



**Book Rebinding
Request for Quotation #247**

ISSUE DATE: Tuesday, August 16, 2011
Issued by: The Thames Valley District School Board
RFQ#247

Jennifer Frederickson, Buyer
RETURN DATE and TIME: Until 4:00 pm Wednesday, August 31, 2011

THAMES VALLEY DISTRICT SCHOOL BOARD
 REQUEST FOR QUOTATION
 BOOK REBINDING #247
 WORKSHEET A: TERMS AND CONDITIONS

TERM NO.	TERMS AND CONDITIONS	WILL COMPLY/ WILL NOT COMPLY	COMMENT
1.0	INTRODUCTION		
1.1	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 165 schools with an estimated enrolment of 74,000 students.		
1.2	Quotations addressed to the TVDSB, P.O. Box 5888, London, Ontario, N6A 5L1 will be received at the TVDSB Purchasing Services Department, 1250 Dundas Street East, London, Ontario until 4:00 p.m. Wednesday, August 31, 2011 for supplying any or all of the following subject to the conditions herein.		
1.3	SIGNED COPIES OF QUOTATION MUST BE FAXED TO (519) 452-2399 AND ELECTRONIC COPIES BY EMAIL TO: j.frederickson@tvdsb.on.ca FOR YOUR QUOTATION TO BE ACCEPTED. Delivery of the foregoing to the Purchasing Services Department is the responsibility of the bidder. If you have any questions, please contact Jennifer Frederickson by email: j.frederickson@tvdsb.on.ca.		
1.4	The TVDSB may agree to permit other public organizations within Southwestern Ontario to access any contract(s) that may result from this solicitation. The successful bidder(s) shall allow such access with the understanding that the participating organizations be responsible for their own contract management.		
2.0	PURPOSE		
2.1	The purpose of this quote is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for Book Rebinding, subject to the conditions herein.		
3.0	QUANTITY		
3.1	The annual estimated value of this contract is \$16,988.38 based on the last year's purchases.		
3.2	Future purchases are dependent upon user requests, program changes and budget approval which may be increased or decreased when orders are placed. All items may not be purchased if costs exceed budget. In no way should the information furnished be considered as a guarantee with respect to the future volume of business. The successful bidder(s) will be responsible for supplying the quantities that are eventually ordered.		
4.0	CONTRACT TERM		
4.1	The term of this agreement shall be for 18 months, commencing on September 1, 2011 and unless otherwise provided herein, terminating on February 28, 2013.		

FIRM NAME: _____

SIGNATURE: _____

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4.2	The TVDSB may at the end of this contract term, extend the contract for a period of two years in one (1) year increments and will advise the bidder in writing.		
4.3	Bidders must state if your company would agree to extending the contract with the same terms and conditions for an additional 12 months (second year) ending February 28, 2014.		
4.4	Bidders must state if your company would agree to extending the contract with the same terms and conditions for an additional 12 months (third year) ending February 28, 2015.		
4.5	Bidders must state terms under which a second and/or third year option would be acceptable.		
5.0	PRICING		
5.1	See worksheet B - Pricing		
5.2	Bidders must print and sign Worksheets		
5.3	All charges must be included in the cost of the item, and in CANADIAN FUNDS. Prices must include pick up and delivery. F.O.B. destination. NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA. See Worksheet C for list of TVDSB locations.		
5.4	Prices should remain in effect for the initial 18 month term of the contract, commencing on September 1, 2011 and ending on February 28, 2013 and there after only manufacturers increases (supported by documentation) will be allowed.		
5.4.1	Bidders should state if pricing will remain in effect until February 28, 2013.		
6.0	ORDERING AND DELIVERY		
6.1	All orders will be placed using a TVDSB Purchase Order.		
6.2	It is expected that once the order is placed, arrangements will be made for the vendor to pick up the books at the specified location.		
6.3	Pick up and delivery for all items will be directly to our Schools, Warehouse, Educational Resource Centre or Community Education Centres.		
6.4	Delivery dates will be specified on all of our purchase orders. Immediate delivery will be accepted unless otherwise designated on our purchase orders. In case of construction of new schools or major school renovations, the TVDSB shall not accept delivery until the date specified on those purchase orders.		
6.5	The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time must be met as it is one of our criteria considered in the decision, and award, of this and future contracts.		
6.6	Bidders should indicate pickup time from receipt of our order.		

