

## TENDER # 224

SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
<b>1.0</b>	<b>INTRODUCTION</b>		
1.01	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 178 schools with an estimated enrolment of 74,000 students.		
<b>1.1</b>	<b>PURPOSE</b>		
1.1.1	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for Safety Inspection of Lift Units, Jack Stands, Hoists in Secondary Schools and Basketball Retractable Equipment in Elementary and Secondary Schools, subject to the conditions herein.		
<b>2.0</b>	<b>BID DEFINITIONS AND INFORMATION</b>		
<b>2.1</b>	<b>DEFINITIONS</b>		
2.1.1	The following words are used throughout this bid document and bidders should note these conditions when completing their bid submission.		
2.1.1.1	The word "MUST" shall mean bidders "must" include the required information in bid submission. Failure to include the required information will deem submission noncompliant.		
2.1.1.2	The word "SHOULD" shall mean bidders "should" include the required information in bid submission.		
2.1.1.3	The word "NONCOMPLIANT" shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word "SUBCONTRACTOR" shall mean a person, firm or company hired by the bidder(s) or the successful bidder(s) to perform any portion or all of this bid.		
2.1.1.5	The word "QUALIFIED" shall mean a bidder who is compliant and has included the required information in their bid submission.		
2.1.1.6	BID IRREGULARITY: A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.		
2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the bidder could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the bidder would not gain an unfair advantage over competitors. The TVDSB may permit the bidder to correct a minor irregularity.		

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<b>2.2</b>	<b>STRUCTURE OF THIS BID</b>		
2.2.1	Bidders <b>must</b> use the electronic bidding file (setup.exe) which is available on the internet at:		
2.2.1.1	www.tvdsb.ca		
2.2.1.2	"Board" "Purchasing"		
2.2.1.3	"Bids",		
2.2.1.4	Scroll to the end of the document, click		
2.2.1.5	"Proceed to inquiry/download page".		
2.2.1.6	Proceed to the bid, click		
2.2.1.7	"New" Icon		
2.2.1.8	The setup.exe file contains the following files in Appendices224.xls:		
2.2.1.9	Worksheet A: Terms and Conditions Response in Excel format - Electronic response is required.		
2.2.1.10	Worksheet B: Specifications in Excel format - Electronic response is required.		
2.2.1.11	Worksheet C: Pricing in Excel format - Electronic response is required.		
2.2.1.12	Worksheet D: Locations/Equipment to be Inspected - in Excel format - Electronic response is required.		
<b>2.3</b>	<b>RETURN LOCATION</b>		
2.3.1	Sealed bid submissions <b>must</b> be returned to:		
2.3.2	"Tenders Clerk"		
2.3.3	Tenders Clerk's box, Basement, Education Centre		
2.3.4	Thames Valley District School Board		
2.3.5	1250 Dundas Street		
2.3.6	London, Ontario		
2.3.7	N5W 5P2		
2.3.8	The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.9 - Labeling of Envelope.		
2.3.9	The bid submission <b>must</b> be returned to the "Tenders Clerk" for your bid submission to be accepted.		
2.3.10	Delivery to the "Tenders Clerk" is the responsibility of the bidder.		
2.3.11	Submissions received by electronic transmission (i.e. fax or email) will not be accepted.		
2.3.12	Late bids will be returned to the bidder, unopened, if a return address is included on the submission envelope.		
<b>2.4</b>	<b>IMPORTANT DATES</b>		
2.4.1	ISSUE DATE: Tuesday, August 3, 2010.		
2.4.2	RETURN DATE and TIME: prior to 12:00:00 local time Wednesday, August 25, 2010.		
<b>2.5</b>	<b>QUESTIONS</b>		
2.5.1	All questions pertaining to this bid document are to be addressed to: Stacey Shoemaker by Fax (519) 452-2399 or stacey.shoemaker1@tvdsb.ca. All questions pertaining to this bid document <b>must</b> be submitted in writing.		

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2.5.2	Questions concerning the terms and conditions of the bid document, whether made orally or in writing, to any individual other than indicated above may, at the sole discretion of the TVDSB, render your submission noncompliant. Direct questions in written form only to: Stacey Shoemaker. The TVDSB will only be bound by written answers to questions .		
2.5.3	All bid files are available for downloading at no charge from the TVDSB web site.		
2.5.4	Should any questions raised by a bidder necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site.		
<b>3.0</b>	<b>CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT</b>		
<b>3.1</b>	<b>CONTRACT TERM</b>		
3.1.1	The term of this agreement shall be for one (1) year, commencing on September 1, 2010 and unless otherwise provided herein, terminating on August 31, 2011.		
3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of two (2) additional years in one (1) year increments and will advise the bidder, in writing, of their intentions.		
3.1.3	Bidders <b>should</b> state if your company would agree to extending this contract with the same terms and conditions for a second year ending August 31, 2012.		
3.1.4	Bidders <b>should</b> state if your company would agree to extending this contract with the same terms and conditions for a third year ending August 31, 2013.		
<b>3.2</b>	<b>PRICING</b>		
3.2.1	Bidders <b>must</b> print and sign Worksheet C - Pricing.		
3.2.2	All charges <b>must</b> be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.		
3.2.3	Prices <b>must</b> include delivery, F.O.B. destination. <b>NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.</b>		
3.2.4	Prices <b>must</b> remain in effect for the initial 1 (one) year term of the contract, commencing on September 1, 2010 and ending August 31, 2011.		
3.2.5	It is the intention of the TVDSB to rationalize its supplier base. This contract may be awarded on a per item basis or on the best cost of various groupings. The groupings will be determined by the TVDSB. Each bidder agrees to the award on this basis.		
3.2.5.1	Bidders <b>should</b> state any further discount, as a percentage, if all items are awarded to your company.		
<b>3.3</b>	<b>TAXES</b>		
3.3.1	HST: Where applicable, Harmonized Sales Tax <b>must</b> be shown separately as extra on all invoices in accordance with Canadian and Provincial Government regulations.		
<b>3.4</b>	<b>DELIVERY &amp; ORDERING</b>		

