



SPECIAL EDUCATION EQUIPMENT TENDER

#602

Issue Date: March 28, 2012

Issued by: The Thames Valley District School Board

#602

Cheryl MacKenzie, Supervisor - Purchasing Services

RETURN DATE and TIME: prior to 12:00:00 noon local time, Tuesday, April 24, 2012

| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-----------------|--|------------------------------------|----------------|
| 1.0 | INTRODUCTION | | |
| 1.01 | The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 166 schools with an estimated enrolment of 71,000 students. | | |
| 1.1 | PURPOSE | | |
| 1.1.1 | The Thames Valley District School Board (TVDSB) is seeking bids for Special Education Equipment. | | |
| 1.1.2 | The TVDSB may agree to permit other public organizations within Ontario to access any contract(s) that may result from this solicitation. The successful proponent(s) shall allow such access with the understanding that the participating organizations be responsible for their own contract management. | | |
| 2.0 | BID DEFINITIONS AND INFORMATION | | |
| 2.1 | DEFINITIONS | | |
| 2.1.1 | The following words are used throughout this bid document and proponents should note these conditions when completing their bid submission. | | |
| 2.1.1.1 | The word "MUST" shall mean proponents "must" include the required information in bid submission. Failure to include the required information will deem submission noncompliant. | | |
| 2.1.1.2 | The word "SHOULD" shall mean proponents "should" include the required information in bid submission. | | |
| 2.1.1.3 | The word "NONCOMPLIANT" shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information. | | |
| 2.1.1.4 | The word "SUBCONTRACTOR" shall mean a person, firm or company hired by the proponent(s) or the successful proponent(s) to perform any portion or all of this bid. | | |
| 2.1.1.5 | The word "QUALIFIED" shall mean a proponent who is compliant and has included the required information in their bid submission. | | |

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| 2.1.1.6 | BID IRREGULARITY: A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB. | | |
| 2.1.1.6.1 | Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the proponent could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity. | | |
| 2.1.1.6.2 | Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the proponent would not gain an unfair advantage over competitors. The TVDSB may permit the proponent to correct a minor irregularity. | | |
| 2.2 | STRUCTURE OF THIS BID | | |
| 2.2.1 | Proponents must use the electronic bidding file (setup.exe) which is available on the internet at: | | |
| 2.2.1.1 | www.tvdsb.ca | | |
| 2.2.1.2 | "Board" | | |
| 2.2.1.3 | "Purchasing" | | |
| 2.2.1.4 | "Bids" | | |
| 2.2.1.5 | Scroll to the end of the document, click | | |
| 2.2.1.6 | "Proceed to inquiry/download page". | | |
| 2.2.1.7 | Proceed to the bid, click | | |
| 2.2.1.8 | "New" Icon | | |
| 2.2.1.9 | The "setup.exe" file contains an "Appendices602.xls" file with the following worksheets: | | |
| 2.2.1.10 | Worksheet A: Terms and Conditions in Excel format - electronic response is required. | | |
| 2.2.1.11 | Worksheet B: Requirements in Excel format - electronic response is required. | | |
| 2.2.1.12 | Worksheet C: Equipment & Pricing in Excel format - electronic response is required. | | |
| 2.2.1.13 | Worksheet D: Qualifications in Excel format - electronic response is required. | | |

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| 2.3 | RETURN LOCATION | | |
| 2.3.1 | Sealed bid submissions must be returned to: | | |
| 2.3.2 | "Tenders Clerk" | | |
| 2.3.3 | Tenders Clerk's Box, Basement, Education Centre | | |
| 2.3.4 | Thames Valley District School Board | | |
| 2.3.5 | 1250 Dundas Street | | |
| 2.3.6 | London, Ontario | | |
| 2.3.7 | N5W 5P2 | | |
| 2.3.8 | The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.6 - Labelling of Envelope and Diskette, Memory Stick or CD). | | |
| 2.3.9 | The bid submission must be returned to the "Tenders Clerk" for your bid submission to be accepted. | | |
| 2.3.10 | Delivery to the "Tenders Clerk" is the responsibility of the proponent. | | |
| 2.3.11 | Submissions received by electronic transmission (i.e. fax or email) will not be accepted. | | |
| 2.3.12 | Late bids will be returned to the proponent, unopened, if a return address is included on the submission envelope. | | |
| 2.4 | IMPORTANT DATES | | |
| 2.4.1 | ISSUE DATE: March 28, 2012 | | |
| 2.4.2 | RETURN DATE and TIME: prior to 12:00:00 noon local time, Tuesday, April 24, 2012 | | |
| 2.5 | QUESTIONS | | |
| 2.5.1 | All questions pertaining to this bid document are to be addressed to: Cheryl MacKenzie, by Fax (519) 452-2399 or email, to c.mackenzie@tvdsb.on.ca. After this date no further inquiries, concerns or questions may be submitted. The TVDSB reserves the right to distribute a Notice of Content of any inquiry and the TVDSB's response to all other registered proponents. All questions pertaining to this bid document must be submitted in writing. | | |
| 2.5.2 | Questions concerning the terms and conditions of the bid document, whether made orally or in writing, to any individual other than indicated above, may, at the sole discretion of the TVDSB, render your submission noncompliant. Direct questions in written form only to: Cheryl MacKenzie. The TVDSB will only be bound by written answers to questions . | | |

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| 2.5.3 | All bid files are available for downloading at no charge from the TVDSB web site. | | |
| 2.5.4 | Should any questions raised by a proponent necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site. See Section 2.2. | | |
| 2.5.5 | All Addenda will be issued at least seven days prior to the closing date. If an addendum is issued within seven days of the closing date, the date will be extended accordingly. | | |
| 3.0 | CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT | | |
| 3.1 | CONTRACT TERM | | |
| 3.1.1 | The term of this agreement shall be for one (1) year, unless otherwise provided herein, terminating on June 30, 2013. | | |
| 3.1.2 | The TVDSB may, at the end of this contract term, extend the contract for a period of an additional two (2) years in one (1) year increments and will advise the proponent in writing of their intentions. | | |
| 3.1.3 | Proponents must state if your company would agree to extending this contract with the same terms and conditions for a second year ending June 30, 2014. | | |
| 3.1.4 | Proponents must state if your company would agree to extending this contract with the same terms and conditions for a third year ending June 30, 2015. | | |
| 3.2 | PRICING | | |
| 3.2.1 | Proponents must complete the pricing section in Worksheet C - Pricing. | | |
| 3.2.2 | Proponents must print and sign all Worksheets. | | |
| 3.2.3 | All charges must be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated. | | |
| 3.2.4 | Prices must include delivery, F.O.B. destination. NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA. | | |
| 3.2.5 | Prices must remain in effect for the initial first year term of the contract, ending June 30, 2013. | | |
| 3.2.6 | Prices MUST remain firm for the first year of the contract and thereafter only manufacturer's price increases (supported by documentation) will be allowed. | | |
| 3.2.7 | The TVDSB expects to order in multiple shipments over the length of this contract. | | |

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| 3.2.8 | The TVDSB will not expect any price increases for the exact configuration quoted during the roll out. | | |
| 3.2.9 | The TVDSB would like to take advantage of any promotions, price decreases, rebates or new technologies available during the term of the contract. Detail your company's strategy related to future pricing, new hardware components or new technologies. | | |
| 3.3 | TAXES | | |
| 3.3.1 | HST: Where applicable, Harmonized Sales Tax must be shown separately as extra on all invoices in accordance with Canadian and Provincial Government regulations. | | |
| 3.4 | DELIVERY & ORDERING | | |
| 3.4.1 | Delivery for all items will be directly to our Schools, Distribution Centre, Educational Resource Centre or Community Education Centres. | | |
| 3.4.2 | Delivery dates will be specified on all of our purchase orders. Immediate delivery will be accepted unless otherwise designated on our purchase orders. In case of construction of new schools or major school renovations, the TVDSB shall not accept delivery until the date specified on those purchase orders. | | |
| 3.4.3 | The successful proponent(s) bears the cost of repairs to the site and to hardware with respect to damage caused from shipping or installation. | | |
| 3.4.4 | The successful proponent(s) bears the risk of loss with respect to equipment until delivery and/or installation is complete. | | |
| 3.4.5 | The TVDSB's purchase order number should appear on all packages, packing slips, correspondences, customs documentation and freight bills of landing. | | |
| 3.4.6 | The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time must be met as it is one of our criteria considered in the decision, and award, of this and future contracts. | | |
| 3.4.7 | Not all goods will be ordered at one time; orders will be placed as requests are received from our schools. | | |
| 3.4.8 | The TVDSB's purchase order number should appear on all packages, packing slips, correspondences, customs documentation and freight bills of landing. All items must be individually packaged for each school or location. | | |

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| 3.4.8.1 | Each package must be clearly labelled for the school or location specified on our purchase order. The successful proponent(s) must ensure the school's full name and address is labelled as we have duplicate location names. | | |
| 3.4.8.2 | The successful proponent(s) must ensure packages are labelled containing the number of packages in each shipment. i.e., 1 of 2, 2 of 2, etc. | | |
| 3.4.8.3 | Each school's order should contain their own packing slip. | | |
| 3.4.8.4 | The successful proponent(s) must ensure the packaging materials used are adequate so that the product is protected at all times during the distribution process. | | |
| 3.5 | INVOICING/PAYMENT TERMS | | |
| 3.5.1 | All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, London, Ontario N5W 5P2. Attention: Accounts Payable. | | |
| 3.5.2 | Applicable taxes must be shown as separate line items on all invoices. | | |
| 3.5.3 | Proponents should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice. | | |
| 3.5.3.1 | Proponents should state percentage discount for early payment and net payment terms. | | |
| 3.5.4 | Purchase order numbers must be stated on all invoices; invoices without the Thames Valley District School Board Purchase Order number will be returned unpaid. | | |
| 4.0 | SPECIFICATIONS/REQUIREMENTS | | |
| 4.1 | QUALITY | | |
| 4.1.1 | Unless otherwise specified, supplies must be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final. | | |
| 4.1.2 | Manufacturers' brand names and numbers are used as guidance for the proponents; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number must be indicated in the appropriate field in Worksheet B - Requirements and Worksheet C - Equipment and Pricing. | | |
| 4.1.3 | The determination of equal quality will be based on our internal professional opinions. | | |