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6.7	Bidders should indicate the number of delivery days once books have been picked up for rebinding from the TVDSB location.		
6.8	Bidders should state minimum dollar value per order if applicable.		
9.0	RETURN OF GOODS		
9.1	The TVDSB will return any shipment, collect, if, in our opinion, the product supplied does not conform to the specification requested in this bid.		
9.2	Bidders should state if there is a time limit on returning goods.		
9.3	Bidders should state if there is a restocking charge on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 9.1		
9.4	Bidders should describe their procedure for returned goods with respect to:		
9.4.1	Packaging		
9.4.2	"Attention To" labeling		
9.4.3	Address to where returns should be shipped		
9.4.4	Method of shipment (company truck, courier, transport)		
9.4.5	If a return authorization number is required		
9.4.6	What charges apply and who is responsible for payment		
9.4.7	The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid.		
10.0	INVOICING/PAYMENT TERMS		
10.1	All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, London, Ontario N5W 5P2. Attention: Accounts Payable.		
10.2	Bidders should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
10.3	Bidders should state percentage discount for early payment and net payment terms.		
10.4	Where applicable, Harmonized Sales Tax must be shown separately as an extra on all invoices in accordance with Canadian and Provincial Government regulations.		
11.0	BID FORMAT		
11.1	Worksheet A: Terms and Conditions Response in Excel format - Electronic response required.		
11.2	Worksheet B: Pricing in Excel format - Electronic response required.		
11.3	Worksheet C: TVDSB Locations in Excel format - no response required.		
12.0	CANCELLATION OF CONTRACT		
12.1	The TVDSB reserves the right to terminate this contract with 30 days written notice, if, in our opinion, the successful bidder fails to meet the terms and conditions of this contract.		
13.0	REFERENCES		

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13.1	The TVDSB is concerned with the past performance of a bidder. The successful bidder may be asked to supply references as to their ability to supply the quality of product/service they are bidding on. Please state a minimum of three School Boards who have used your service and the name and phone number of the individual that the TVDSB can contact.		
13.2	Reference 1 - Company Name:		
13.2.1	Reference 1 - Address:		
13.2.2	Reference 1 - Contact Name:		
13.2.3	Reference 1 - Phone Number:		
13.2.4	Reference 1 - Fax Number:		
13.2.5	Reference 1 - e-mail address:		
13.3	Reference 2 - Company Name:		
13.3.1	Reference 2 - Address:		
13.3.2	Reference 2 - Contact Name:		
13.3.3	Reference 2 - Phone Number:		
13.3.4	Reference 2 - Fax Number:		
13.3.5	Reference 2 - e-mail address:		
13.3.6	Reference 3 - Company Name:		
13.4	Reference 3 - Address:		
13.4.1	Reference 3 - Contact Name:		
13.4.2	Reference 3 - Phone Number:		
13.4.3	Reference 3 - Fax Number:		
13.4.4	Reference 3 - e-mail address:		
14.0	STORE LOCATION		
14.1	Bidders should state store locations.		
14.2	Bidders should state if staff can drop off and pick up goods at these locations.		
15.0	COMMERCIAL LIABILITY INSURANCE		
15.1	The successful bidder(s) must be covered by Commercial General Liability Insurance throughout the term of the contract. Each bidder must state if it has Commercial General Liability Insurance Coverage.		

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15.2	Each bidder should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$2 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Commercial Liability Insurance coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$2 million per occurrence from the commencement of the contract should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
15.3	This liability policy shall contain the following coverage:		
15.3.1	Personal Injury & Property Damage		
15.3.2	Non-Owned Automobile Liability		
15.3.3	Owners and Contractors Protective Coverage		
15.3.4	Contractual Liability		
15.3.5	Broad Form Property Damage		
15.3.6	Products & Completed Operation Insurance		
15.3.7	Contingent Employees Liability		
15.3.8	Cross Liability Clause and Severability of Interest Clause		
15.3.9	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract.		
15.3.10	The successful bidder(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or willful acts on the part of the successful bidder(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
16.0	MOTOR VEHICLE LIABILITY INSURANCE		
16.1	Bidders must state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		