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3.4.1	The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time <b>must</b> be met as it is one of our criteria considered in the decision, and award, of this and future contracts.		
<b>3.5</b>	<b>INVOICING/PAYMENT TERMS</b>		
3.5.1	All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, London, Ontario N5W 5P2. Attention: Accounts Payable.		
3.5.2	Applicable taxes <b>must</b> be shown as separate line items on all invoices.		
3.5.3	Bidders should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.5.3.1	Bidders should state percentage discount for early payment and net payment terms.		
3.5.4	Purchase order numbers <b>must</b> be stated on all invoices; invoices without will be returned unpaid.		
<b>4.0</b>	<b>SPECIFICATIONS/REQUIREMENTS</b>		
<b>4.1</b>	<b>QUALITY</b>		
4.1.1	Unless otherwise specified, supplies <b>must</b> be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final.		
4.1.2	Manufacturers' brand names and numbers are used as guidance for the bidders; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number <b>must</b> be indicated in the appropriate field in Worksheet C FOR EVERY ALTERNATE ITEM BID.		
4.1.3	The determination of equal quality will be based on our internal professional opinions.		
4.1.4	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will be also taken into consideration when awarding this contract.		
4.1.5	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications <b>must</b> immediately be removed and/or completed to the specifications or sample quality at the expense of the successful bidder.		
4.1.6	The successful bidder(s) <b>must</b> carry out all work to the satisfaction of the TVDSB. All trade work is to be performed by appropriately certified staff.		
<b>4.2</b>	<b>QUANTITY/TERM</b>		
4.2.1	The annual estimated value of this contract is \$20,000 based on purchases from the 2010 school year.		
<b>4.3</b>	<b>SPECIFICATIONS/REQUIREMENTS</b>		
4.3.1	For each specification as described in Worksheet B, bidders <b>must</b> place a response in the appropriate column.		

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4.3.2	The successful bidder(s) <b>should</b> be a certified dealer/distributor of the manufacturer of the equipment/products they are proposing.		
<b>4.4</b>	<b>SCHEDULING</b>		
4.4.1	The successful bidder(s) must carry out all work between 8:00 a.m. and 5:00 p.m. Monday to Friday during the months of April and May.		
4.4.2	The successful bidder(s) shall schedule inspections directly with the facility as outlined in Worksheet C at least two (2) weeks prior to commencing the inspections. Schedules must be submitted to Deb Nelligan at the Education Centre, 1250 Dundas Street East, London, Ontario.		
4.4.3	The successful bidder(s) is expected to follow the schedule as submitted or update the schools directly if dates change. All contact with the schools shall be through the Principal or Charge Custodian.		
<b>4.5</b>	<b>TRAINING / SUPPORT</b>		
4.5.1	Installation, training and support services are a consideration in awarding this bid. Include any and all support and implementation services your company will provide, identifying certification relevant to the support role envisioned.		
<b>4.6</b>	<b>WARRANTY AND MAINTENANCE</b>		
4.6.1	Bidders <b>must</b> state location of service facilities.		
4.6.2	Bidders <b>must</b> state number of service people at each location.		
4.6.3	Bidders <b>must</b> state time to respond to service calls:		
4.6.3.1	Less than one half day		
4.6.3.2	One half day		
4.6.3.3	One full day		
4.6.3.4	More than one day		
4.6.3.5	Other		
4.6.4	Bidders <b>should</b> state mean time to repair commitments in the event of service disruption and associated penalties in the event of extended outages.		
4.6.5	Bidders <b>should</b> disclose their policy of loan machines in the event repairs are not made on-site.		
4.6.6	Bidders <b>should</b> include a statement outlining your company's quality assurance philosophy and program. This statement should detail how your company will respond to:		
4.6.7	Service related problems		
4.6.8	Quality problems		
<b>5.0</b>	<b>TERMS AND CONDITIONS</b>		
<b>5.1</b>	<b>GENERAL TERMS AND CONDITIONS</b>		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		

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5.1.2	A bidder who has already submitted a bid may submit an addendum in writing and signed by the bidder at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supersede and invalidate all previous submissions by that bidder as it applies to this bid. Addenda <b>must</b> be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		
5.1.3	A bidder may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals <b>must</b> be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The bidder <b>should</b> have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable bidder.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful bidder(s) within 30 days of the award if in the opinion of the TVDSB the successful bidder(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the bidder		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any bidder for any expense, cost, loss or damage incurred or suffered by the bidder as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the bidder.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the bidder and incorporated into the bidder's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful bidder's response to this bid will form the contract between TVDSB and the successful bidder(s). Any conflict in the wording of the bidder's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the bidder's invoice and/or sales agreement.		