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| 4.1.4 | In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will also be taken into consideration when awarding this contract. | | |
| 4.1.5 | Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications must immediately be removed and/or completed to the specifications or sample quality at the expense of the successful proponent. | | |
| 4.1.6 | The successful proponent(s) must carry out all work to the satisfaction of the TVDSB. All trade work is to be performed by appropriately certified staff. | | |
| 4.2 | QUANTITY/TERM | | |
| 4.2.1 | The quantities indicated are based on previous two years' purchases. Quantities are subject to equipment breakdowns, user requests, program changes and budget approval which may be increased or decreased when orders are placed. All items may not be purchased if costs exceed budget. In no way should the information furnished be considered as a guarantee with respect to the future volume of business. The successful proponent(s) will be responsible for supplying the quantities that are eventually ordered for each item awarded during the term of this bid at the quoted price. | | |
| 4.3 | REQUIREMENTS | | |
| 4.3.1 | The requirements are detailed in Worksheet B - Requirements. | | |
| 4.3.2 | For each requirement as described in Worksheet B - Requirements, proponents must place a response in the appropriate column. | | |
| 4.3.3 | The successful proponent(s) must be a certified dealer/distributor of the manufacturer of the equipment/products they are proposing. | | |
| 4.3.4 | The successful proponent(s) must have the proprietary right or license to use software being provided or imbedded in the hardware that is being provided. | | |
| 4.4 | IMPLEMENTATION/LEAD TIME | | |
| 4.4.1 | Proponents must state number of days required from issue of our order until delivery of the order. | | |
| 4.5 | RETURN OF GOODS POLICY | | |
| 4.5.1 | The TVDSB will return any shipment (COLLECT) if, in our opinion, the product supplied does not conform to the specification and/or samples submitted in the bid. | | |

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| 4.5.2 | Proponents should state if there is a time limit on returning goods. | | |
| 4.5.3 | Proponents should state if there is a "restocking charge" on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 4.5.1. | | |
| 4.5.4 | Proponents should describe their procedure for returned goods with respect to: | | |
| 4.5.4.1 | Packaging | | |
| 4.5.4.2 | "Attention To" labelling | | |
| 4.5.4.3 | Address to where returns should be shipped | | |
| 4.5.4.4 | Method of shipment (company truck, courier, transport) | | |
| 4.5.4.5 | If a return authorization number is required | | |
| 4.5.4.6 | What charges apply and who is responsible for payment | | |
| 4.5.5 | The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid. | | |
| 4.5 | ILLUSTRATIVE LITERATURE | | |
| 4.5.1 | Proponents must submit ILLUSTRATIVE and SPECIFICATION INFORMATION for each item of which they have bid. Proponents who are submitting a catalogue must indicate page number where the item is illustrated. | | |
| 4.5.1.1 | Proponents should state if this literature can be obtained directly from the manufacturer via the internet. | | |
| 4.5.1.2 | Proponents should state the web site addresses for each manufacturer. | | |
| 4.6 | SAMPLES/DEMONSTRATION | | |
| 4.6.1 | Each proponent may be required to submit, at the proponent's own expense, the items which are being bid upon for examination and comparison purposes. This must be done on request and at a time and location chosen by the TVDSB. | | |
| 4.6.2 | Samples requested must be clearly marked with the name of the proponent and the bid item number. | | |
| 4.6.3 | Proponents should provide return instructions (i.e. address and authorization number) if required, for sample returns. | | |
| 4.7 | SUBSTITUTIONS | | |

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| 4.7.1 | In the event that an item ordered becomes discontinued during the contract, all proponents must notify the Purchasing Services Department for authorization before the item is substituted and shipped to the appropriate location. Successful proponents may be required to provide samples of the proposed substitutions before sending shipments. The Board reserves the right to return any shipment COLLECT, if in our opinion the products supplied do not conform to the specifications in this bid document. | | |
| 4.8 | PRESENTATION/INTERVIEW/DEMONSTRATION | | |
| 4.8.1 | Qualified proponents may be required to make a presentation/attend an interview at the proponents' own expense or arrange a visit for the evaluation committee to an existing installed location that matches the requirements of the bid. No bid alterations will be allowed. Notification will be given to qualified proponents as to time and place. | | |
| 4.9 | TRAINING / SUPPORT | | |
| 4.9.1 | Installation, training and support services are a consideration in awarding this bid. Include any and all support and implementation services your company will provide, identifying certification relevant to the support role envisioned. | | |
| 4.10 | MANUALS | | |
| 4.10.1 | ORIGINAL copies of SERVICE MANUALS and OPERATING MANUALS should be furnished for all items identified in Worksheet C - Equipment that are purchased as a result of this bid. | | |
| 4.10.2 | Proponents should state if this information can be obtained direct from the manufacturer via the internet. | | |
| 4.10.3 | Proponents should state web site addresses for each manufacturer. | | |
| 4.11 | ENVIRONMENT | | |
| 4.11.1 | Proponent(s) should include a detailed description of any environmental initiative and how your program would be implemented and benefit TVDSB. | | |
| 5.0 | TERMS AND CONDITIONS | | |
| 5.1 | GENERAL TERMS AND CONDITIONS | | |
| 5.1.1 | Any response submitted to the bid is IRREVOCABLE for 120 days. | | |

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| 5.1.2 | A proponent who has already submitted a bid may submit an addendum in writing and signed by the proponent at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supersede and invalidate all previous submissions by that proponent as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission. | | |
| 5.1.3 | A proponent may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission. | | |
| 5.1.4 | The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid. | | |
| 5.1.5 | The proponent should have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable proponent. | | |
| 5.1.6 | The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid. | | |
| 5.1.7 | The TVDSB reserves the right to withdraw the award of the contract to a successful proponent(s) within 30 days of the award if in the opinion of the TVDSB the successful proponent(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the proponent | | |
| 5.1.8 | The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any proponent for any expense, cost, loss or damage incurred or suffered by the proponent as a result of such withdrawal. | | |
| 5.1.9 | All costs associated with the preparation of the bid submission will be solely the responsibility of the proponent. | | |
| 5.1.10 | The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers. | | |

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| 5.1.11 | All of the terms and conditions of this bid are deemed to be accepted by the proponent and incorporated into the proponent's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful proponent's response to this bid will form the contract between TVDSB and the successful proponent(s). Any conflict in the wording of the proponent's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the proponent's invoice and/or sales agreement. | | |
| 5.1.12 | The successful proponent(s) must not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful proponent(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB. | | |
| 5.1.13 | While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for proponents. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve proponents from forming their own opinions and conclusions in respect to the matters addressed in this bid document. | | |
| 5.1.14 | The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a proponent to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All proponents agree to provide all such additional information as, and when requested, at their own expense, provided no proponent in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed. | | |
| 5.1.15 | All TVDSB policies, procedures and regulations must be adhered to by the successful proponent(s). | | |

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| 5.1.15.1 | Smoking is prohibited in all TVDSB buildings and on all TVDSB property. | | |
| 5.1.15.2 | Some TVDSB sites are equipped with video surveillance cameras. | | |
| 5.1.15.3 | The successful proponent(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school. | | |
| 5.1.16 | The successful proponent(s) will reimburse the TVDSB for any damages through negligence or wilful acts of any of the successful proponent(s)' employees or contracted staff. | | |
| 5.1.17 | The successful proponent(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees. | | |
| 5.1.18 | The TVDSB reserves the right to demand the removal of any successful proponent's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature. | | |
| 5.1.19 | The successful proponent(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the proponent's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required. | | |
| 5.1.20 | This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures. | | |
| 5.2 | CANCELLATION OF CONTRACT / LOSS OF SERVICE | | |
| 5.2.1 | The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful proponent(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful proponent(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful proponent(s) for damages that result from the breach of the terms and conditions of the contract, by the successful proponent(s). | | |
| 5.2.2 | The TVDSB shall have the right to retain and set off from any monies payable to the successful proponent(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful proponent(s) or its insurer. | | |

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| 5.2.3 | The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful proponent(s) for any indebtedness of the supplier that may impact on the TVDSB. | | |
| 5.2.4 | The successful proponent(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful proponent(s), the TVDSB's staff or third party interruptions. | | |
| 5.2.5 | In the event that the successful proponent(s) becomes insolvent, and/or the successful proponent(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful proponent(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid. | | |
| 5.3 | FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT | | |
| 5.3.1 | proponents agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the proponent, intellectual property right of the proponent, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret. | | |
| 5.3.2 | A proponent specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the proponent assigns all rights, titles and interests that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act. | | |

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| 5.3.3 | All proponents agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB. | | |
| 5.4 | PERSONAL INFORMATION PROTECTION AND ELECTRONIC DOCUMENTS ACT | | |
| 5.4.1 | The proponent represents and warrants that if the proponent is or becomes subject to any private sector privacy legislation in responding hereto, or in carrying out its obligations under any subsequent agreement, the proponent will be solely responsible for compliance with such legislation. Without limitation, the proponents represents and warrants that if the proponent is subject to the Personal Information protection and Electronics Act, S.C. 2000, c.5, including any amendments thereto ("PIPEDA"), the proponents shall ensure PIPEDA compliance of: | | |
| 5.4.2 | All PIPEDA Protected Information the proponents collects directly from the individual or indirectly from the Board or others. | | |
| 5.4.3 | All PIPEDA Protected Information the proponents uses or discloses in the course of responding hereto or in performing its obligation under any subsequent agreement and, | | |
| 5.4.4 | All PIPEDA Protected Information the proponent transfers or discloses to the Board | | |
| 5.4.5 | For the purposes hereof, "PIPEDA Protected Information" means any "Personal Information" or "Personal Health Information" as such terms are defined in PIPEDA. | | |
| 5.4.6 | Whilst recognizing the Board's duty to provide Student and other confidential information to the successful proponent(s) in a timely fashion, in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPA) and Personal Information Protection and Privacy and Electronic Documents Act (PIPEDA), all personal information contained in all school listings provided by the TVDSB to the successful proponent(s) remains the property of the TVDSB and cannot be divulged to any person, persons or other organizations without obtaining prior written consent from the TVDSB . All employees of the successful proponent(s) will be required to sign a confidentiality agreement in a form to be provided by the TVDSB . | | |
| 5.4.7 | The successful proponent(s) agrees not to disclose any information provided by the TVDSB contained within this Agreement to any third party without the written consent of the TVDSB . | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-----------------|---|------------------------------------|----------------|
| 5.5 | HUMAN RIGHTS AND CHILD LABOUR LAWS | | |
| 5.5.1 | Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Proponents wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions. | | |
| 5.5.2 | proponents should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective. | | |
| 5.5.3 | For proponents information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is: | | |
| 5.5.3.1 | http://www.ilo.org | | |
| 5.6 | HEALTH, SAFETY REGULATIONS | | |
| 5.6.1 | All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) must be completely assembled and must bear label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful proponent(s) for the cost of certification/replacement. | | |
| 5.6.2 | Every person who supplies any machine, device, tool, equipment or service to the TVDSB must ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier. | | |
| 5.6.3 | The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/ products are not acceptable. If applicable, the successful proponent(s) must supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment. | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-----------------|--|------------------------------------|----------------|
| 5.6.4 | The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WMHIS in accordance with Occupational Health and Safety Act Regulations. They must adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws. | | |
| 5.6.5 | No supplier will be awarded any product that requires a Material Safety Data Sheet unless the proponent complies with the conditions above. | | |
| 5.6.6 | The TVDSB reserves the right to request a copy of a proponent's Health & Safety Policy, Procedures and Guidelines. | | |
| 5.7 | WORKPLACE SAFETY AND INSURANCE BOARD | | |
| 5.7.1 | The successful proponent(s) must ensure that all workers are covered by the Workplace Safety & Insurance Board for the duration of this contract. | | |
| 5.7.2 | The successful proponent(s) must furnish a Certificate of Clearance from the Workplace Safety and Insurance Board as evidence that all returns have been made and all necessary assessments have been paid as required, or levied, by the Workplace Safety and Insurance Board. This certification is to be furnished prior to the commencement of this contract. The good standing must be maintained throughout the contract. It is the responsibility of the Contractor to ensure that the Workplace Safety & Insurance Board Certificate is updated every sixty (60) days. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract. | | |
| 5.7.3 | All workplace injuries or accidents on TVDSB property must be reported by the successful proponent(s) to the TVDSB's representative within 24 hours. | | |
| 5.8 | COMMERCIAL LIABILITY INSURANCE | | |
| 5.8.1 | The successful proponent(s) must be covered by Commercial General Liability Insurance throughout the term of the contract. Each proponent must state if it has Commercial General Liability Insurance Coverage. | | |