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16.2	In the event of an affirmative answer to 16.1, the successful bidders must be covered by Automobile Liability Insurance through the term of the Contract. If the bidder's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the bidder. Each bidder must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 16.3 to subsection 16.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		
16.3	Bidders should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1million on all personally owned vehicles)per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the bidder does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the bidder shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the bidder. The successful bidder(s) further agrees to maintain that good standing throughout the term of the contract.		
16.4	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		
16.4.1	Third Party Liability Coverage in the form of OAP-1		
16.5	Upon an award to the successful bidder(s) by the TVDSB, the successful bidder(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful bidder(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
16.6	The successful bidder(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful bidder(s) or any of its representatives or employees by way of the ownership or operation of an automobile.		
17.0	GENERAL CONDITIONS		

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17.1	This bid is IRREVOCABLE for 120 days. The lowest or any quotation may not necessarily be accepted. The Board reserves the right to purchase one or all items on this quotation from one supplier. Delivery, service, performance record and value of overall award will be taken into consideration when awarding this material.		
18.0	SIGNATURE		
18.1	I hereby acknowledge that I have read, understand and agree to the forgoing Contract Terms and Conditions.		
18.2	FIRM NAME:		
18.3	SIGNATURE:		
18.4	NAME:		
18.5	TELEPHONE NO.:		
18.6	FAX NO.:		
18.7	INTERNET ADDRESS:		

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
 BOOK REBINDING
 QUOTATION #247
 WORKSHEET B: PRICING

MAGAZINES					
Item #	PRODUCT #	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE
1	131812	SUPPLY MISSING PAGES	1	EACH	
2	131810	REBINDING UP TO 12"	1	EACH	
3	131811	REBINDING OVER 12"	37	EACH	
LIBRARY BOOKS					
	PRODUCT #	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE
4	131801	PLAIN COVERS UNDER 12"	13	EACH	
5	131802	PLAIN COVERS OVER 12"	1	EACH	
6	131805	REFERENCE BOOKS	2	EACH	
7	131806	PERMA BINDING	13	EACH	
TEXT BOOKS					
	PRODUCT #	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE
8	131807	REGULAR SIZE - 10" & UNDER	495	EACH	
9	131808	OVERSIZED - OVER 10"	411	EACH	
10	131809	SUPPLY MISSING PAGES	1	EACH	

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 WORKSHEET C: TVDSB LOCATIONS

SCHOOL/DEPARTMENT	ADDRESS	POSTAL CODE
A. J. Baker Public School	528 Allen Street, Kintore	N0M 2C0
A.B. Lucas Secondary School	656 Tennent Avenue, London, ON	N5X 1L8
Aberdeen Public School	580 Grey Street, London, ON	N6B 1H8
Adelaide-W. G. MacDonald Public School	29059 School Road, R. R. 5, Strathroy, ON, ON	N7G 3H6
Aldborough Public School	11443 Furnival Road, Box 400, R. R. 3, Rodney, ON	N0L 2C0
Algonquin Public School	59 Algonquin Road, Woodstock, ON	N4T 1R8
Annandale Secondary School	60 Tillson Avenue, Tillsonburg, ON	N4G 3A1
Arthur Ford Public School	617 Viscount Road, London	N6J 2Y4
Arthur Stringer Public School	43 Shaftsbury Avenue, London	N6C 2Y5
Arthur Voaden Secondary School	41 Flora Street, St. Thomas, ON	N5P 2X5
Ashley Oaks Public School	121 Ashley Crescent, London	N6E 3P8
Bishop Townshend Public School	814 Quebec Street, London, ON	N5Y 1X4
Blenheim District Public School	32 Wilmot Street South, Drumbo, ON	N0J 1G0
Bonaventure Meadows Public School	141 Bonaventure Drive, London, ON	N5V 4S6
Byron Northview Public School	1370 Commissioners Road West, London, ON	N6K 1E1
Byron Somerset Public School	175 Whisperwood Cres., London, ON	N6K 4C6
Byron Southwood Public School	1379 Lola Street, London, ON	N6K 3R6
C.C. Carrothers Public School	360 Chippendale Crescent, London, ON	N5Z 3G2
Caradoc North Public School	8041 Scotchmere Drive, R. R. 1, Strathroy, ON	N7G 3H3
Caradoc Public School	714 Bowan Street East, Box 244, Mount Brydges, ON	N0L 1W0
Centennial Central Public School	14774 Medway Road, R. R. 1, Arva, ON	N0M 1C0
Central Elgin C. I.	201 Chestnut Street, St. Thomas, ON	N5R 2B5
Central Public School	410 Hunter Street, Woodstock, ON	N4S 4G4
Central Secondary School	509 Waterloo Street, London, ON	N6B 2P8
Chippewa Public School	1035 Chippewa Drive, London, ON	N5V 2T6
Clara Brenton Public School	1025 St. Croix Avenue, London, ON	N6H 3X8
Clarke Road Secondary School	300 Clarke Road, London, ON	N5W 5N4
Cleardale Public School	780 Dulaney Drive, London, ON	N6C 3W4
Colborne Street Public School	25 Colborne Street, Strathroy, ON	N7G 2M1
College Avenue Secondary School	700 College Avenue, Woodstock, ON	N4S 2C8
Davenport Public School	80 Rutherford Avenue, Aylmer, ON	N5H 2N8
Delaware Central Public School	14 James Street, Box 36, Delaware, ON	N0L 1E0
Dunwich-Dutton Public School	239 Main Street, Box 40, Dutton, ON	N0L 1J0
Eagle Heights Public School	284 Oxford Street West, London, ON	N6H 1S9
Ealing Public School	840 Hamilton Road, London, ON	N5Z 1V5
East Elgin Secondary School	362 Talbot Street West, Aylmer, ON	N5H 1K6
East Oxford Central Public School	R.R.#4 Old Stage Rd. & Cty. R. 14, Woodstock, ON	N4S 7V8
East Williams Memorial Public School	4441 Queen Street, R. R. 1, Ailsa Craig, ON	N0M 1A0
Eastdale Public School	65 Aileen Drive, Woodstock, ON	N4S 4A2
Ekcoe Central Public School	3719 Parkhouse Drive, R. R. 3, Glencoe, ON	N0L 1M0
Elgin Court Public School	254 First Avenue, St. Thomas, ON	N5R 4S7
Emily Carr Public School	44 Hawthorne Road, London, ON	N6G 2H5