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5.1.12	The successful bidder(s) <b>must</b> not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful bidder(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for bidders. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve bidders from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		
5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a bidder to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All bidders agree to provide all such additional information as, and when requested, at their own expense, provided no bidder in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations <b>must</b> be adhered to by the successful bidder(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful bidder(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful bidder(s) will reimburse the TVDSB for any damages through negligence or willful acts of any of the successful bidder(s)' employees or contracted staff.		
5.1.17	The successful bidder(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful bidder's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		
5.1.19	The successful bidder(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the bidder's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		

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5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
<b>5.2</b>	<b>CANCELLATION OF CONTRACT / LOSS OF SERVICE</b>		
5.2.1	The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful bidder(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful bidder(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful bidder(s) for damages that result from the breach of the terms and conditions of the contract, by the successful bidder(s).		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful bidder(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful bidder(s) or its insurer.		
5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful bidder(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful bidder(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful bidder(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful bidder(s) becomes insolvent, and/or the successful bidder(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful bidder(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
<b>5.3</b>	<b>FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT</b>		
5.3.1	Bidders agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the bidder, intellectual property right of the bidder, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		

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5.3.2	A bidder specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the bidder assigns all right, title and interest that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All bidders agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		
<b>5.4</b>	<b>HUMAN RIGHTS AND CHILD LABOUR LAWS</b>		
5.4.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Bidders wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		
5.4.2	Bidders should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.4.3	For bidders information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.4.3.1	<a href="http://www.ilo.org">http://www.ilo.org</a>		
<b>5.5</b>	<b>HEALTH, SAFETY REGULATIONS</b>		
5.5.1	All inspections shall be performed on site by qualified technicians, experienced in the trade and using CSA, ANSI and other recognized standards in the work.		
5.5.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB <b>must</b> ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.5.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/ products are not acceptable. If applicable, the successful bidder(s) <b>must</b> supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		

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5.5.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHIMS in accordance with Occupational Health and Safety Act Regulations. They <b>must</b> adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.5.5	The TVDSB reserves the right to request a copy of a bidder's Health & Safety Policy, Procedures and Guidelines.		
<b>5.6</b>	<b>WORKPLACE SAFETY AND INSURANCE BOARD</b>		
5.6.1	The successful bidder(s) <b>must</b> ensure that all workers are covered by the Workplace Safety & Insurance Board for the duration of this contract.		
5.6.2	The successful bidder(s) <b>must</b> furnish a Certificate of Clearance from the Workplace Safety and Insurance Board as evidence that all returns have been made and all necessary assessments have been paid as required, or levied, by the Workplace Safety and Insurance Board. This certification is to be furnished prior to the commencement of this contract. The good standing must be maintained throughout the contract. It is the responsibility of the Contractor to ensure that the Workplace Safety & Insurance Board Certificate is updated every sixty (60) days. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.6.3	All workplace injuries or accidents on TVDSB property <b>must</b> be reported by the successful bidder(s) to the TVDSB's representative within 24 hours.		
<b>5.7</b>	<b>COMMERCIAL LIABILITY INSURANCE</b>		
5.7.1	The successful bidder(s) <b>must</b> be covered by Commercial General Liability Insurance throughout the term of the contract. Each bidder must state if it has Commercial General Liability Insurance Coverage.		

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SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.7.2	Each bidder <b>must</b> show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$5 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$5 million per occurrence of Commercial Liability Insurance coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$5 million per occurrence from the commencement of the contract should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.7.2.1	This liability policy shall contain the following coverage:		
5.7.2.2	Personal Injury & Property Damage		
5.7.2.3	Non-Owned Automobile Liability		
5.7.2.4	Owners and Contractors Protective Coverage		
5.7.2.5	Contractual Liability		
5.7.2.6	Broad Form Property Damage		
5.7.2.7	Products & Completed Operation Insurance		
5.7.2.8	Contingent Employees Liability		
5.7.2.9	Cross Liability Clause and Severability of Interest Clause		
5.7.3	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract.		
5.7.4	The successful bidder(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or willful acts on the part of the successful bidder(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
<b>5.8</b>	<b>MOTOR VEHICLE LIABILITY INSURANCE</b>		
5.8.1	Bidders <b>must</b> state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		

FIRM NAME : \_\_\_\_\_

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## TENDER # 224

SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.8.2	In the event of an affirmative answer to 5.8.1, the successful bidders <b>must</b> be covered by Automobile Liability Insurance through the term of the Contract. If the bidder's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the bidder. Each bidder must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.8.3 to subsection 5.8.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		
5.8.3	Bidders <b>must</b> show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1million on all personally owned vehicles) per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain that good standing throughout the term of the contract.		
5.8.3.1	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		
5.8.3.2	Third Party Liability Coverage in the form of OAP-1		
5.8.4	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
5.8.5	The successful bidder(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful bidder(s) or any of its representatives or employees by way of the ownership or operation of an automobile.		
<b>6.0</b>	<b>BIDDER PROFILE</b>		
<b>6.1</b>	<b>REFERENCES</b>		
6.1.1	New bidders <b>should</b> provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference <b>must</b> contain the following information:		

FIRM NAME : \_\_\_\_\_

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## TENDER # 224

SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		
6.1.1.3	Reference 1 - Contact Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - e-mail address:		
6.1.1.7	Reference 2 - Company Name:		
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contact Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - e-mail address:		
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contact Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - e-mail address:		
<b>6.2</b>	<b>ADMINISTRATION &amp; ORGANIZATION</b>		
6.2.1	Bidders <b>should</b> include an organizational chart.		
6.2.2	The TVDSB reserves the right at any time after the closing date, to request from any bidder evidence of its financial standing and stability, including that of each of its officers, directors and principals. All bidders agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request.		
6.2.3	Bidders are required to list any and all pending or ongoing legal claims or disputes where the bidder could individually or in combination with other claims, suffer a potential economic loss greater than \$100,000.00.		
6.2.4	Bidders <b>should</b> state location of their distribution centre.		
6.2.5	Bidders should state if their employees service sites wearing uniforms.		
6.2.6	Bidders should state if their employees carry photo identification.		
6.2.7	Bidders should state if they are ISO registered and if so what level.		
6.2.8	Bidders should state if the staff involved in the execution of this contract are employees or sub-contractors.		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