FIRM NAME : _____

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-----------------|---|------------------------------------|----------------|
| 5.8.2 | Each proponent should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$2 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the proponent does not presently have \$2 million per occurrence of Commercial Liability Insurance coverage, the proponent shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$2 million per occurrence from the commencement of the contract should the contract be awarded to the proponent. The successful proponent(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract. | | |
| 5.8.2.1 | This liability policy shall contain the following coverage: | | |
| 5.8.2.2 | Personal Injury & Property Damage | | |
| 5.8.2.3 | Non-Owned Automobile Liability | | |
| 5.8.2.4 | Owners and Contractors Protective Coverage | | |
| 5.8.2.5 | Contractual Liability | | |
| 5.8.2.6 | Broad Form Property Damage | | |
| 5.8.2.7 | Products & Completed Operation Insurance | | |
| 5.8.2.8 | Contingent Employees Liability | | |
| 5.8.2.9 | Cross Liability Clause and Severability of Interest Clause | | |
| 5.8.3 | Upon an award to the successful proponent(s) by the TVDSB, the successful proponent(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful proponent(s) or its employees or subcontractors during the performance of its obligations under the contract. | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-----------------|---|------------------------------------|----------------|
| 5.8.4 | The successful proponent(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or wilful acts on the part of the successful proponent(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied. | | |
| 5.9 | MOTOR VEHICLE LIABILITY INSURANCE | | |
| 5.9.1 | Proponents must state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB. | | |
| 5.9.2 | In the event of an affirmative answer to 5.9.1, the successful proponents must be covered by Automobile Liability Insurance through the term of the Contract. If the proponent's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the proponent. Each proponent must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.9.3 to subsection 5.9.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB. | | |
| 5.9.3 | Proponents should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million (Commercial and \$1 million on all personally owned vehicles) per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the proponent does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the proponent shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for Commercial Vehicles and \$1 million personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the proponent. The successful proponent(s) further agrees to maintain that good standing throughout the term of the contract. | | |
| 5.9.3.1 | The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage: | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-----------------|--|------------------------------------|----------------|
| 5.9.3.2 | Third Party Liability Coverage in the form of OAP-1 | | |
| 5.9.4 | Upon an award to the successful proponent(s) by the TVDSB, the successful proponent(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful proponent(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile. | | |
| 5.9.5 | The successful proponent(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful proponent(s) or any of its representatives or employees by way of the ownership or operation of an automobile. | | |
| 6.0 | PROPONENT PROFILE | | |
| 6.1 | REFERENCES | | |
| 6.1.1 | New proponents must provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference must contain the following information: | | |
| 6.1.1.1 | Reference 1 - Company Name: | | |
| 6.1.1.2 | Reference 1 - Address: | | |
| 6.1.1.3 | Reference 1 - Contact Name: | | |
| 6.1.1.4 | Reference 1 - Phone Number: | | |
| 6.1.1.5 | Reference 1 - Fax Number: | | |
| 6.1.1.6 | Reference 1 - e-mail address: | | |
| 6.1.1.7 | Reference 2 - Company Name: | | |
| 6.1.1.8 | Reference 2 - Address: | | |
| 6.1.1.9 | Reference 2 - Contact Name: | | |
| 6.1.1.10 | Reference 2 - Phone Number: | | |
| 6.1.1.11 | Reference 2 - Fax Number: | | |
| 6.1.1.12 | Reference 2 - e-mail address: | | |
| 6.1.1.13 | Reference 3 - Company Name: | | |
| 6.1.1.14 | Reference 3 - Address: | | |
| 6.1.1.15 | Reference 3 - Contact Name: | | |
| 6.1.1.16 | Reference 3 - Phone Number: | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-----------------|---|------------------------------------|----------------|
| 6.1.1.17 | Reference 3 - Fax Number: | | |
| 6.1.1.18 | Reference 3 - e-mail address: | | |
| 6.2 | ADMINISTRATION & ORGANIZATION | | |
| 6.2.1 | The TVDSB reserves the right at any time after the closing date, to request from any proponent evidence of its financial standing and stability, including that of each of its officers, directors and principals. All proponents agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request. | | |
| 6.2.2 | Proponents must state location of their distribution centre. | | |
| 6.2.3 | Proponents should state if the staff involved in the execution of this contract are employees or sub-contractors. | | |
| 7.0 | BID SUBMISSION | | |
| 7.1 | PROPONENT'S RESPONSE GUIDE | | |
| 7.1.1 | Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, proponents should use the same numbering format, as on this bid document. | | |
| 7.1.2 | The bid submission must include: | | |
| 7.1.2.1 | Printed and signed copies of all Worksheets in "Appendices602.xls". | | |
| 7.1.3 | One Diskette, CD or Memory Stick with file name: Appendices602.xls with the following worksheets: | | |
| 7.1.3.1 | Worksheet A: Terms and Conditions in Excel format - electronic response is required. | | |
| 7.1.3.2 | Worksheet B: Requirements in Excel format - electronic response is required. | | |
| 7.1.3.3 | Worksheet C: Equipment & Pricing in Excel format - electronic response is required. | | |
| 7.1.3.4 | Worksheet D: Qualifications in Excel format - electronic response is required. | | |
| 7.1.4 | It is the proponents responsibility to ensure that the necessary "files" are on the diskette, CD or memory stick. | | |
| 7.1.5 | Failure to respond in electronic format will deem the bid noncompliant. | | |
| 7.1.6 | All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.6 - Labelling Instructions). | | |
| 7.1.7 | Proponents' submissions should include page numbers for ease of reference by committee members. | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
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| 7.1.8 | The specifications and pricing section of the bid submission should not make reference to supplemental materials. | | |
| 7.1.9 | Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested. | | |
| 8.0 | AWARD | | |
| 8.1 | EVALUATION PROCESS | | |
| 8.1.1 | An evaluation committee will be established to evaluate bid submissions. | | |
| 8.1.2 | All bid submissions will first be evaluated on their compliance with the requirements of this bid document. | | |
| 8.1.3 | All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria: | | |
| 8.1.3.1 | Price | | |
| 8.1.3.2 | Compliance with Specifications | | |
| 8.1.4 | Compliant proponents may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified proponents as to the time and place. The presentation shall be at the expense of the proponent. | | |
| 8.1.5 | Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract. | | |
| 8.1.6 | The determination of equal quality will be based on our internal professional opinions. | | |
| 8.1.7 | In the event of a tie score the TVDSB will resolve the tie by a draw. The names of the tie proponents will be entered into the draw. All parties will have representation when the draw takes place. | | |
| 8.2 | AWARD AND NOTIFICATION OF CONTRACT | | |
| 8.2.1 | The results of this bid will be posted to the TVDSB web site as soon as decisions have been made: | | |
| 8.2.1.1 | www.tvdsb.ca | | |
| 8.2.1.2 | "Board" | | |
| 8.2.1.3 | "Purchasing" | | |
| 8.2.1.4 | "Bids" | | |
| 8.2.1.5 | "Electronic Bidding Instructions, Bid Download and Bid Results", | | |
| 8.2.1.6 | Scroll to the end of the document, click | | |
| 8.2.1.7 | "Proceed to inquiry/download page". | | |
| 8.2.1.8 | Proceed to the Bid, click | | |
| 8.2.1.9 | "Results - Check Mark" | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
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| 8.2.1.10 | View documents in PDF format. | | |
| 8.2.2 | All bid files are available for downloading at no charge from the TVDSB web site. | | |

Cheryl MacKenzie
Purchasing Department

Joyce Bennett
Chairperson

| | | | |
|------------|--|--|--|
| 9.0 | ELECTRONIC BIDDING INSTRUCTIONS | | |
| 9.1 | DOWNLOADING BID DOCUMENTS | | |
| 9.1.1 | All documents are available from the TVDSB Web Site at www.tvdsb.ca | | |
| 9.1.2 | Click "Board" | | |
| 9.1.3 | Click "Purchasing" | | |
| 9.1.4 | Click "Bids" | | |
| 9.1.5 | Read "Electronic Bidding Instructions, Bid Download and Bid Results" or "Bids" | | |
| 9.1.6 | Click "Proceed to Inquiry/Download page" | | |
| 9.1.7 | Click on the "Name of the Bid" to view documents in PDF format. | | |
| 9.1.8 | Click on the "NEW" logo to download the executable files for preparing and submitting your bid. | | |
| 9.1.9 | All bid files are available for downloading at no charge from the TVDSB web site. | | |
| 9.2 | PRINTING COPIES OF BID DOCUMENTS | | |
| 9.2.1 | To print a working copy of any bid document - Click on the "name of the Bid" to print documents in PDF format. | | |
| 9.3 | COMPUTER SYSTEM REQUIREMENTS | | |
| 9.3.1 | To use the electronic system, proponents must have the following equipment: | | |
| 9.3.1.1 | Microsoft Windows, version 95 or greater | | |
| 9.3.1.2 | 2.5 MB available hard drive space | | |
| 9.3.1.3 | 3 ½ 1.44 MB diskette drive, CD Burner or USB Port. | | |
| 9.4 | INSTALLATION OF BID PROGRAM ONTO YOUR COMPUTER: | | |
| 9.4.1 | The TVDSB has made every effort to ensure the files are free of any virus and are functional. However, in safe computing practice, you are responsible for checking the files on your own virus checker to ensure it is free of any virus. | | |
| 9.4.2 | Download the executables from our Web Site as shown above. Double click on the "NEW" logo for the executable file. Follow the instructions. | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
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| 9.4.3 | The bid files are installed into a default directory called C:\LBTENDER. When the installation process is complete, a box will appear with a "Remove Thames Valley District School Board Tender icon"; please close this box. When the setup is complete, click close. | | |
| 9.4.4 | To begin the Bid Program: | | |
| 9.4.4.1 | Go to Windows Explorer | | |
| 9.4.4.2 | Click on C:\ drive | | |
| 9.4.4.3 | Open the folder "lbtender" | | |
| 9.4.4.4 | Double click on the "Appendices602.xls" file to open the program. | | |
| 9.4.5 | To start the process open the Excel files and complete as instructed. | | |
| 9.5 | THE RETURN DISKETTE, CD OR MEMORY STICK: | | |
| 9.5.1 | After all bids have been entered: | | |
| 9.5.1.1 | Copy the all Appendices to either a 3.5" Diskette, CD or Memory Stick using your company's standard CD Writing program. | | |
| 9.5.1.2 | Check to ensure that the "files" are on the diskette, CD or Memory Stick. Without these files we will not be able to download your bid. | | |
| 9.5.1.3 | Be sure to label your diskette, CD or memory stick with company name and signature. | | |
| 9.6 | LABELLING OF ENVELOPE AND DISK | | |
| 9.6.1 | ADDRESS BID ENVELOPE AS SHOWN BELOW: | | |
| 9.6.2 | From - Company Name & Address | | |
| 9.6.3 | To: OFFICE OF THE TENDERS CLERK | | |
| 9.6.4 | Thames Valley District School Board | | |
| 9.6.5 | EDUCATION CENTRE, | | |
| 9.6.6 | 1250 Dundas Street, | | |
| 9.6.7 | LONDON, Ontario | | |
| 9.6.8 | N5W 5P2 | | |
| 9.6.9 | Special Education Equipment | | |
| 9.6.10 | Bid #602 | | |
| 9.6.11 | RETURN DATE and TIME: prior to 12:00:00 noon local time, Tuesday, April 24, 2012 | | |
| 9.7 | PLEASE AFFIX LABEL ON DISK, OR MEMORY STICK AS SHOWN BELOW: | | |
| 9.7.1 | THAMES VALLEY DISTRICT SCHOOL BOARD | | |
| 9.7.2 | Special Education Equipment | | |
| 9.7.3 | Bid #602 | | |