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REQUEST FOR QUOTATION
BOOK REBINDING #247
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SCHOOL/DEPARTMENT	ADDRESS	POSTAL
Evelyn Harrison Public School	50 Tewksbury Crescent, London, ON	N5V 2M8
F.D. Roosevelt Public School	560 Second Street, London, ON	N5V 2B7
Fairmont Public School	1040 Hamilton Road, London, ON	N5W 1A6
Forest Park Public School	295 Forest Avenue, St. Thomas, ON	N5R 2K5
Glen Cairn Public School	53 Frontenac Road, London, ON	N5Z 3Y5
Glencoe District Secondary School	3581 Concession Drive, Box 370, Glencoe, ON	N0L 1M0
Glendale Secondary School	37 Glendale Drive, Tillsonburg, ON	N4G 1J6
H.B. Beal Secondary School	525 Dundas Street, London, ON	N6B 1W5
Harrisfield Public School	2 Caffyn Street, Ingersoll, ON	N5C 3Y5
Hickson Central Public School	161 Loveys Street, Hickson, ON	N0J 1L0
Hillcrest Public School (Central)	1231 Fuller Street, London, ON	N5Y 4P7
Huron Heights Public School	1245 Michael Street, London, ON	N5V 2H4
Huron Park Secondary School	900 Cromwell Street, Woodstock, ON	N4S 5B5
Ingersoll District C. I.	37 Alma Street, Ingersoll, ON	N5C 1N1
Innerkip Central Public School	Box 40, 180 Coleman St., Innerkip, ON	N0J 1M0
Jack Chambers Public School	1650 Hastings Drive, London, ON	N5X 3E3
Jeanne Sauve Public School	215 Wharcliffe Road North, London, ON	N6H 2B6
John Dearness Public School	555 Sanatorium Road, London, ON	N6H 3W6
John P. Robarts Public School	84 Bow Street, London, ON	N5V 1B1
John Wise Public School	100 Parkside Drive, St. Thomas, ON	N5R 3T9
June Rose Callwood Public School	84 Edward Street, St. Thomas, ON	N5P 1Y7
Kensal Park Public School	328 Springbank Drive, London, ON	N6J 1G5
Knollwood Park Public School	70 Gammage Street, London, ON	N5Y 2B1
Lambeth Public School	6820 Duffield Street, London, ON	N0L 1S1
Laurie Hawkins Public School	210 Thames Street South, Ingersoll, ON	N5C 2T5
Lester B. Pearson School for Arts	795 Trafalgar Street, London, ON	N5Z 1E6
Locke's Public School	22 South Edgeware Road, St. Thomas, ON	N5P 2H2
Lord Dorchester Secondary School	61 Queen Street, Dorchester, ON	N0L 1G0
Lord Elgin Public School	1100 Victoria Street, London, ON	N5Y 4E2
Lord Nelson Public School	1990 Royal Crescent, London, ON	N5V 1N8
Lord Roberts Public School	440 Princess Avenue, London, ON	N6B 2B3
Lorne Avenue Public School	723 Lorne Avenue, London, ON	N5W 3K7
Maple Lane Public School	25 Maple Lane, Tillsonburg, ON	N4G 2Y8
Masonville Public School	25 Hillview Boulevard, London, ON	N6G 3A7
McGillivray Central Public School	34714 Creamery Road, R. R. 3, Ailsa Craig, ON	N0M 1A0
McGregor Public School	204 John Street South, Aylmer, ON	N5H 2C8
Medway Secondary School	14405 Medway Road, Arva, ON	N0M 1C0
Mitchell Hepburn Public School	95 Raven Avenue, St. Thomas, ON	N5R 0C2
Montcalm Secondary School	1350 Highbury Avenue, London, ON	N5Y 1B5
Mosa Central Public School	22741 Pratt Siding Road, R. R. 1, Glencoe, ON	N0L 1M0
Mountsfield Public School	8 Mountsfield Drive, London, ON	N6C 2S4
New Sarum Public School	9473 Belmont Road, R. R. 3, St. Thomas, ON	N5P 3S7
Nicholas Wilson Public School	927 Osgoode Drive, London, ON	N6E 1C9