## TENDER # 224

SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
<b>7.0</b>	<b>BID SUBMISSION</b>		
<b>7.1</b>	<b>BIDDER'S RESPONSE GUIDE</b>		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, bidders should use the same numbering format as on this bid document.		
7.1.2	The bid submission <b>must</b> include:		
7.1.2.1	Printed and signed copies of all Appendices.		
7.1.3	One Diskette or CD with file name Appendices224.xls containing the following worksheets:		
7.1.3.1	Worksheet A: Terms and Conditions Response in Excel format - Electronic response required		
7.1.3.2	Worksheet B: Specifications in Excel format - Electronic response required		
7.1.3.3	Worksheet C: Pricing in Excel format - Electronic response required		
7.1.4	It is the bidder's responsibility to ensure that the necessary "files" are on the diskette or CD.		
7.1.5	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.6	All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.6 - Labeling Instructions).		
7.1.7	Bidders' submissions should include page numbers for ease of reference by committee members.		
7.1.8	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.9	Supplemental materials <u>will not qualify</u> as substitutes for direct responses to the bid's requirements unless specifically requested.		
<b>8.0</b>	<b>AWARD</b>		
<b>8.1</b>	<b>EVALUATION PROCESS</b>		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria: Choose appropriate items from list below.		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		
8.1.4	Compliant bidders may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified bidders as to the time and place. The presentation shall be at the expense of the bidder.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
<b>8.2</b>	<b>AWARD AND NOTIFICATION OF CONTRACT</b>		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

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SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	<a href="http://www.tvdsb.ca">www.tvdsb.ca</a>		
8.2.1.2	"Board" "Purchasing"		
8.2.1.3	"Bids",		
8.2.1.4	Scroll to the end of the document, click		
8.2.1.5	"Proceed to inquiry/download page".		
8.2.1.6	Proceed to the Bid, click		
8.2.1.7	"Results - Check Mark"		
8.2.1.8	View documents in PDF format.		
8.2.2	All bid files are available for downloading at no charge from the TVDSB web site.		

**Stacey Shoemaker**  
Purchasing Department

**Terry Roberts**  
Chairperson

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

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SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
<b>9.0</b>	<b>ELECTRONIC BIDDING INSTRUCTIONS</b>		
<b>9.1</b>	<b>DOWNLOADING BID DOCUMENTS</b>		
9.1.1	All documents are available from the TVDSB Web Site at www.tvdsb.on.ca		
9.1.2	Click "Board" "Purchasing" icon		
9.1.3	Click "Bids"		
9.1.4	Read instructions		
9.1.5	Click "Proceed to Inquiry/Download page"		
9.1.6	Click on the "Name of the Bid" to view documents in PDF format.		
9.1.7	Click on the "NEW" logo to download the executable files for preparing and submitting your bid.		
9.1.8	All bid files are available for downloading at no charge from the TVDSB web site.		
<b>9.2</b>	<b>PRINTING COPIES OF BID DOCUMENTS</b>		
9.2.1	To print a working copy of any bid document - Click on the "name of the Bid" to print documents in PDF format.		
<b>9.3</b>	<b>SECTION 9.3 COMPUTER SYSTEM REQUIREMENTS</b>		
9.3.1	To use the electronic system, bidders <b>must</b> have the following equipment:		
9.3.1.1	Microsoft Windows, version 95 or greater		
9.3.1.2	2.5 MB available hard drive space		
9.3.1.3	3 ½ 1.44 MB diskette drive or CD Burner.		
<b>9.4</b>	<b>INSTALLATION OF BID PROGRAM ONTO YOUR COMPUTER:</b>		
9.4.1	The TVDSB has made every effort to ensure the files are free of any virus and are functional. However, in safe computing practice, you are responsible for checking the files on your own virus checker to ensure it is free of any virus.		
9.4.2	Download the executables from our Web Site as shown above. Double click on the "NEW" logo for the executable file. Follow the instructions.		
9.4.3	The bid files are installed into a default directory called C:\LBTENDER. When the installation process is complete, a box will appear with a "Remove Thames Valley District School Board Tender icon"; please close this box. When the setup is complete, click close.		
9.4.4	To begin the Bid Program:		
9.4.4.1	Go to Windows Explorer		
9.4.4.2	Click on C:\ drive		
9.4.4.3	Open the folder "lbtender"		
9.4.4.5	The following file will be installed in the C:\lbtender directory:		
9.4.4.6	Appendices224.xls		
9.4.5	To start the process open the Excel files and complete as instructed.		
<b>9.5</b>	<b>SECTION 9.5 THE RETURN DISKETTE OR CD:</b>		
9.5.1	After all bids have been entered:		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

## TENDER # 224

SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
9.5.1.1	Copy all the Appendices to either a 3.5" Diskette or CD using your company's standard CD Writing program.		
9.5.1.2	Check to ensure that the "files" are on the diskette or CD. Without these files we will not be able to download your bid.		
9.5.1.3	Be sure to label your diskette or CD with company name and signature.		
<b>9.6</b>	<b>LABELING OF ENVELOPE AND DISK</b>		
9.6.1	ADDRESS BID ENVELOPE AS SHOWN BELOW:		
9.6.2	From - Company Name & Address		
9.6.3	To:OFFICE OF THE TENDERS CLERK		
9.6.4	Thames Valley District School Board		
9.6.5	EDUCATION CENTRE,		
9.6.6	1250 Dundas Street,		
9.6.7	LONDON, Ontario		
9.6.8	N5W 5P2		
9.6.9	Safety Inspection of Lift Units, Jack Stands, Hoists & Basketball Retractable Equipment Tender.		
9.6.10	Bid #224		
9.6.11	Return Date: 12:00:00 noon local time on Wednesday, August 25, 2010.		
<b>9.7</b>	<b>PLEASE AFFIX LABEL ON DISK AS SHOWN BELOW:</b>		
9.7.1	THAMES VALLEY DISTRICT SCHOOL BOARD		
9.7.2	Safety Inspection of Lift Units, Jack Stands, Hoists & Basketball Retractable Equipment Tender.		
9.7.3	Bid #224		
9.7.4	Return Date: 12:00:00 noon local time on Wednesday, August 25, 2010.		
9.7.5	Signature:		
9.7.6	Firm Name:		
<b>10.0</b>	<b>SIGNATURE PAGE</b>		
10.1	This section <b>must</b> be completed, signed, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.		
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