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| ITEM NO. | TERMS AND CONDITIONS | WILL COMPLY/WILL NOT COMPLY | COMMENT |
|-------------|---|-----------------------------|---------|
| 9.7.4 | RETURN DATE and TIME: prior to 12:00:00 noon local time, Tuesday, April 24, 2012 | | |
| 9.7.5 | Signature: | | |
| 9.7.6 | Firm Name: | | |
| 10.0 | SIGNATURE PAGE | | |
| 10.1 | This section must be completed, signed, and included with your submission for your bid to be accepted. | | |
| 10.2 | I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission. | | |
| 10.3 | I/We the undersigned are duly authorized to execute this Bid Submission on behalf of: | | |
| 10.4 | NAME (Please print): | | |
| 10.5 | TITLE: | | |
| 10.6 | SIGNATURE: | | |
| 10.7 | FIRM NAME: | | |
| 10.8 | State the legal entity that your organization operates under: | | |
| 10.8.1 | Proprietorship | | |
| 10.8.2 | Partnership | | |
| 10.8.3 | Corporation | | |
| 10.9 | If your organization is incorporated, proponents must state the jurisdiction in which the corporation was originally incorporated in: | | |
| 10.9.1 | Name of each individual Partner or Correct Legal Name of Corporation: | | |
| 10.9.2 | E-MAIL ADDRESS: | | |
| 10.9.3 | ADDRESS: | | |
| 10.9.4 | INTERNET ADDRESS: | | |
| 10.9.5 | TELEPHONE NO.: | | |
| 10.9.6 | FAX NO.: | | |
| 10.10 | If subcontracting, proponents must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the proponent enters into a contract(s) with to carry out any portion of this contract: | | |
| 10.10.1 | Firm Name: | | |
| 10.10.2 | Firm Address: | | |
| 10.10.3 | Telephone Number: | | |

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| 10.10.4 | Fax Number: | | |
| 10.10.5 | E-MAIL ADDRESS: | | |

FIRM NAME : _____

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| ITEM NO | DESCRIPTION | WILL COMPLY/WILL NOT COMPLY/ANSWER | COMMENTS |
|-------------------------------------|--|------------------------------------|----------|
| WORKSHEET B - REQUIREMENTS | | | |
| B1 | The successful proponent(s) must be able to provide solutions for individual students, sites or board departments. | | |
| B2 | The successful proponent(s) should have experience with the educational challenges faced by students with physical or learning disabilities. Students may also have other needs to take into consideration. | | |
| B3 | The successful proponent(s) must work collaboratively with Purchasing Services and Teachers and other applicable professionals to design individual packages to meet each student's unique equipment needs. | | |
| B4 | successful proponent(s) must be able to provide sales and service for a wide range of applicable products from a variety of sources. | | |
| B5 | State discount as a percentage off retail/list prices for any other additional products. | | |
| B6 | information about new assistive technology including equipment updates, upgrades, and new technologies as they become available. | | |
| TRAILS/DEMONSTRATIONS | | | |
| B7 | The successful proponent(s) must notify Purchasing Services of advancements in relevant assistive technology as it becomes available. | | |
| B8 | Proponents must be able to provide new product demonstrations or TVDSB staff or other Professionals as required. | | |
| B9 | Proponents must be able to provide demonstrations/trials on a wide variety of makes and models of each type of device in order to find the best fit for a student's needs. The trials may last up to one year. Please state your policy regarding equipment trials and evaluations. | | |
| EQUIPMENT SERVICE AND REPAIR | | | |
| B10 | Service is an extremely important consideration in the award of this bid. | | |
| B11 | The successful proponent(s) must be prepared to exchange all equipment that proves to be defective or dead on arrival (DOA) during this contract. | | |

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| ITEM NO | DESCRIPTION | WILL COMPLY/WILL NOT COMPLY/ANSWER | COMMENTS |
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| B12 | the product has been delivered to, and set up at the specified site. | | |
| B13 | Proponents must state location of their distribution centre. | | |
| B14 | Proponents must state location of service facilities. | | |
| B15 | Proponents must state if they have a Help Desk and its operating hours. | | |
| B16 | Proponents should state if they can provide a dedicated customer service representative and the name of that person. | | |
| B17 | Proponents must state procedure for requesting service/repairs. | | |
| B18 | Proponents must state the procedure for returning equipment for repairs. | | |
| B19 | Proponents should provide free shipping when returning equipment for repairs. Proponents must state if there is a cost to send equipment to your location for repairs. | | |
| B20 | Proponents must state if there are shipping costs when equipment is returned to the TVDSB. | | |
| B21 | Proponents must state the typical amount of time required to repair equipment. | | |
| B22 | If equipment repairs cannot be completed within ten (10) days, is comparable equipment available at no cost to the TVDSB? | | |
| B23 | Proponents must include a statement outlining your company's quality assurance philosophy and program. This statement should detail how your company will respond to: | | |
| B23.1 | Service related problems | | |
| B23.2 | Quality problems | | |
| TRAINING | | | |
| B24 | The successful proponent(s) may be required to deliver on site training. | | |
| B25 | The successful proponent(s) must maintain records of training provided, progress and hours used/remaining. | | |
| B26 | Proponents must state labour rate on an hourly basis if training is required | | |
| B26.1 | Is rate billed for the time at the school or from the time you leave your facilities? | | |
| B26.2 | Does this include mileage, if not state mileage rate. | | |

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| ITEM NO | DESCRIPTION | WILL COMPLY/WILL NOT COMPLY/ANSWER | COMMENTS |
|----------------------|---|------------------------------------|----------|
| STAFF/SUPPORT | | | |
| B27 | Proponents must identify staff qualifications and certifications in Worksheet D. | | |
| B28 | Proponents should state any and all support and implementation services your company will provide. Proponents should identify any value added services. | | |
| B29 | Proponents must state labour rate on an hourly basis for installation | | |
| B29.1 | Is rate billed for the time at the school or from the time you leave your facilities? | | |
| B29.2 | Does this include mileage, if not state mileage rate. | | |
| REPORTING | | | |
| B30 | The successful proponent(s) must register and track warranties and notify TVDSB. | | |
| B30.1 | The successful proponent(s) must provide the TVDSB with an Excel spreadsheet showing equipment under warranty. | | |

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| | WORKSHEET C | | | | | | | |
| C1 | ANCHOR/HAND GRIPS | | | | | | | |
| | • Hand grips and portable grab bars for upper extremity stabilization | | | | | | | |
| | • safety hand holds attach with industrial strength suction cups | | | | | | | |
| | • portable and positionable | | | | | | | |
| | • palm width of the user should not be more than 4¼". | | | | | | | |
| | • Overall length: 4½" | | | | | | | |
| | • Length of handhold with bulb: 5¼" | | | | | | | |
| | • Diameter of handhold: 1¼" | | | | | | | |
| | Rifton #K821 or equivalent | 1 | | | | | | |
| C2 | BATH CHAIRS | | | | | | | |
| | • Modular, bathing system | | | | | | | |
| | • Height Adjustable | | | | | | | |
| | • Order a stand, and use the Bath Chair in the tub or for a shower | | | | | | | |
| | • fits in most tubs | | | | | | | |
| | • Folds flat | | | | | | | |
| | • Leg straps | | | | | | | |
| | • Adjustable angles | | | | | | | |
| | • Fabric is removable - can order the standard vinyl-covered nylon fabric, or select the soft polyester knit option for this bath tub chair. | | | | | | | |
| | Rifton Blue Wave Bath Chairs or equivalent | | | | | | | |
| C2.1 | • Small - with Standard Fabric - Rifton E514 or equivalent | 1 | | | | | | |
| C2.2 | • Medium - with Standard Fabric - Rifton E524 or equivalent | 1 | | | | | | |
| C2.3 | • Large - with Standard Fabric - Rifton E534 or equivalent | 1 | | | | | | |
| C2.4 | • Small - with Soft Fabric - Rifton E513 or equivalent | 1 | | | | | | |
| C2.5 | • Medium - with Soft Fabric - Rifton E523 or equivalent | 1 | | | | | | |

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| C2.6 | • Large - with Soft Fabric - Rifton E533 or equivalent | 1 | | | | | | |
| C3 | BATH STANDS - for above Bath Chairs | | | | | | | |
| | • Can be used with any size of bath chair | | | | | | | |
| | • Raises the bath tub chair to a working height, allowing for safer transfers and safer bathing above the water level | | | | | | | |
| | • Makes the bath chair into a shower chair at caregiver standing height | | | | | | | |
| | • c/w casters to roll easily into the shower | | | | | | | |
| | Rifton Shower Stand E518 or equivalent | 1 | | | | | | |
| C4 | BATH CHAIR - ACCESSORIES | | | | | | | |
| C4.1 | Additional Small Chest Straps - Standard Fabric - Rifton E567 or equivalent | 1 | | | | | | |
| C4.2 | Additional Medium Chest Straps - Standard Fabric - Rifton E568 or equivalent | 1 | | | | | | |
| C4.3 | Additional Large Chest Straps - Standard Fabric - Rifton E569 or equivalent | 1 | | | | | | |
| C4.4 | Additional Small Chest Straps - Soft Fabric - Rifton E587 or equivalent | 1 | | | | | | |
| C4.5 | Additional Medium Chest Straps - Soft Fabric - Rifton E588 or equivalent | 1 | | | | | | |
| C4.6 | Additional Large Chest Straps - Soft Fabric - Rifton E589 or equivalent | 1 | | | | | | |
| C4.7 | Head Blocks - Standard Fabric - Small, Medium and Large -Rifton #E544 or equivalent | 1 | | | | | | |
| C5 | CHANGE TABLE | | | | | | | |
| | High Humidity | | | | | | | |
| | Peterson Ergonomics or equivalent | 2 | | | | | | |
| C6 | CHAIR - ACTIVITY | | | | | | | |
| | • Versatile, adaptable and active seating | | | | | | | |
| | • Tool free adjustments while student is sitting in chair | | | | | | | |
| | • Wide range of optional accessories create a classroom chair ideal for all special needs | | | | | | | |

