separate H/V, Composite H/V, SOG Input Connectors: 15 pin D-Sub DVI-D LG L196WTY-BF or equivalent STATE WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, LABOUR AND TRAVEL EXPENSES? YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	21	EACH			
9	172318	MONITOR - 22" LCD WIDESCREEN Dimensions: 517.5 x 400 x 177.4 Input: Analog RGB, DVI Pixel Pitch: .282 x .282 Brightness: 300cd/s2 Contrast: 2500:1 Response Time: 2 (GTG)	40	EACH			

TENDER LIST - DRAFT COPY

TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
9	172318	Resolution: 1680x1050 (maximum) Sync Type: Separate H/V, Composite, SOG Input Connectors: 15 pin D-Sub DVI-D ACER X223WBD STATE WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, LABOUR AND TRAVEL EXPENSES? YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	40	EACH			
10	172291	SCREEN - TOUCH SCREEN - 17" LCD - RESISTIVE ANALOG TOUCH SCREEN - 17" TFT LCD Active Matrix Display - 1280x1024 Pixel, 16.7M Colour - USB port or serial port external controller - Built-in speakers Magic Touch Screen, Unytouch U02-T17UR-SB or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS COVER ALL PARTS, LABOUR AND TRAVEL EXPENSES? YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	7	EACH			
11	172365	USB HUB - 4 PORT - USB 2.0 DLINK or equivalent	6	EACH			
12	172375	USB HUB - 7 PORT - USB 2.0 DLINK or equivalent	6	EACH			
13	177306	WEB CAMERA 1.3 Megapixels with Microphone - USB 2.0 & 1.1 COMPLIANT - built in audio - 640 X 480 VGA 30 fps & avi capability Logitech Quickcam PN 961464-0215 or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	33	EACH			
14	171118	COMPUTER UPGRADE - EXISTING COMPUTERS CARD VIDEO - PCI-E 256 MB - video output - must be compatible with TVDSB operating systems ASUS RADEON X700LE or equivalent	11	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	PRICE
15	172345	HARD DRIVE-INTERNAL-INATA/100-500GB-7200RPM Seagate Barracuda ST3500630A or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR AND TRAVEL EXPENSES: YES [] NO [] IF NO, PLEASE SPECIFY: _____	192	EACH			
		DATA PROJECTOR - VIDEO CABLE - male to male connectors - SVGA					
16	110518	- 25 FOOT LENGTH	60	EACH			
17	110519	- 50 FOOT LENGTH	154	EACH			
		DATA PROJECTOR AND ACCESSORIES					
18	172175	DATA PROJECTOR - DLP - Minimum 2600 ANSI Lumens - SVGA (1024 X 768) native resolution - 4:3 (native), 16:9 aspect ratio - 2200:1 contrast ratio - 23.1" (0.59m) to 302.0" (7.68m) projection screen size - 3.28' (1.0m) to 39.4' (12m) projection distance - audio - laser remote control, page up & down - mechanical zoom - 32 dBA noise level - 4.8 lbs, 9.1" x 9.4" x 4.8" - 200 watt lamp, 200/3000 hour life - VGA, S-video, component, composite, HDTV, DVI with HDCP supported video I/O connectors / DVI CABLE ACER X1160 or equivalent State ANSI lumens: _____ State native resolution: _____ state maximum resolution: _____ State size: _____ State weight: _____ State data resolution from computer: _____ ALL TRAVEL EXPENSES: YES: [] NO: [] Does this unit have picture in picture display? _____ State replacement bulb required: _____ State life expectancy of bulb: _____ hrs State cost of replacement bulb: _____	826	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
18	172175	State warranty on bulb ONLY: _____ State separate cost of hard case: _____ STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & IF NO, PLEASE SPECIFY: _____	826	EACH			
19	172359	DATA PROJECTOR - LIGHTWEIGHT - Minimum 2200 ANSI Lumens - XGA (1024 X 768) native resolution - 4:3 (native), 16:9 aspect ratio - 1500:1 contrast ratio - 33" (0.84m) to 300" (7.62m) projection screen size - 4.8' (1.45m) to 44' (13.4m) projection distance - audio - remote control - 40 dBA noise level - 3.5 lbs, 9.7" x 7.1" x 2.9" - 200 watt lamp, 2000/3000 hour life - VGA, S-video, HDTV, NEC NP40 or equivalent State ANSI lumens: _____ State native resolution: _____ state maximum resolution: _____ State size: _____ State weight: _____ State data resolution from computer: _____ Does this unit have picture in picture display? _____ State replacement bulb required: _____ State life expectancy of bulb: _____ hrs State cost of replacement bulb: _____ State warranty on bulb ONLY: _____ State separate cost of hard case: _____ STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____ STATE REPLACEMENT BULB COST: _____	15	EACH			