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SAFETY INSPECTION OF LIFT UNITS, JACK STANDS, HOISTS, BASKETBALL RETRACTABLE EQUIPMENT  
WORKSHEET A-TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, bidders <b>must</b> state the jurisdiction in which the corporation was originally incorporated in:		
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-MAIL ADDRESS:		
10.9.3	ADDRESS:		
10.9.4	INTERNET ADDRESS:		
10.9.5	TELEPHONE NO.:		
10.9.6	FAX NO.:		
10.10	If subcontracting , bidders <b>must</b> provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the bidder enters into a contract(s) with to carry out any portion of this contract:		
10.10.1	Firm Name:		
10.10.2	Firm Address:		
10.10.3	Telephone Number:		
10.10.4	Fax Number:		
10.10.5	E-MAIL ADDRESS:		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

**SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET B - SPECIFICATIONS**

<b>SPECIFICATIONS - INSPECTIONS OF AUTOMOTIVE LIFT UNITS AND JACK STANDS PROCEDURE</b>			
<b>ITEM NO.</b>		<b>Will Comply / Will Not Comply</b>	<b>Comments</b>
	<b>Inspections are to be done in accordance with the Ministry of Labour, Occupational Health and Safety Act, the Industrial Accident Prevention Association, the Automotive Life Institute and C.S.A.</b>		
<b>1</b>	<b>Accessories</b>		
1.1	All integral points - including hoses, clamps, seals, arms, adapters, electrical connection, pins and bearings - to be checked for leakage, stretch, wear, corrosion and failure.		
<b>2</b>	<b>Cables &amp; Chains</b>		
2.1	Depending on the make and type of automotive lift, chains or cables are used to drive the mechanism to lift the weight. The condition and tension for the cable or chain is to be checked, along with the sheaves, pins, locking mechanism and cylinder mount. The nuts, anchor bolts and fastening devices are also to be checked for tightness (torque), as well as wear and corrosion.		
<b>3</b>	<b>Concrete Floor</b>		
3.1	The lift must be placed on a solid foundation in order to ensure overall stability whenever lifting. The condition of the floor is to be checked, as are the lift level, post level and amount of wear.		
<b>4</b>	<b>Inspections to be done</b>		
4.1	Hoists		
	Automotive, manual and electric chain and engine		
	Overhead cranes		
	Jacks - floor, bumper and transmission		
	Stands - axle, engine and car		
	Stands		
	Porto-powers		
	Hydraulic press		
	Autobody frame		
	Straightener		

FIRM NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TENDER # 224

**SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET B - SPECIFICATIONS**

<b>SPECIFICATIONS</b>			
<b>SAFETY INSPECTION OF HOISTS AND CRANE PROCEDURE</b>			
<b>ITEM NO.</b>	<b>Inspections are to be performed in accordance with the Ministry of Labour, Occupational Health and Safety Act, the Industrial Accident and Prevention Association and C.S.A. standards.</b>	<b>Will Comply / Will Not Comply</b>	<b>Comments</b>
<b>1</b>	<b>Hook</b>		
1.1	Inspect for damages, cracks, twists, excessive throat opening, latch engagement and latch operation, also, external evidence to hook retaining nut and pin.		
<b>2</b>	<b>Lower Block</b>		
2.1	Inspect for damage, sheaves and sheave pins.		
<b>3</b>	<b>Suspension</b>		
3.1	Inspect for external evidence of worn, corroded, cracked or distorted hook block, suspension screws, gears, bearings and dead end block and chain pin. Also check the upper suspension adapter making sure it is fully seated in the hoist frame and that all screws are tight.		
<b>4</b>	<b>Load Chain</b>		
4.1	Inspect for adequate lubrications, as well as, for signs of wear, cracks, damaged links or foreign matter. Also included is inspection for proper reeving and twists.		
<b>5</b>	<b>Wire Rope</b>		
5.1	Inspect for internal and external damage which may create a dangerous situation.		
<b>6</b>	<b>Guide System</b>		
6.1	Inspect for external evidence of damage or excessive wear of the lift wheel and hook block sheave chain pockets. Chain guide for wear and burring where the chain enters the hoist. Rope guides and drum for wear and operations.		
<b>7</b>	<b>Control Components</b>		
7.1	Inspect for control functions for proper operation, make sure buttons do not stick and inspect control station enclosure for damaged insulation and broken wires.		
<b>8</b>	<b>Electrical System</b>		
8.1	Inspect for external evidence of pitting or any deterioration of contractor contacts. Check festoon, track and collectors.		
<b>9</b>	<b>Brake Mechanism</b>		
9.1	Inspect for evidence of slippage, external evidence of excessive wear of brake parts, and brake adjustments.		
<b>10</b>	<b>Hoist Housing</b>		
10.1	Inspect for signs of lubricant leaks at gaskets and damage to hoise body.		
<b>11</b>	<b>Trolley System</b>		
11.1	Inspect trolley trackwheels for external wear on tread and flange and for wear on internal bearing surface. I-beams are inspected for integrity. We also inspect for proper spacing and wear to load bearing parts.		