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| | • Active seating makes interactions immediate and real | | | | | | | |
| | • Two chair base options: | | | | | | | |
| | • Hi/Lo base for instant access to any activity | | | | | | | |
| | • Standard base for straightforward classroom use—with or without casters. | | | | | | | |
| | Rifton Activity Chair or equivalent | | | | | | | |
| C6.1 | Standard base - Small | 1 | | | | | | |
| C6.2 | Standard base - Medium | 1 | | | | | | |
| C6.3 | Standard base - Large | 1 | | | | | | |
| C6.4 | Hi/Lo Base - Small | 1 | | | | | | |
| C6.5 | Hi/Lo Base - Medium | 3 | | | | | | |
| C6.6 | Hi/Lo Base - Large | 1 | | | | | | |
| C7 | CHAIR - POSITIONING | | | | | | | |
| | • Seat depth can easily change to fit almost any user | | | | | | | |
| | • Tilts from -20° to 15° providing for a more or less active seating position | | | | | | | |
| | • Three cover colours | | | | | | | |
| | • The basic chair is available in two sizes: 1, 2 | | | | | | | |
| | The upgraded chair is available in three sizes: 1, 2, 3 | | | | | | | |
| | Wombat or equivalent | | | | | | | |
| C7.1 | Size 1 - Basic | 1 | | | | | | |
| | • Seat Width: 8.25"-11.5" | | | | | | | |
| | • Seat Height: 18 - 25.75" | | | | | | | |
| | • Seat Depth: 6.25"-11.25" | | | | | | | |
| | • Back Height: 11"-13.25' | | | | | | | |
| | • Back Angle Range: 40° | | | | | | | |
| | • Seat Angle: -20° - +15° | | | | | | | |
| | • Frame Length: 23.5" | | | | | | | |
| | • Frame Width: 21.5" | | | | | | | |
| | • Weight Capacity: 99 lbs. | | | | | | | |
| | • Weight: 32 lbs. | | | | | | | |
| C7.2 | Size 1 - Upgrade | 1 | | | | | | |

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| | • Seat Width: 8.25"-11.5" | | | | | | | |
| | • Seat Height: 13.25"- 27" | | | | | | | |
| | • Seat Depth: 6.25"-11.25" | | | | | | | |
| | • Back Height: 11"-13.25' | | | | | | | |
| | • Back Angle Range: 40° | | | | | | | |
| | • Seat Angle: -20° - +15° | | | | | | | |
| | • Frame Length: 23.5" | | | | | | | |
| | • Frame Width: 21.5" | | | | | | | |
| | • Weight Capacity: 99 lbs. | | | | | | | |
| | • Weight: 32 lbs. | | | | | | | |
| C7.3 | Size 2 - Basic | 4 | | | | | | |
| | • Seat Width :11"-14.5" | | | | | | | |
| | • Seat Height: 18"- 25.75" | | | | | | | |
| | • Seat Depth: 9"- 14" | | | | | | | |
| | • Back Height:12"-14.75" | | | | | | | |
| | • Back Angle Range: 40° | | | | | | | |
| | • Seat Angle: -20° - +15° | | | | | | | |
| | • Frame Length: 23.5" | | | | | | | |
| | • Frame Width: 21.5" | | | | | | | |
| | • Weight Capacity: 99 lbs. | | | | | | | |
| | • Weight: 34 lbs. | | | | | | | |
| C7.4 | Size 2 - Upgrade | 9 | | | | | | |
| | • Seat Width :11"-14.5" | | | | | | | |
| | • Seat Height: 13.25"- 27" | | | | | | | |
| | • Seat Depth: 9"- 14" | | | | | | | |
| | • Back Height:12"-14.75" | | | | | | | |
| | • Back Angle Range: 40° | | | | | | | |
| | • Seat Angle: -20° - +15° | | | | | | | |
| | • Frame Length: 23.5" | | | | | | | |
| | • Frame Width: 21.5" | | | | | | | |
| | • Weight Capacity: 99 lbs. | | | | | | | |
| | • Weight: 34 lbs. | | | | | | | |
| C7.5 | Size 3 Upgrade | 12 | | | | | | |
| | • Seat Width :13.75"-17.25" | | | | | | | |
| | • Seat Height: 14.75"- 26.5" | | | | | | | |
| | • Seat Depth: 11.5"- 18.75" | | | | | | | |

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| | • Back Height: 15.25"-19.5" | | | | | | | |
| | • Back Angle Range: 43° | | | | | | | |
| | • Seat Angle: -22° - +10° | | | | | | | |
| | • Frame Length: 28" | | | | | | | |
| | • Frame Width: 23.75" | | | | | | | |
| | • Weight Capacity: 154 lbs. | | | | | | | |
| | • Weight: 48.5 lbs. | | | | | | | |
| C8 | CHAIR - POSITIONING - Wombat Accessories or equivalent | | | | | | | |
| C8.1 | Electric power lift | 1 | | | | | | |
| C8.2 | Pommel | 1 | | | | | | |
| C8.3 | Size 1 | 1 | | | | | | |
| C8.4 | Size 2 | 1 | | | | | | |
| C8.5 | Size 3 | 1 | | | | | | |
| C8.6 | Armrest | 2 | | | | | | |
| C8.7 | Size 1 | 1 | | | | | | |
| C8.8 | Size 2 | 2 | | | | | | |
| C8.9 | Size 3 | 1 | | | | | | |
| C8.10 | Tray | 2 | | | | | | |
| C8.11 | Hip supports | 1 | | | | | | |
| C8.12 | Size 1 | 1 | | | | | | |
| C8.13 | Size 2 | 2 | | | | | | |
| C8.14 | Headrest | 2 | | | | | | |
| C8.15 | Push handles | 6 | | | | | | |
| C8.16 | Swing-away knee supports | 2 | | | | | | |
| C8.17 | Swing-away lateral supports | 1 | | | | | | |
| C8.18 | Vests and belts | 1 | | | | | | |
| C8.19 | Casters | 3 | | | | | | |
| C9 | CHAIR - SHOWER | | | | | | | |
| | • standard with 4" of height adjustment | | | | | | | |
| | • adjustable-tension fabric backrest | | | | | | | |
| | • 5" dual-locking casters | | | | | | | |
| | • flip-up padded arm rests and commode pan | | | | | | | |

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| | <ul style="list-style-type: none"> • Ischial & Pelvic Alignment Seat (IPAS), which allows the commode seat aperture to be comfortably centered around the ischial tuberosities for clients with a posterior or anterior rotated pelvis | | | | | | | |
| | <ul style="list-style-type: none"> • Removable Footrest | | | | | | | |
| | Raz Design Z100 or equivalent | 1 | | | | | | |
| C10 | CHAIR SUPPORT | | | | | | | |
| | <ul style="list-style-type: none"> • Support chair for special needs children. • Soft low density foam | | | | | | | |
| | <ul style="list-style-type: none"> • High back and wrap-around style provides support for your child to help them to sit up on their own and strengthen trunk muscles. | | | | | | | |
| | <ul style="list-style-type: none"> • 10.5" across in width - depth from the interior edge of pommel to the center back is 10". Height of seat measures 11.5" from the deepest point of the scooped seat to top of the seat | | | | | | | |
| | State colours available | | | | | | | |
| | Childrite or equivalent | 1 | | | | | | |
| C11 | COMMODOE | | | | | | | |
| | <ul style="list-style-type: none"> • Toilet and bath/shower seat in one • Removable splash guard • Commode Mount • Seat Belt • Height adjustable with angle adjusting • Upholstery for sides and back | | | | | | | |
| | Flamingo Commode Chair or equivalent | | | | | | | |
| C11.1 | Size 1 - 2 to 5 years | 4 | | | | | | |
| C11.2 | Size 2 - 5 to 9 years | 4 | | | | | | |
| C11.3 | Size 3 - 9 to 12 years | 3 | | | | | | |
| C11.4 | Size 4 - 12 years to adult | 1 | | | | | | |
| C12 | COMMODOE - Accessories - Flamingo or equivalent | | | | | | | |
| C12.1 | Swing away lateral support | 1 | | | | | | |
| C12.2 | Suction cups for Tub Use | 1 | | | | | | |
| C12.3 | Side Extenders for Size 4 | 1 | | | | | | |

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| C12.4 | Swing away armrest for Size 4 | 1 | | | | | | |
| C12.5 | Swing away armrest for Size 3 | 1 | | | | | | |
| C12.6 | Swing away armrest for Size 2 | 1 | | | | | | |
| C12.7 | Commode Pan with holder - Size 4 | 1 | | | | | | |
| C12.8 | Commode Pan (8" w x 12" D - Size 3 and 4) | 1 | | | | | | |
| C12.9 | Footrest Straps with Plastic Lock - pair | 1 | | | | | | |
| C12.10 | Footrest Straps with Velcro Straps - pair | 1 | | | | | | |
| C12.11 | Casters | 1 | | | | | | |
| C13 | FEEDER SEAT POSITIONER | | | | | | | |
| | • Shoulder harness slots allow 4" of vertical adjustment of the shoulder straps to accommodate children of different heights | | | | | | | |
| | • Contoured interior has a 90° seat-to-back relationship to provide posturally correct seating | | | | | | | |
| | • A 45° hip strap and quick-release H-belt help maintain child's position | | | | | | | |
| | • Seamless coverings are washable, odour, urine and stain-resistant and nontoxic | | | | | | | |
| | Tumble Forms Feeder Seat Positioner or equivalent | | | | | | | |
| C13.1 | Small Feeder Seat | 1 | | | | | | |
| | • Overall Height: 21" (53cm) | | | | | | | |
| | • Outside Width: 10½" (26.5cm) | | | | | | | |
| | • Inside Depth: 8" (20cm) | | | | | | | |
| | • Inner Width: 7¾" (18.7cm) | | | | | | | |
| | • Inner Height: 18" (46cm) | | | | | | | |
| | • Child's Height: up to 36" (91cm) | | | | | | | |
| C13.2 | Dimension: Medium Feeder Seat | 1 | | | | | | |
| | • Overall Height: 27" (68.5cm) | | | | | | | |
| | • Outside Width: 14" (35.5cm) | | | | | | | |
| | • Inside Depth: 9½" (24cm) | | | | | | | |
| | • Inner Width: 9" (22.8cm) | | | | | | | |
| | • Inner Height: 23" (58.5cm) | | | | | | | |
| | • Child's Height: up to 48" (122cm) | | | | | | | |
| C13.3 | Large Feeder Seat | 1 | | | | | | |
| | • Overall Height: 34"(86cm) | | | | | | | |