20	172376	DATA PROJECTOR - WXGA - Minimum 3000 ANSI Lumens - XGA (1280 X 800) native resolution - 74" W x 46 1/8" H screen dimensions, 16:10 aspect ratio - 2000:1 contrast ratio screen size	1	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
20	172376	- 2.9m to 3.0m projection distance - audio & video - remote control - 35 dBA noise level - 9.1 lbs, 30cm x 12cm x 28cm dimensions - 275 watt lamp, 2000/3000 hour life - VGA, S-video, component, composite, HDTV, DVI with HDCP supported video I/O connectors / DVI CABLE State ANSI lumens: _____ State native resolution: _____ state maximum resolution: _____ State size: _____ State weight: _____ State data resolution from computer: _____ Does this unit have picture in picture display? _____ State replacement bulb required: _____ State life expectancy of bulb: _____ hrs State cost of replacement bulb: _____ State warranty on bulb ONLY: _____ State separate cost of hard case: _____ STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	1	EACH			
21	172360	DATA PROJECTOR - XGA - Minimum 3500 ANSI Lumens - XGA (1024 X 768) native resolution - 500:1 contrast ratio screen size - 0.70m to 10.97m projection distance - audio & video - remote control - 32 dBA noise level - 7.7 lbs, 26.6cmx9.39cmx30.73cm dimensions - 200 watt lamp, 2200/3000 hour life - VGA, S-video, component, composite, HDTV, DVI with HDCP supported video I/O connectors / DVI CABLE NEC NP600 or equivalent State ANSI lumens: _____ State native resolution: _____ state maximum resolution: _____ State size: _____ State weight: _____ State data resolution from computer: _____	3	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
21	172360	Does this unit have picture in picture display? _____ State replacement bulb required: _____ State life expectancy of bulb: _____ hrs State cost of replacement bulb: _____ State warranty on bulb ONLY: _____ State separate cost of hard case: _____ STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	3	EACH			
22	172354	DATA PROJECTOR CEILING MOUNT BRACKET - must be a universal mount that can be used with any make of data projector - must be CSA or cUL approved - capable of holding a maximum of 15 lbs. - easy to install ACER EZ.PCM03.007 or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	673	EACH			
23	172313	INTERACTIVE WHITEBOARD - ACCESSORIES CARRY BAG FOR INTERACTIVE WHITEBOARD - appropriate for 48" diagonal interactive whiteboard - firm sided SMARTBOARD ONLY	1	EACH			
24	172358	ERASER FOR SMARTBOARD	1	EACH			
25	172256	INTERACTIVE WHITEBOARD - EXTENSION CABLE - USB XT, 2.0 - 16 feet SMARTBOARD USB XT or equivalent	132	EACH			
26	172353	INTERACTIVE WHITEBOARD - EXTENSION CABLE - CAT5-XT USB EXTENDER 2.0 - 6 foot SMARTBOARD CAT5-XT USB EXTENDER/ equivalent	22	EACH			
27	172089	M1 to VGA Projector Cable with USB - M1-DA (M) - 4 pin USB Type A HD-15 (M) - 6 feet Startech or equivalent	1	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
28	172357	PEN FOR SMARTBOARD	1	EACH			
29	172309	ROLLING STAND FOR INTERACTIVE WHITEBOARD - appropriate for 60" or 72" diagonal interactive whiteboards - adjustable in 2" increments from 67 3/4" to 81 3/4" - c/w four 4" lockable casters and anti-tip feet - 41 5/8"w x 53 3/4"h x 40 3/8"d when anti-tip feet are lowered SMARTBOARD FS670 ONLY STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	29	EACH			
30	172377	SMARTBOARD TRAINING	1	EACH			
31	110501	SPEAKERS - FOR INTERACTIVE WHITEBOARD - 24"h x 5 1/8"w x 3 1/2"d - c/w mounting brackets that allows speakers to whiteboard 4' to 7' away - large volume button located on front of right speaker - 50 Hz to 20 kHz frequency range - must be CSA or cUL approved SMARTBoard ONLY STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	1	PAIR			
32	172312	TABLE STAND FOR INTERACTIVE WHITEBOARD - appropriate for 48" diagonal interactive whiteboards SMARTBOARD or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	7	EACH			
33	172310	WIRELESS BLUETOOTH CONNECTION - for interactive whiteboard - includes CD w/appropriate software that is compatible with Windows	30	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