FIRM NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TENDER # 224

**SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET B - SPECIFICATIONS**

SPECIFICATIONS			
INSPECTION OF CEILING AND WALL MOUNTED RETRACTABLE BASKETBALL SUPPORTS PROCEDURE			
ITEM NO.		Will Comply / Will Not Comply	Comments
1	Inspection procedure to consist of inspection of the connection to the building and ensuring all clamps are tight and properly installed. The wall shall be inspected to ensure no cracking or stresses have weakened or compromised the wall assembly.		
2	All retractable supports shall have the pivot points inspected for abnormal wear and the lifting cables inspected for wear, broken strands and stretching.		
3	Cable clamps shall be tightened and inspected for proper orientation of installation.		
4	Idler pulleys will be free rolling and pivot pins and bushings inspected for wear.		
5	Winches shall have the gear cover removed and the gears shall be inspected for wear. Electric winches will be operated through the complete range of travel and limited to switches adjusted as needed. Oil levels, if applicable, will be checked.		
6	All retractable frames/assemblies will be operated and checked for binding and improper setups and frame angles. Adjustments, if required, will be made to ensure all supports are perpendicular and the operation is smooth and continuous.		
RECORDS / REPORTS			
1	Upon completion of the inspection of each piece of equipment, the Contractor shall affix a self adhesive label identifying:		
1.1	Equipment Identification Number		
1.2	Condition		
1.3	Date of Inspection		
1.4	Contractor's Name		
1.5	Initials of Inspector		
2	Equipment not meeting the minimum safety standards during the inspection shall be repaired or removed from service by disconnecting the power source and rendering it unusable and affix a "Danger Tag" with an explanation of the hazard and repairs of action to be taken. All of the Danger Tag items <b>must</b> be reviewed with the Principal, Charge Custodian, or Technical Department Head prior to leaving the school.		
3	Upon completion of the Inspection, the successful bidder(s) shall provide two (2) copies of an individual bound report for each site. One copy of the report is to be sent directly to the site. One copy of the report is to Deb Nelligan, at the Education Centre, 1250 Dundas Street, London, Ontario, N5W 5P2. The report shall contain at minimum, the following information:		
3.1	Identification of each piece of equipment		
3.2	Results of Inspection		
3.3	Repair requirements		
3.4	Action requirements		
3.5	Digital or still photographs of danger tagged equipment on site		
4	A compiled Board report summarizing all findings by location is required in one bound copy and electronic copy in WordPerfect/Quattro Pro or Microsoft Word/Excel format.		
5	All reports are to be received at the sites and Board office no later than June 1, 2011.		

FIRM NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TENDER # 224

**SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET C - PRICING**

PRICING FOR INSPECTION OF LIFT UNITS & JACK STANDS IN TECHNICAL AREAS					
State Total Number of Shops You Are Willing to Inspect	Cost per Inspection	What is the Hourly Labour Rate for Repairs?	Is mileage (cost per kilometre) extra? If yes, please state cost.	Discount for Parts	Is Labour Rate based on your time at our location or upon leaving your premises?
PRICING FOR INSPECTION OF HOISTING EQUIPMENT IN TECHNICAL AREAS					
State Total Number of Shops You Are Willing to Inspect	Cost per Inspection	What is the Hourly Labour Rate for Repairs?	Is mileage (cost per kilometre) extra? If yes, please state cost.	Discount for Parts	Is Labour Rate based on your time at our location or upon leaving your premises?
PRICING FOR INSPECTION OF BASKETBALL RETRACTABLE EQUIPMENT					
State Total Number of Basketball Retractable Equipment You Are Willing to Inspect	Cost per Inspection	What is the Hourly Labour Rate for Repairs?	Is mileage (cost per kilometre) extra? If yes, please state cost.	Discount for Parts	Is Labour Rate based on your time at our location or upon leaving your premises?
PRICING FOR PARTS OF BASKETBALL RETRACTABLE EQUIPMENT					
PART	PART NUMBER	COST	COMMENTS		
Removable wall padding (4x6x2) ABS-46125C	02002				
Wire rope kit, 50'					
Posilok tork winch	PL1000				
Basketball manual winch - 500 lb	TW-500				
Rear mount hoop - Laurention - heavy duty	400102				
Manual winch	M380				

FIRM NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TENDER # 224

**SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET C - LIST OF SCHOOLS AND EQUIPMENT**

School	Equipment Type	Type
A.E. Duffield PS	BASKETBALL	B-BALL RETRACTABLE
Aldborough PS	BASKETBALL	B-BALL RETRACTABLE
Arthur Ford PS	BASKETBALL	B-BALL RETRACTABLE
Blenheim PS	BASKETBALL	B-BALL RETRACTABLE
Blenheim PS	BASKETBALL	B-BALL RETRACTABLE
Byron Northview PS	BASKETBALL	B-BALL RETRACTABLE
Byron Somerset PS	BASKETBALL	B-BALL RETRACTABLE
Byron Somerset PS	BASKETBALL	B-BALL RETRACTABLE
Byron Southwood ps	BASKETBALL	B-BALL RETRACTABLE
Chippewa PS	BASKETBALL	B-BALL RETRACTABLE
Chippewa PS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Clarke Road SS	BASKETBALL	B-BALL RETRACTABLE
Cleardale PS	BASKETBALL	B-BALL RETRACTABLE
Cleardale PS	BASKETBALL	B-BALL RETRACTABLE
Cleardale PS	BASKETBALL	B-BALL RETRACTABLE
Cleardale PS	BASKETBALL	B-BALL RETRACTABLE
College Avenue SS	BASKETBALL	B-BALL RETRACTABLE
College Avenue SS	BASKETBALL	B-BALL RETRACTABLE
College Avenue SS	BASKETBALL	B-BALL RETRACTABLE
College Avenue SS	BASKETBALL	B-BALL RETRACTABLE
Davenport PS	BASKETBALL	B-BALL RETRACTABLE
Davenport PS	BASKETBALL	B-BALL RETRACTABLE
Ealing PS	BASKETBALL	B-BALL RETRACTABLE
East Elgin SS	BASKETBALL	B-BALL RETRACTABLE
East Elgin SS	BASKETBALL	B-BALL RETRACTABLE
East Elgin SS	BASKETBALL	B-BALL RETRACTABLE
East Elgin SS	BASKETBALL	B-BALL RETRACTABLE
East Elgin SS	BASKETBALL	B-BALL RETRACTABLE
East Elgin SS	BASKETBALL	B-BALL RETRACTABLE
East Elgin SS	BASKETBALL	B-BALL RETRACTABLE
F.D. Roosevelt PS	BASKETBALL	B-BALL RETRACTABLE
F.D. Roosevelt PS	BASKETBALL	B-BALL RETRACTABLE
Fairmont PS	BASKETBALL	B-BALL RETRACTABLE
Glen Cairn PS	BASKETBALL	B-BALL RETRACTABLE
Glencoe District High	BASKETBALL	B-BALL RETRACTABLE
Glencoe District High	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
H.B. Beal SS	BASKETBALL	B-BALL RETRACTABLE
Hillcrest PS (London)	BASKETBALL	B-BALL RETRACTABLE
Hillcrest PS (London)	BASKETBALL	B-BALL RETRACTABLE
Huron Heights PS	BASKETBALL	B-BALL RETRACTABLE