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| | • Outside Width: 17" (43cm) | | | | | | | |
| | • Inside Depth: 13¼" (33cm) | | | | | | | |
| | • Inner Width: 12½" (31.7cm) | | | | | | | |
| | • Inner Height: 29" (73cm) | | | | | | | |
| | • Child's Height: up to 60" (150cm) | | | | | | | |
| C13.4 | Extra-Large Feeder Seat | 1 | | | | | | |
| | • Overall Height: 41"(104cm) | | | | | | | |
| | • Outside Width: 21"(53cm) | | | | | | | |
| | • Inside Depth: 16½" (42cm) | | | | | | | |
| | • Inner Width: 15" (38cm) | | | | | | | |
| | • Inner Height: 35" (89cm) | | | | | | | |
| | • Child's Height: up to 72" (183cm) | | | | | | | |
| C14 | FOOTREST | | | | | | | |
| | • Ethafoam | | | | | | | |
| | • 16"x12"x2" | | | | | | | |
| | Thames Valley Childrens Centre or equivalent | 2 | | | | | | |
| C15 | FOOTREST | | | | | | | |
| | • Ethafoam | | | | | | | |
| | • 16"x12"x4" | | | | | | | |
| | Thames Valley Childrens Centre or equivalent | 3 | | | | | | |
| C16 | GAIT TRAINERS | | | | | | | |
| | • Folding aluminum frame | | | | | | | |
| | • Swivel Front Casters & Directional Lockout | | | | | | | |
| | • Anti-Reverse Locks | | | | | | | |
| | • Height and Width Adjustable Rotational Handles with Hand Grips | | | | | | | |
| | • Height Adjustable Backframe | | | | | | | |
| | • Padded Rear Stabilizer Bar | | | | | | | |
| | • Max User Standing Height: 45" (114 cm) | | | | | | | |
| | • Max User Weight: 66 lbs. (30 kg) | | | | | | | |
| | • Width: 24 1/2" (61.25 cm) | | | | | | | |
| | • Length: 28 3/4" (73 cm) | | | | | | | |
| | • Handle Width : 8" - 20 1/2" (20 - 51.25 cm) | | | | | | | |
| | • Handle Height Adjustment (w/o forearm supports): 16" - 29 1/2" (40 - 73.75 cm) | | | | | | | |

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| | • Length, folded : 28 1/2" (71.25 cm) | | | | | | | |
| | • Height, folded : 12" (30 cm) | | | | | | | |
| | • Weight, standard : 12.1 lbs. (27 kg) | | | | | | | |
| | Crocodile Size 1 or equivalent | 1 | | | | | | |
| C17 | GAIT TRAINERS | | | | | | | |
| | • Max User Standing Height: 59" (150 cm) | | | | | | | |
| | • Max User Weight: 99 lbs. (45 kg) | | | | | | | |
| | • Width: 26" (65 cm) | | | | | | | |
| | • Length: 33 1/2" (85 cm) | | | | | | | |
| | • Handle Width : 9 1/2" - 22" (23.75 - 55 cm) | | | | | | | |
| | • Handle Height Adjustment (w/o forearm supports): 20" - 34" (50 - 85 cm) | | | | | | | |
| | • Length, folded : 33" (82.5 cm) | | | | | | | |
| | • Height, folded : 12" (30 cm) | | | | | | | |
| | • Weight, standard : 14.3 lbs. (32 kg) | | | | | | | |
| | Crocodile Size 2 or equivalent | 1 | | | | | | |
| C18 | GAIT TRAINERS ACCESSORIES FOR CROCODILE or equivalent | | | | | | | |
| C18.1 | Sling Seat - Size 1 | 1 | | | | | | |
| C18.2 | Sling Seat - Size 2 | 1 | | | | | | |
| C18.3 | Solid Seat - Size 1 | 1 | | | | | | |
| C18.4 | Solid Seat - Size 2 | 1 | | | | | | |
| C18.5 | Forearm Supports - Size 1 | 1 | | | | | | |
| C18.6 | Forearm Supports - Size 2 | 1 | | | | | | |
| C18.7 | Back Prompt | 1 | | | | | | |
| C18.8 | Lateral Pads - 5"d x 3.5"h | 1 | | | | | | |
| C18.9 | Pelvic Strap for Laterals | 1 | | | | | | |
| C18.10 | Pelvic or Back Strap (Attaches without Laterals) | 1 | | | | | | |
| C18.11 | Small Pelvic Pad 3.5" x 7" | 1 | | | | | | |
| C18.12 | Large Pelvic Pad 3.5" x 9" | 1 | | | | | | |
| C18.13 | Hip Support | 1 | | | | | | |
| C18.14 | Anti Tip Levers - Set | 1 | | | | | | |
| C19 | GAIT TRAINERS | | | | | | | |
| | • Durable, adjustable, portable | | | | | | | |
| | • Prompts mount anywhere; no tools required | | | | | | | |

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| | • Simple two-handed height adjustment in 1" increments | | | | | | | |
| | • Casters with separate swivel lock, brake, variable drag and one-way ratchet control | | | | | | | |
| | • Fits easily in car trunks and through 32" door frames | | | | | | | |
| | • Clients can face either way (posterior or anterior) | | | | | | | |
| | State Colours Available: | | | | | | | |
| C19.1 | Rifton Pacer - Mini - K509 | 1 | | | | | | |
| C19.2 | Rifton Pacer - Small - K501 | 2 | | | | | | |
| C19.3 | Rifton Pacer - Medium - K502 | 6 | | | | | | |
| C19.4 | Rifton Pacer - Large - K503 | 4 | | | | | | |
| C19.5 | Rifton Pacer - X-Large - K504 | 1 | | | | | | |
| C20 | GAIT TRAINERS - Accessories for Rifton Pacer or equivalent | | | | | | | |
| | Arm Prompt | | | | | | | |
| C20.1 | Rifton - Small - K512 | 2 | | | | | | |
| C20.2 | Rifton - Large - K534 | 2 | | | | | | |
| | Chest Prompt | | | | | | | |
| C20.3 | Rifton - Small - K514 | 2 | | | | | | |
| C20.4 | Rifton - Medium - K524 | 2 | | | | | | |
| C20.5 | Rifton - Large - K534 | 1 | | | | | | |
| | Hand Loops | | | | | | | |
| C20.6 | Rifton - Single - K519 | 1 | | | | | | |
| C20.7 | Rifton - Pair | 1 | | | | | | |
| | Pelvic support with handholds | | | | | | | |
| C20.8 | Rifton - Small - K556 | 1 | | | | | | |
| C20.9 | Rifton - Medium - K557 | 1 | | | | | | |
| C20.10 | Rifton - Large - K558 | 1 | | | | | | |
| | Hip positioner with handholds | | | | | | | |
| C20.11 | Rifton - Small - K513 | 3 | | | | | | |
| C20.12 | Rifton - Large - K533 | 1 | | | | | | |
| | Hip Positioner Pad | | | | | | | |
| C20.13 | Rifton - Small - K541 | 3 | | | | | | |
| C20.14 | Rifton - Large - K542 | 1 | | | | | | |

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| | Ankle Prompt Set | | | | | | | |
| C20.15 | Rifton - Mini - K529 | 1 | | | | | | |
| C20.16 | Rifton - Small - K516 | 4 | | | | | | |
| C20.17 | Rifton - Medium - K526 | 1 | | | | | | |
| C20.18 | Rifton - Large - K536 | 1 | | | | | | |
| C20.19 | Rifton - X-Large - K546 | 1 | | | | | | |
| | Thigh prompt set | | | | | | | |
| C20.20 | Rifton - Small - K516 | 1 | | | | | | |
| C20.21 | Rifton - Large - K535 | 1 | | | | | | |
| C20.22 | Communication Tray - Rifton - K518 | 1 | | | | | | |
| C20.23 | Guide Bar - Rifton - K589 | 1 | | | | | | |
| C21 | HEAD SUPPORTS | | | | | | | |
| | • Soft foam wrap around collar designed to support the head by using base support areas at the occiput and jaw line. | | | | | | | |
| | • High Back | | | | | | | |
| | Hensinger Medium or equivalent | 1 | | | | | | |
| C22 | LIFT - CEILING | | | | | | | |
| | • Portable | | | | | | | |
| | • Compact size | | | | | | | |
| | • Folding spreader bar and integrated carry handle | | | | | | | |
| | • Lifting capacity of: 440lb (200kg) | | | | | | | |
| | BHM V3 or equivalent | 6 | | | | | | |
| C23 | LIFT - REACHER BAR | | | | | | | |
| | • For BHM V3 ceiling lift or equivalent | 2 | | | | | | |
| C24 | LIFTING AND LOWERING SYSTEM | | | | | | | |
| | • User places wheelchair between the rear wheels so the distance to the seat is minimized. | | | | | | | |
| | • Size is set precisely for each user. All settings are easily altered without the use of tools. | | | | | | | |
| | Meywalk® mk3 or equivalent | | | | | | | |
| C24.1 | Size Medium: 85cm Long x 62cm Wide | 2 | | | | | | |
| C24.2 | Size Large 101cm Long x 69cm Wide | 1 | | | | | | |
| C25 | LIFT Accessories for Meywalk MK3 or equivalent | | | | | | | |

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| C25.1 | Anti tip support | 2 | | | | | | |
| C25.2 | Drag brakes | 1 | | | | | | |
| C25.3 | Non-reverse brakes | 1 | | | | | | |
| C25.4 | Tray (is fastened to the handlebar) | 1 | | | | | | |
| C25.5 | Leg guides | 1 | | | | | | |
| C25.6 | Leg divider | 1 | | | | | | |
| C25.7 | Springs - white: min. 20 kg | 1 | | | | | | |
| C25.8 | Springs - yellow: min. 45 kg | 1 | | | | | | |
| C25.9 | Springs - blue: min. 65 kg | 1 | | | | | | |
| C25.10 | Springs - red: min. 80 kg | 1 | | | | | | |
| C26 | MAT PLATFORM | | | | | | | |
| | • with Adjustable Backrests | | | | | | | |
| | • 5'W x 7'L. | | | | | | | |
| | • Backrest is 5' x 20" | | | | | | | |
| | State colours available: | | | | | | | |
| | Midland® Mat Platforms #5522-30 or equivalent | 1 | | | | | | |
| C27 | RAIL - FLOOR MOUNTED - FOLDING | | | | | | | |
| | • Rail features a clamp with a large plastic knob that attaches it in the required position on the post. | | | | | | | |
| | • Spring mechanism on rail reduces effort required to lower and raise rail and holds rail up securely out of the way when not needed. | | | | | | | |
| | • Post is welded to a 10" x 6" (25 x 15cm) floor plate, which must be securely fixed to the floor. | | | | | | | |
| | • Epoxy-coated steel tube has been treated against corrosion. | | | | | | | |
| | • Supports up to 210lbs. (95kg). | | | | | | | |
| | • 43" (1.1m) high post x 30" (76cm) long rail | | | | | | | |
| | Cost must include installation | | | | | | | |
| | Devon or equivalent | 3 | | | | | | |
| C28 | ROLLATOR - WALKING AID | | | | | | | |
| | • X-Frame design allows walker to Stand independently when folded | | | | | | | |
| | • Cable-free braking system | | | | | | | |