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REQUEST FOR QUOTATION
BOOK REBINDING #247
WORKSHEET C: TVDSB LOCATIONS

SCHOOL/DEPARTMENT	ADDRESS	POSTAL
North Meadows Public School	82 Middlsex Drive, Strathroy, ON	N7G 4G5
North Middlesex District Secondary Schoo	100 Main Street, Box 610, Parkhill, ON	N0M 2K0
North Norwich Public School	Box 40, 40 Main Street South, Burgessville, ON	N0J 1C0
Northbrae Public School	335 Belfield Street, London, ON	N5Y 2K3
Northdale Central Public School	3860 Catherine Street, Dorchester, ON	N0L 1G0
Northdale Public School (East)	290 Victoria Street North, Woodstock, ON	N4S 6W5
Northridge Public School	25 McLean Drive, London, ON	N5X 1Y2
Norwich Public School	Box 327, 8 Elgin Street, Norwich, ON	N0J 1P0
Oakridge Secondary School	1040 Oxford Street West, London, ON	N6H 1V4
Oliver Stephens Senior Public School	164 Fyfe Avenue, Woodstock, ON	N4S 3S6
Orchard Park Public School	50 Wychwood Park, London, ON	N6G 1R6
Otterville Public School	118 Main Street West, Otterville, ON	N0J 1R0
Oxbow Public School	13624 Ilderton Road, R. R. 3, Ilderton, ON	N0M 2A0
Parkhill-West Williams Public School	204 McLeod Street, Box 488, Prkhill, ON	N0M 2K0
Parkside C. I.	241 Sunset Drive, St. Thomas, ON	N5R 3C2
Parkview Public School	10008 Oxbow Drive, Komoka, ON	N0L 1R0
Pierre Elliott Trudeau Public School	112 Churchill Crescent, St. Thomas, ON	N5R 1R1
Plattsville & District Public School	112 Mill Street East, Plattsville, ON	N0J 1S0
Port Burwell Public School	Box 209, 30 Strachan, Port Burwell, ON	N0J 1T0
Port Stanley Public School	Box 490 Carlow Road, Port Stanley, ON	N5L 1B6
Prince Charles Public School	1601 Wavell Street, London, ON	N5W 2C9
Princess Anne Public School (French Imm	191 Dawn Dr., London, ON	N5W 4W9
Princess Elizabeth Public School	247 Thompson Road, London, ON	N5Z 2Z3
Rick Hansen Public School	70 Ponderosa Cresent, London, ON	N6E 2L7
River Heights Public School	4269 Hamilton Road, Dorchester, ON	N0L 1G3
Riverside Public School	550 Pinetree Drive, London, ON	N6H 3N1
Roch Carrier Public School	840 Sloan Street, Woodstock, ON	N4S 7V3
Rolph Street Public School	83 Rolph Street, Tillsonburg, ON	N4G 3Y2
Royal Roads Public School	210 Thames Street South, Ingersoll, ON	N5C 2T5
Ryerson Public School	940 Waterloo Street, London, ON	N6A 3X3
Saunders Secondary School	941 Viscount Road, London, ON	N6K 1H5
Sherwood Forest Public School	7 Annadale Drive, London, ON	N6G 2B5
Sir Frederick Banting Secondary School	125 Sherwood Forest, London, ON	N6G 2C3
Sir G.E. Cartier Public School	695 Chiddington Avenue, London, ON	N6C 2W9
Sir George Ross Secondary School	365 Belfield Street, London, ON	N5Y 2K3
Sir Isaac Brock Public School	80 St. Lawrence Boulevard, London, ON	N6J 2X1
Sir John A. MacDonald Public School	1150 Landor Street, London, ON	N5Y 3W3
Sir Wilfrid Laurier Secondary School	450 Millbank Drive, London, ON	N6C 4W7
Sir Winston Churchill Public School	1837 Churchill Street, London, ON	N5W 2L3
South Dorchester Public School	48614 Crossley Hunter Line, R.R.1, Belmont, ON	N0L 1B0
South Ridge Public School	R. R. 7/391Quarter Line Road,Tillsonburg, ON	N4G 4H1
South Secondary School	371 Tecumseh Avenue, London, ON	N6C 1T4
Southdale Public School	248 Keefer Street, Strathroy, ON	N7G 1E2