## TENDER # 224

SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET C - LIST OF SCHOOLS AND EQUIPMENT

School	Equipment Type	Type
West Elgin Senior PS	BASKETBALL	B-BALL RETRACTABLE
Westminster SS	BASKETBALL	B-BALL RETRACTABLE
Westminster SS	BASKETBALL	B-BALL RETRACTABLE
Westminster SS	BASKETBALL	B-BALL RETRACTABLE
Westminster SS	BASKETBALL	B-BALL RETRACTABLE
Westminster SS	BASKETBALL	B-BALL RETRACTABLE
Westminster SS	BASKETBALL	B-BALL RETRACTABLE
Westminster SS	BASKETBALL	B-BALL RETRACTABLE
Westminster Central PS	BASKETBALL	B-BALL RETRACTABLE
Westmount PS	BASKETBALL	B-BALL RETRACTABLE
Westmount PS	BASKETBALL	B-BALL RETRACTABLE
West Nissouri PS	BASKETBALL	B-BALL RETRACTABLE
West Nissouri PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
White Oaks PS	BASKETBALL	B-BALL RETRACTABLE
Wilberforce PS	BASKETBALL	B-BALL RETRACTABLE
Wilberforce PS	BASKETBALL	B-BALL RETRACTABLE
Wilton Grove PS	BASKETBALL	B-BALL RETRACTABLE
Woodland Heights PS	BASKETBALL	B-BALL RETRACTABLE
Woodland Heights PS	BASKETBALL	B-BALL RETRACTABLE
Woodland Heights PS	BASKETBALL	B-BALL RETRACTABLE
Wortley Road PS	BASKETBALL	B-BALL RETRACTABLE
Arthur Voaden SS	GENERIC1	JACK STAND - 2
Arthur Voaden SS	GENERIC1	ENGINE STAND - 2
Arthur Voaden SS	GENERIC1	ENGINE STAND
Arthur Voaden SS	GENERIC1	TRANS. JACK
Arthur Voaden SS	GENERIC1	ENGINE HOIST
Arthur Voaden SS	GENERIC1	FLOOR JACK
Arthur Voaden SS	GENERIC1	PALLET TRUCK
Arthur Voaden SS	GENERIC1	SHOP PRESS
Clarke Road SS	GENERIC1	JACK STAND
Clarke Road SS	GENERIC1	JACK STAND - 17
Clarke Road SS	GENERIC1	JACK STAND
Clarke Road SS	GENERIC1	AXLE STAND - 4
Clarke Road SS	GENERIC1	STRUT. RAM
Clarke Road SS	GENERIC1	ENGINE HOIST
Clarke Road SS	GENERIC1	SHOP PRESS
Clarke Road SS	GENERIC1	FLOOR JACK
Clarke Road SS	GENERIC1	FLOOR JACK
College Avenue SS	GENERIC1	AXLE STAND
College Avenue SS	GENERIC1	AXLE STAND - 2
College Avenue SS	GENERIC1	AXLE STAND - 2
College Avenue SS	GENERIC1	JACK STAND
College Avenue SS	GENERIC1	ENGINE HOIST
College Avenue SS	GENERIC1	FLOOR JACKS
College Avenue SS	GENERIC1	FLOOR JACK
College Avenue SS	GENERIC1	FLOOR JACK
East Elgin SS	GENERIC1	JACK STAND
East Elgin SS	GENERIC1	FLOOR JACK
East Elgin SS	GENERIC1	TRANS. JACK
East Elgin SS	GENERIC1	WHEEL DOLLEY

## TENDER # 224

SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET C - LIST OF SCHOOLS AND EQUIPMENT