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| | • Contoured Cushioned Seat | | | | | | | |
| | • Folds from side to side | | | | | | | |
| | • Padded backstrap that can flip to allow for two-position seating | | | | | | | |
| C28.1 | Super Low - 27.5" - 30.5" - Nexus 3 #450018 or equivalent | 1 | | | | | | |
| C28.2 | Low - 29.5" - 33.5" - Nexus 3 # 450022 or equivalent | 1 | | | | | | |
| C28.3 | Standard - 32.5" - 36.5" - Nexus 3 #450024 or equivalent | 1 | | | | | | |
| C28.4 | Cane Holder for above | 1 | | | | | | |
| C29 | SITTER - CORNER FLOOR | | | | | | | |
| | • For the child who cannot sit up on his own, and who needs his shoulders and upper trunk | | | | | | | |
| | • Encourages trunk strength, stability, and self-righting. Sitting at a 90° angle, with comfortable leg extension | | | | | | | |
| | • Laminated Hardwood back | | | | | | | |
| | • Non-tip base | | | | | | | |
| | • Adjustable Chest strap | | | | | | | |
| | • Dual adjustable hip strap | | | | | | | |
| | • Padded | | | | | | | |
| C29.1 | Small - Rifton #E610 or equivalent | 1 | | | | | | |
| C29.2 | Large - Rifton #E621 or equivalent | 1 | | | | | | |
| C29.3 | Abductor - Rifton #E615 or equivalent | 1 | | | | | | |
| C30 | SLANT BOARD | | | | | | | |
| | • Clear plastic | | | | | | | |
| C30.1 | Small (12" width with a clipboard clip) | 11 | | | | | | |
| C30.2 | Small (12" width with a clipit strip) | 1 | | | | | | |
| C30.3 | Medium (14" width with a clipboard clip) | 14 | | | | | | |
| C30.4 | Medium (14" width with a clipit strip) | 1 | | | | | | |
| C30.5 | Large (18" width with a clipboard clip) | 1 | | | | | | |
| C30.6 | Large (18" width with a clipit strip) | 1 | | | | | | |
| C31 | SLING | | | | | | | |
| | • Designed to be used with BHM Medical ceiling and passive floor lifts | | | | | | | |

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| | • Provides full head and neck support and double padding in the thigh region for comfort | | | | | | | |
| | • Straps for non-cooperative/agitated patients to prevent lateral falls | | | | | | | |
| C31.1 | ErgoFit® Hammock 6 Small or equivalent | 2 | | | | | | |
| C31.2 | ErgoFit® Hammock 6 Medium or equivalent | 4 | | | | | | |
| C31.3 | ErgoFit® Hammock 6 Large or equivalent | 1 | | | | | | |
| C31.4 | ErgoFit® Hamac 6 Straps Large #THA6-M or equivalent | 1 | | | | | | |
| C31.5 | ErgoFit® Hamac 6 STRAPS MEDIUM #THA6-M or equivalent | 4 | | | | | | |
| C31.6 | ErgoFit® Hamac 6 STRAPS SMALL #THA6-S or equivalent | 4 | | | | | | |
| C32 | SLING | | | | | | | |
| | • High-back sling designed for use with BHM Medical ceiling and passive floor lifts | | | | | | | |
| | • Head support, and is particularly suitable for patients with minimum muscle tonus | | | | | | | |
| | • Will position the patient in the most upright sitting position possible and enables the patient's arms to remain inside the sling at all times | | | | | | | |
| | ErgoFit® Combi or equivalent | | | | | | | |
| C32.1 | ErgoFit626002 Combi Sling | 1 | | | | | | |
| C32.2 | ErgoFit626002C Combi Sling Deluxe Child | 1 | | | | | | |
| C32.3 | ErgoFit626002C-M Combi Sling Mesh Deluxe Child | 1 | | | | | | |
| C32.4 | ErgoFit626002M Combi Sling Mesh Deluxe | 1 | | | | | | |
| C32.5 | ErgoFit626003 Combi Sling Deluxe Oversize | 1 | | | | | | |
| C32.6 | ErgoFit626003M Combi Sling Mesh Deluxe Oversize | 1 | | | | | | |
| C32.7 | ErgoFit626003X Combi Sling Oversize Heavy Duty | 1 | | | | | | |
| C33 | SLING - WALKING | | | | | | | |

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| | <ul style="list-style-type: none"> Helps a person to reach a standing position for gait training, balance and to protect caregivers | | | | | | | |
| | <ul style="list-style-type: none"> During walking exercises, it can provide complete or partial support | | | | | | | |
| | <ul style="list-style-type: none"> Person must have some weight bearing ability | | | | | | | |
| C33.1 | The ErgoFit® Walking Modified - Extra Small or equivalent | 2 | | | | | | |
| C33.2 | The ErgoFit® Walking Small or equivalent | 2 | | | | | | |
| C33.3 | The ErgoFit® Walking Medium or equivalent | 5 | | | | | | |
| C33.4 | The ErgoFit® Walking Large or equivalent | 1 | | | | | | |
| C33.5 | Swivel Mount for Walking Sling | 1 | | | | | | |
| C34 | SLING - HYGIENIC | | | | | | | |
| | <ul style="list-style-type: none"> Allows care providers to partially remove clothes from the patient they are caring for without removing the sling | | | | | | | |
| | <ul style="list-style-type: none"> Constructed using less material and is therefore easier to put on and remove | | | | | | | |
| | <ul style="list-style-type: none"> Ideal for transferring to the toilet | | | | | | | |
| | <ul style="list-style-type: none"> Buckle style harness | | | | | | | |
| | <ul style="list-style-type: none"> Patient must have good upper body and head control plus sitting ability. | | | | | | | |
| C34.1 | ErgoFit® Hygienic #THY-L Large or equivalent | 1 | | | | | | |
| C34.2 | ErgoFit® Hygienic #THY-M Medium or | 1 | | | | | | |
| C34.3 | ErgoFit® Hygienic #THY-S Small or equivalent | 1 | | | | | | |
| C35 | SLING | | | | | | | |
| | <ul style="list-style-type: none"> Universal sling multi-purpose sling | | | | | | | |
| | <ul style="list-style-type: none"> Provides toileting access as well as good back and thigh support. The sling comes with the following: | | | | | | | |
| | <ul style="list-style-type: none"> c/w with leg, hip and shoulder straps and features loops to accommodate various seating positions | | | | | | | |
| | <ul style="list-style-type: none"> Quilted material | | | | | | | |
| | <ul style="list-style-type: none"> c/w with added head and neck support. | | | | | | | |
| | Wavely Glen Universal or equivalent | | | | | | | |

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| C35.1 | Wavely Glen Universal Padded - H/S - L - Part #: 527530 | 1 | | | | | | |
| C35.2 | Wavely Glen Universal Padded - H/S - JR - Part #: 527505 | 1 | | | | | | |
| C35.3 | Wavely Glen Universal Padded - H/S - M - Part #: 527520 | 3 | | | | | | |
| C35.4 | Wavely Glen Universal Padded - H/S - XL - Part #: 527540 | 1 | | | | | | |
| C35.5 | Wavely Glen Universal Padded - H/S - S - Part #: 527510 | 1 | | | | | | |
| C36 | STANDING FRAME | | | | | | | |
| | Buffalo - Size 1 | 1 | | | | | | |
| | • Chest Support with Strap | | | | | | | |
| | • Tilt Angle Gauge | | | | | | | |
| | • Locking Casters | | | | | | | |
| | • Tilt Table/Horizontal Position | | | | | | | |
| | • Adjustable Footrests | | | | | | | |
| | • Weight Capacity: 110 lbs. | | | | | | | |
| | • Product Weight: 42 lbs. | | | | | | | |
| | • Approximate User Height Prone: 39" - 55" | | | | | | | |
| | • Approximate User Height Supine: 24" - 45" | | | | | | | |
| | • Frame Length: 27½" | | | | | | | |
| | • Frame Width: 18½" | | | | | | | |
| | • Torso Support Width: 12" | | | | | | | |
| | • Torso Support Length: 17½" | | | | | | | |
| | • Standard Trunk Support (Width - Length): 10" - 9½" | | | | | | | |
| | • Pommel to Footrest: 12" - 19" | | | | | | | |
| | • Pommel to top of Trunk Support: 5½" - 9" | | | | | | | |
| | • Knee Block Height: 6" - 24" | | | | | | | |
| | • Positioning Angle: 90° to 180° | | | | | | | |
| | • Lateral Pads Width: 5" | | | | | | | |
| | • Lateral Pads Height: 3" | | | | | | | |
| | • Width of Laterals on Trunk Pad: 4" - 9" | | | | | | | |
| | • Frame Color: Yellow | | | | | | | |
| C37 | STANDING FRAME ACCESSORIES | | | | | | | |

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| C37.1 | Trunk Extension Small (Width - Height): 12" - 4½" | 1 | | | | | | |
| C37.2 | Trunk Extension Large (Width - Height): 10" - 6½" | 1 | | | | | | |
| C37.3 | Footrest Dimensions (Width - Length): 6" - 12" | 1 | | | | | | |
| C37.4 | Tray Dimensions (Width - Length): 24" - 18" | 1 | | | | | | |
| C38 | STANDING FRAME - Buffalo or equivalent | | | | | | | |
| | Buffalo or equivalent - Size 2 | 2 | | | | | | |
| | • Chest Support with Strap | | | | | | | |
| | • Tilt Angle Gauge | | | | | | | |
| | • Locking Casters | | | | | | | |
| | • Tilt Table/Horizontal Position | | | | | | | |
| | • Adjustable Footrests | | | | | | | |
| | • Weight Capacity: 154 lbs. | | | | | | | |
| | • Product Weight: 51 lbs. | | | | | | | |
| | • Approximate User Height Prone: 47" - 65" | | | | | | | |
| | • Approximate User Height Supine: 30" - 53" | | | | | | | |
| | • Frame Length: - 34" | | | | | | | |
| | • Frame Width: - 21" | | | | | | | |
| | • Torso Support Width: - 14" | | | | | | | |
| | • Torso Support Length: - 22" | | | | | | | |
| | • Standard Trunk Support (Width - Length): - 12½" - 10" | | | | | | | |
| | • Pommel to Footrest: - 13" - 20½" | | | | | | | |
| | • Pommel to top of Trunk Support: - 8" - 12" | | | | | | | |
| | • Knee Block Height: - 6" - 28" | | | | | | | |
| | • Positioning Angle: - 90° to 180° | | | | | | | |
| | • Lateral Pads Width: - 7½" | | | | | | | |
| | • Lateral Pads Height: - 5" | | | | | | | |
| | • Width of Laterals on Trunk Pad: - 6½" - 14" | | | | | | | |
| | Frame Color: - Blue | | | | | | | |
| C39 | STANDING FRAME ACCESSORIES | | | | | | | |
| C39.1 | Trunk Extension Small (Width - Height): 14" - 5" | 1 | | | | | | |
| C39.2 | Trunk Extension Large (Width - Height): 12" - 10½" | 1 | | | | | | |
| C39.3 | Footrest Dimensions (Width - Length): 6¾" - | 1 | | | | | | |