33	172310	- USB only interface (at computer) - 56-bit encryption support - 2.4 GHz ISM band radio frequency - gaussian frequency shift keying with modulation index (bandwidth-time product, BT) limited to 0.28 0.35 (corresponding to a maximum frequency deviation of 140 kHz-175kHz) - frequency hopping spread spectrum at up to 1600 hops/second amongst 79 channels spaced at 1 MHz separation - 721 kbps speed - class 2, 2.5 mW, 4 dBm with a typical range of 30' transmission power - integrated antenna - red and green LEDs at both ends indicate link status - plug and play configuration - must be CSA or CUL approved SMARTBOARD ONLY STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	30	EACH			
34	172306	WIRELESS SLATE FOR USE WITH INTERACTIVE WHITEBOARD - can be used independent of SMARTBoard - 6" X 8" electromagnetic active screen - includes USB Bluetooth adapter - battery free, tethered pen toggles between, write, erase and mouse functions - rechargeable battery w/30 hours of life - c/w appropriate software SMARTBOARD WS100 W/SOFTWARE or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	27	EACH			
		INTERACTIVE WHITEBOARD SMARTBOARD					
35	172355	INTERACTIVE WHITEBOARD WITH UNIFI PROJECTOR - 51 1/4"W x 38 1/4"H , 64" diagonal active screen area - 54 3/4"W x 41 5/8"H x 5 1/8"D - c/w brackets, screws, drywall plugs TRUE XGS (1024 X 768) PROJECTOR	1	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
35	172355	1500 ANSI LUMENS WITH 4:3 APSPECT RATIO SMARTBOARD 660I ONLY STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR && ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____ STATE REPLACEMENT BULB COST: _____	1	EACH			
36	172307	INTERACTIVE WHITEBOARD - 51 1/4"W x 38 1/4"H , 64" diagonal active screen area - 54 3/4"W x 41 5/8"H x 5 1/8"D - c/w brackets, screws, drywall plugs SMARTBOARD SB660 or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR && ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	58	EACH			
37	172308	INTERACTIVE WHITEBOARD - 61 5/8"w x 46 1/8"h, 77" diagonal active screen area - 65 1/4"w x 49 1/2"h x 5 1/8"d - comes w/brackets, screws, drywall plugs SMARTBOARD SB680 or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR, & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	468	EACH			
38	172311	INTERACTIVE WHITEBOARD - 74" W x 46 1/8" H, 87" diagonal active screen area, 16:10 aspect ratio - 77 1/2" W x 49 1/2" H x 5 1/8" D - c/w brackets, screws, drywall plugs SMARTBOARD SB685 or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR, & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	1	EACH			
39	172378	INTERACTIVE WHITEBOARD - 82 1/8"W x 46 1/8" H, 94" diagonal active screen area, 16:9 aspect ratio - 85 3/4" W x 49 1/2" H x 5 1/8" D	1	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM NUMBER	PROD. NUMBER	DESCRIPTION	QUANTITY	UNIT OF MEASURE	STATE	MAKE / MODEL NO.	UNIT PRICE
39	172378	- c/w brackets, screws, drywall plugs SMARTBOARD SB690 or equivalent STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR, & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	1	EACH			
40	172314	MOUNTING KIT FOR INTERACTIVE WHITEBOARD FOR USE WITH - SMARTBOARD - bracket, screws and drywall plugs	21	EA			
41	172315	STUDENT RESPONSE SYSTEM BASE UNIT AND SET OF 24 HANDHELD UNITS - For Interative SmartBoard - Works within the Smartboard Notebook Software SENTEO ONLY STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	1	EACH			
42	172316	BASE UNIT AND SET OF 32 HANDHELD UNITS - For Interative SmartBoard - Works within the Smartboard Notebook Software SENTEO ONLY STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	1	EACH			
43	172305	BASE UNIT - For Interative SmartBoard - Works within the Smartboard Notebook Software SENTEO ONLY STATE LENGTH OF WARRANTY: _____ DOES THIS INCLUDE ALL PARTS, ALL LABOUR & ALL TRAVEL EXPENSES: YES: [] NO: [] IF NO, PLEASE SPECIFY: _____	1	EACH			
44	172367	INDIVIDUAL HANDHELD - For Interative SmartBoard - Works within the Smartboard Notebook Software SENTEO ONLY	1	EACH			

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TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

ITEM	PROD.	DESCRIPTION	QUANTITY	MEASURE	STATE	MAKE / MODEL NO.	UNIT	PRICE
44	172367	STATE LENGTH OF WARRANTY: _____	1	EACH				
		DOES THIS INCLUDE ALL PARTS, ALL LABOUR &						
		ALL TRAVEL EXPENSES: YES: [] NO: []						
		IF NO, PLEASE SPECIFY: _____						

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TENDER YEAR : 2009

TENDER NUMBER : 50

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SYSDATE

TENDER # 09-508 - COMPUTER EQUIPMENT TENDER

SDATE

DECEMBER 17, 2008

SDATE

Thames Valley District School Board