School	Equipment Type	Type
East Elgin SS	GENERIC1	FLOOR JACK
East Elgin SS	GENERIC1	ENGINE HOIST
East Elgin SS	GENERIC1	SHOP PRESS
Glencoe District High	GENERIC1	FLOOR JACK
Glencoe District High	GENERIC1	FLOOR JACK
Glencoe District High	GENERIC1	FLOOR JACK
Glendale High	GENERIC1	JACK STANDS - 3
Glendale High	GENERIC1	JACK STAND
Glendale High	GENERIC1	TRANS. JACK
H.B. Beal SS	GENERIC1	JACK STANDS
H.B. Beal SS	GENERIC1	JACK STAND
H.B. Beal SS	GENERIC1	JACK STAND
H.B. Beal SS	GENERIC1	AXLE STAND - 4
H.B. Beal SS	GENERIC1	ENGINE STAND - 4
H.B. Beal SS	GENERIC1	ENGINE STAND - 8
H.B. Beal SS	GENERIC1	ENGINE HOIST
H.B. Beal SS	GENERIC1	FLOOR JACK
H.B. Beal SS	GENERIC1	FLOOR JACK
H.B. Beal SS	GENERIC1	FLOOR JACK
H.B. Beal SS	GENERIC1	FLOOR JACK
H.B. Beal SS	GENERIC1	SHOP PRESS
H.B. Beal SS	GENERIC1	PALLET TRUCK
H.B. Beal SS	GENERIC1	SCISSOR DOCK LEVELER
H.B. Beal SS	GENERIC1	FLOOR JACK
H.B. Beal SS	GENERIC1	FLOOR JACK
H.B. Beal SS	GENERIC1	FLOOR JACK
Huron Park SS	GENERIC1	AXLE STANDS
Huron Park SS	GENERIC1	SHOP PRESS
Huron Park SS	GENERIC1	ENGINE HOIST
Huron Park SS	GENERIC1	BUMPER JACK
Huron Park SS	GENERIC1	BUMPER JACK
Huron Park SS	GENERIC1	TRANS. JACK
Huron Park SS	GENERIC1	FLOOR JACK
Huron Park SS	GENERIC1	FLOOR JACK
Huron Park SS	GENERIC1	FLOOR JACK
Ingersoll District Collegiate	GENERIC1	AXLE STANDS
Ingersoll District Collegiate	GENERIC1	SHOP PRESS
Ingersoll District Collegiate	GENERIC1	ENGINE HOIST
Ingersoll District Collegiate	GENERIC1	TRANS. JACK
Ingersoll District Collegiate	GENERIC1	BUMPER JACK
Ingersoll District Collegiate	GENERIC1	MOTORCYCLE JACK
Ingersoll District Collegiate	GENERIC1	FLOOR JACK
Ingersoll District Collegiate	GENERIC1	FLOOR JACK
Ingersoll District Collegiate	GENERIC1	FLOOR JACK
Lord Dorchester SS	GENERIC1	JACK STAND
Lord Dorchester SS	GENERIC1	JACK STAND

## TENDER # 224

SAFETY INSPECTIONS OF LIFT UNITS, JACK STANDS, HOISTS AND RETRACTABLE EQUIPMENT  
WORKSHEET C - LIST OF SCHOOLS AND EQUIPMENT

School	Equipment Type	Type
Lord Dorchester SS	GENERIC1	JACK STAND
Lord Dorchester SS	GENERIC1	ENGINE STAND
Lord Dorchester SS	GENERIC1	ENGINE STAND
Lord Dorchester SS	GENERIC1	ENGINE STAND
Lord Dorchester SS	GENERIC1	TRANS. JACK
Lord Dorchester SS	GENERIC1	ENGINE HOIST
Lord Dorchester SS	GENERIC1	SHOP PRESS
Lord Dorchester SS	GENERIC1	FLOOR JACK
Lord Dorchester SS	GENERIC1	FLOOR JACK
Lord Dorchester SS	GENERIC1	FLOOR JACK
Medway High	GENERIC1	ENGINE STAND - 14
Medway High	GENERIC1	AXLE STAND - 14
Medway High	GENERIC1	ENGINE HOIST
Medway High	GENERIC1	SHOP PRESS
Medway High	GENERIC1	FLOOR JACK
Medway High	GENERIC1	FLOOR JACK
Medway High	GENERIC1	FLOOR JACK
Medway High	GENERIC1	TRANS. JACK
Medway High	GENERIC1	AXLE STAND
Montcalm SS	GENERIC1	AXLE STAND - 2
Montcalm SS	GENERIC1	ENGINE HOIST
Montcalm SS	GENERIC1	FLOOR JACK
Montcalm SS	GENERIC1	FLOOR JACK
Montcalm SS	GENERIC1	SHOP PRESS
Montcalm SS	GENERIC1	FLOOR JACK
Montcalm SS	GENERIC1	FLOOR JACK
North Middlesex District	GENERIC1	ENGINE HOIST
North Middlesex District	GENERIC1	AXLE STAND - 4
North Middlesex District	GENERIC1	AXLE STAND - 4
North Middlesex District	GENERIC1	FLOOR JACK
Parkside Collegiate Institute	GENERIC1	SHOP PRESS
Parkside Collegiate Institute	GENERIC1	ENGINE STAND - 8
Parkside Collegiate Institute	GENERIC1	FLOOR JACK
Parkside Collegiate Institute	GENERIC1	FLOOR JACK
Parkside Collegiate Institute	GENERIC1	ENGINE STAND - 2
Thames SS	GENERIC1	AXLE STANDS - 2
Thames SS	GENERIC1	ENGINE STANDS - 12
Thames SS	GENERIC1	FLOOR JACK
Thames SS	GENERIC1	FLOOR JACK
Thames SS	GENERIC1	FLOOR JACK
Thames SS	GENERIC1	ENGINE HOIST
Thames SS	GENERIC1	SHOP PRESS
Thames SS	GENERIC1	BUMPER JACK
Thames SS	GENERIC1	FLOOR JACK
Westminster SS	GENERIC1	ENGINE HOIST
Westminster SS	GENERIC1	FLOOR JACK
Westminster SS	GENERIC1	FLOOR JACK
Westminster SS	GENERIC1	FLOOR JACK
Westminster SS	GENERIC1	TRANS. JACK
Westminster SS	GENERIC1	SHOP PRESS