THAMES VALLEY DISTRICT SCHOOL BOARD
 REQUEST FOR QUOTATION
 BOOK REBINDING #247
 WORKSHEET C: TVDSB LOCATIONS

SCHOOL/DEPARTMENT	ADDRESS	POSTAL
Southside Public School	360 Albert Street, Woodstock, ON	N4S 2L4
Southwold Public School	R. R. 1/39261 Fingal Line, St. Thomas, ON	N5P 3S5
Sparta Public School	Box 60/45885 Sparta Line, Sparta, ON	N0L 2H0
Springbank Public School	1060 Sprucedale Road, Woodstock, ON	N4S 4Z9
Springfield Public School	133 Main Street, Springfield, ON	N0L 2J0
St. George's Public School	782 Waterloo Street, London, ON	N6A 3W4
Stoney Creek Public School	1335 Nicole Avenue, London, ON	N5X 4M7
Stoneybrook Public School	1460 Stoneybrook Crescent, London, ON	N5X 1C4
Staffordville Public School	Box 94,9188 Plank Road, Staffordville, ON	N0J 1Y0
Strathroy District Secondary School	96 Kittredge Avenue, Strathroy, ON	N7G 2A8
Summers' Corners Public School	50576 Talbot Line, RR 1, Aylmer, ON	N5H 2R1
Tavistock Public School	Box 370, 79 Maria Street, Tavistock, ON	N0B 2R0
Tecumseh Public School	401 Tecumseh Avenue, London, ON	N6C 1T4
Thames Secondary School	785 Trafalgar Street, London, ON	N5Z 1E6
Thamesford Public School	Box 250, 130 McCarty Street, Thamesford, ON	N0M 2M0
Trafalgar Public School	919 Trafalgar Street, London, ON	N5Z 1G3
Tweedsmuir Public School	349 Tweedsmuir Avenue, London, ON	N5W 1L5
University Heights Public School	27 Ford Crescent, London, ON	N6G 1H8
Valleyview Public School	10339 Ilderton Road, R. R. 2, Ilderton, ON	N0M 2A0
Victoria Public School	130 Wharncliffe Road South, London, ON	N6J 2K5
Victory Memorial	210 Thames Street South, Ingersoll, ON	N5C 2T5
W. Sherwood Fox Public School	660 Steeplechase Drive, London, ON	N6J 3P4
West Elgin Secondary School	139 Graham Street, West Lorne	N0L 2P0
West Elgin Senior Elementary School	Box 280, 139 Graham Street, West Lorne, ON	N0L 2P0
West Nissouri Public School	37 Elliott Trail, RR 1, Thorndale, ON	N0M 2P0
West Oaks Public School	1050 Plantation Road, London, ON	N6H 2Y5
Westminster Central Public School	2835 Westminster Drive, London, ON	N6N 1L7
Westminster Secondary School	230 Base Line Road West, London, ON	N6J 1W1
Westmount Public School	1011 Viscount Road, London, ON	N6K 1H5
White Oaks Public School	1400 Ernest Avenue, London, ON	N6E 2H8
Wilberforce Public School	340 Beech Street, Lucan, ON	N0M 2J0
Wilfrid Jury Public School	950 Lawson Road, London, ON	N6G 3M7
Wilton Grove Public School	626 Osgoode Drive, London, ON	N6E 1C1
Winchester Street Public School	110 Winchester Street, Woodstock, ON	N4S 7K6
Woodland Heights Public School	474 Springbank Drive, London, ON	N6J 1G8
Woodstock, C. I.	35 Riddell Street, Woodstock, ON	N4S 6L9
Wortley Road Public School	301 Wortley Road, London, ON	N6C 3R6
Zorra Highland Park Public School	R.R.#1 County Rd. 6 Embro, ON	N0J 1J0
ADULT LEARNING		
Blossom Park Education Centre	391 Blossom Park Road, Woodstock, ON	N4S 7J3
G.A. Wheable Centre for Adult Education	70 Jacqueline Street, London, ON	N5Z 3P7
St. Thomas Adult Learning Centre	10 Ontario Rd., St. Thomas, ON	N5P 3N4

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SCHOOL/DEPARTMENT	ADDRESS	POSTAL
Strathroy Adult Learning Centre	51 Front Street East, Strathroy, ON	N7G 1Y5
Tillson Avenue Education Centre	90 Tillson Avenue, Tillsonburg, ON	N4G 3A1
ENVIRONMENTAL CENTRES		
Elgin County Outdoor Education Centre - Jaffa	48346 John Wise Line, Alymer, ON	N5H 2R4
Field Studies Centre - Vanstittart Woods	775275 Blandford Road, Woodstock, ON	N4S 7V9
London Environmental Ed Centre	Commissioners Road, London, ON	
ALTERNATIVE SCHOOLS		
Anishnaabe Skiniiv	2213 Elm Avenue, Southwold, ON	N0L 1G0
Dundas Centre	561 Dundas Street, London, ON	N6B 1X1
East London Centre	1090 Highbury Avenue North, London, ON	N5Y 4W1
Ingersoll Centre	121 Thames Street North, Ingersoll, ON	N5C 3C9
Reconnect to Your Future - Middlesex County	51 Front Street East, Strathroy, ON	N7G 1Y5
Richmond Centre	240 Richmond Street, London, ON	N6B 2H6
Springbank Employment & Learning Centre	360 Springbank Drive, London, ON	N6J 1G5
St. Thomas Alternative School	120 Centre Street, St. Thomas, ON	N5R 2Z9
Tillsonburg Alternative Education	90 Tillson Avenue, Tillsonburg, ON	N6G 3A1
U-Turn Suspension & Expulsion Program	405 Dundas Street, London, ON	N6B 1V9
U-Turn Suspension & Expulsion Program	41 Mondamin Street, Unit 4, St. Thomas, ON	N5P 2V4
Waterloo Centre	332 Richmond Street, London, ON	N6A 3C3
Wiingashk at N'Amerind Centre	260 Colborne Street, London, ON	N6B 2S6
Woodstock Transition School	476 Peel Street (Lower), Woodstock, ON	N4S 1K1
ED CENTRES & DEPTS. - WITH ADDRESS		
Education Centre - C.E.C. - Central	1250 Dundas Street, P.O. Box 5888, London, ON	N5W 5P2 (N6A 5L1)
Facility Services - Zones 1 & 2	951 Leathorne Street, London, ON	N5Z 3M7
Facility Service - Zone 3 East	745 Hounsfield Street, Woodstock, ON	N4S 1P6
Facility Services - Zone 4 South	259 Edward Street, St. Thomas, ON	N6C 4G3
Facility Services - Zone 5 West	14766 Medway Road RR 1, Arva, ON	N0M 1C0