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| C39.4 | Tray Dimensions (Width - Length): 24" - 18" | 1 | | | | | | |
| C40 | STANDING FRAME - Buffalo | | | | | | | |
| | Buffalo - Size 3 | 9 | | | | | | |
| | • Chest Support with Strap | | | | | | | |
| | • Tilt Angle Gauge | | | | | | | |
| | • Locking Casters | | | | | | | |
| | • Tilt Table/Horizontal Position | | | | | | | |
| | • Adjustable Footrests | | | | | | | |
| | • Weight Capacity:220 lbs. | | | | | | | |
| | • Product Weight: - 73 lbs. | | | | | | | |
| | • Approximate User Height Prone: 63" - 72" | | | | | | | |
| | • Approximate User Height Supine: 42" - 72" | | | | | | | |
| | • Frame Length:44" | | | | | | | |
| | • Frame Width:24" | | | | | | | |
| | • Torso Support Width: 18" | | | | | | | |
| | • Torso Support Length: 32" | | | | | | | |
| | • Standard Trunk Support (Width - Length): 14½" - 14" | | | | | | | |
| | • Pommel to Footrest: 20½" - 32" | | | | | | | |
| | • Pommel to top of Trunk Support: 7" - 14" | | | | | | | |
| | • Knee Block Height: 9" - 36" | | | | | | | |
| | • Positioning Angle: - 90° to 180° | | | | | | | |
| | • Lateral Pads Width: 7½" | | | | | | | |
| | • Lateral Pads Height: 5" | | | | | | | |
| | • Width of Laterals on Trunk Pad:12" - 18" | | | | | | | |
| | • Frame Color: Green | | | | | | | |
| C41 | STANDING FRAME ACCESSORIES | | | | | | | |
| C41.1 | Trunk Extension Small (Width - Height): 18" - | 1 | | | | | | |
| C41.2 | Trunk Extension Large (Width - Height): 10½" - 8½" | 1 | | | | | | |
| C41.3 | Footrest Dimensions (Width - Length): 8¾" - | 1 | | | | | | |
| C41.4 | Tray Dimensions (Width - Length): 24" - 18" | 1 | | | | | | |
| C41.5 | Lateral supports, swing away knee supports, trunk extension, tray | 1 | | | | | | |
| C42 | Power kit | | | | | | | |
| C42.1 | Size 1 | 1 | | | | | | |

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| C42.2 | Size 2 | 1 | | | | | | |
| C42.3 | Size 3 | 1 | | | | | | |
| C43 | Extra Hip Strap | | | | | | | |
| C43.1 | Size 1 | 1 | | | | | | |
| C43.2 | Size 2 | 1 | | | | | | |
| C43.3 | Size 3 | 1 | | | | | | |
| C44 | Back Support | | | | | | | |
| C44.1 | Size 1 | 1 | | | | | | |
| C44.2 | Size 2 | 1 | | | | | | |
| C44.3 | Size 3 | 1 | | | | | | |
| C45 | Chin Support | | | | | | | |
| C45.1 | Size 1 | 1 | | | | | | |
| C45.2 | Size 2 | 1 | | | | | | |
| C45.3 | Size 3 | 1 | | | | | | |
| C46 | Heel Support | | | | | | | |
| C46.1 | Size 1 | 1 | | | | | | |
| C46.2 | Size 2 | 1 | | | | | | |
| C46.3 | Size 3 | 1 | | | | | | |
| C47 | Truck Extension | 1 | | | | | | |
| C47.1 | Size 1 | 1 | | | | | | |
| C47.2 | Size 2 | 1 | | | | | | |
| C47.3 | Size 3 | 8 | | | | | | |
| C48 | Pommel | | | | | | | |
| C48.1 | Size 1 | 1 | | | | | | |
| C48.2 | Size 2 | 1 | | | | | | |
| C48.3 | Size 3 | 3 | | | | | | |
| C49 | Lateral Supports | | | | | | | |
| C49.1 | Size 1 - 5"w x 3"h | 1 | | | | | | |
| C49.2 | Size 2 - 7½"w x 5"h | 2 | | | | | | |
| C49.3 | Size 3 - 7½"w x 5"h | 8 | | | | | | |
| C50 | Formed Footplates | | | | | | | |
| C50.1 | Size 1 | 1 | | | | | | |
| C50.2 | Size 2 | 1 | | | | | | |
| C50.3 | Size 3 | 3 | | | | | | |
| C51 | Trays - PVC | | | | | | | |
| C51.1 | Size 1 | 1 | | | | | | |

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| C51.2 | Size 2 | 1 | | | | | | |
| C51.3 | Size 3 | 6 | | | | | | |
| C52 | Trays - Wood | | | | | | | |
| C52.1 | Size 1 | 2 | | | | | | |
| C52.2 | Size 2 | 1 | | | | | | |
| C52.3 | Size 3 | 1 | | | | | | |
| C53 | Knee Support | | | | | | | |
| C53.1 | Size 1 | 1 | | | | | | |
| C53.2 | Size 2 | 1 | | | | | | |
| C53.3 | Size 3 | 1 | | | | | | |
| C54 | Knee Support - Swing Away | | | | | | | |
| C54.1 | Size 1 | 1 | | | | | | |
| C54.2 | Size 2 | 1 | | | | | | |
| C54.3 | Size 3 | 10 | | | | | | |
| C55 | Head Support - c/w facial aperture | | | | | | | |
| C55.1 | Size 1 | 1 | | | | | | |
| C55.2 | Size 2 | 1 | | | | | | |
| C55.3 | Size 3 | 1 | | | | | | |
| C56 | Hinged Sandals | | | | | | | |
| C56.1 | Size 2 | 1 | | | | | | |
| C56.2 | Size 3 | 1 | | | | | | |
| C57 | Extra straps, complete set | | | | | | | |
| C57.1 | Size 2 | 1 | | | | | | |
| C57.2 | Size 3 | 6 | | | | | | |
| C58 | Frame Extension - 8" | | | | | | | |
| C58.1 | Size 2 | 1 | | | | | | |
| C58.2 | Size 3 | 2 | | | | | | |
| C59 | STANDING FRAME | | | | | | | |
| | Toucan or equivalent | | | | | | | |
| C59.1 | Size 1 | 1 | | | | | | |
| C59.2 | Size 2 | 1 | | | | | | |
| C59.3 | Size 3 | 1 | | | | | | |
| C59.4 | Size 4 | 2 | | | | | | |
| C59.5 | Size 5 | 1 | | | | | | |
| C60 | Accessories for Toucan Standing Frame | | | | | | | |

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|------------|---|----------|--------------------|------------|--------------------------|------------------------------|---------------------------------------|---------------------------------------|
| C60.1 | Chest Support, Height and Width Adjustable - Toucan #SS-861704 | 1 | | | | | | |
| C60.2 | Tray - Toucan #SS-861121 | 1 | | | | | | |
| C60.3 | Arm Rests for Tray - Toucan #SS-861131 | 1 | | | | | | |
| C60.4 | Pommel and Sacral Support - Toucan #SS-861401 | 1 | | | | | | |
| C60.5 | Hip Supports - Toucan #SS-861601 | 1 | | | | | | |
| C60.6 | Abdominal Support - Toucan #SS-861411 | 1 | | | | | | |
| C60.7 | Center Profile and Extension - Toucan #SS-861903 | 1 | | | | | | |
| C60.8 | Knee Supports - Set - Toucan #SS-861301 | 1 | | | | | | |
| C60.9 | Flip-Up Foot Plate - Toucan #SS-861211 | 1 | | | | | | |
| C60.10 | Separate Footrests or Hinged Sandals with Straps - Toucan #SS861221 | 1 | | | | | | |
| C60.11 | Head Supports and Mounting - Toucan #SS-861424-1 | 1 | | | | | | |
| C61 | STANDER - VERTICAL | | | | | | | |
| | • For child who lacks sufficient muscle power in the lower extremities and trunk to stand with hands free. | | | | | | | |
| | • Flexible chest corset (standard color - white), made of poly cotton, holds the child gently, yet securely. | | | | | | | |
| | • Easily adjustable to grow with the child and available in two sizes | | | | | | | |
| | • tip prevention bar avoids any unwanted backward tipping | | | | | | | |
| | • Velcro TM straps provides a secure fit and provides easy donning and doffing | | | | | | | |
| | • Frame is finished in a durable light blue powder coat | | | | | | | |
| | • Chest circumference 66 cm / 26 in. maximum weight 18.2 kg / 40 lbs. age range 1 - 3 years weight shipped 3.2 kg / 7 lbs | | | | | | | |
| | • Height adjustable | | | | | | | |
| C61.1 | Large: 32 7/8" to 28 7/8" - Vasi or equivalent | 1 | | | | | | |

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| C61.2 | Small: 28 7/8" to 24 7/8" - Vasi or equivalent | 1 | | | | | | |
| C62 | STROLLER | | | | | | | |
| | • Compact folding. | | | | | | | |
| | • 20-degree fixed tilt. | | | | | | | |
| | • Removable fabric. | | | | | | | |
| | • Disc riding brakes | | | | | | | |
| | • Weight capacity: 75 lbs. | | | | | | | |
| | • Weight: 31 lbs | | | | | | | |
| | • 18" wide | | | | | | | |
| | Convaid Scout Stroller or equivalent | 1 | | | | | | |
| C63 | STROLLER | | | | | | | |
| | • 18" Seat | | | | | | | |
| | • 30-Degree Fixed Tilt | | | | | | | |
| | • Silver Powder Coated Frame | | | | | | | |
| | • Two-Piece Push Handles | | | | | | | |
| | • Two-Tone Cordura or Textilene Upholstery | | | | | | | |
| | • 2-Point Positioning Belt | | | | | | | |
| | • Removable Adjustable Swing-Away Footplates | | | | | | | |
| | • 8" Front, 11" Rear Solid Tire | | | | | | | |
| | • Toggle Wheel Locks | | | | | | | |
| | Convaid CX18T or equivalent | 1 | | | | | | |
| C64 | STROLLER | | | | | | | |
| | • 16" Seat | | | | | | | |
| | • 30-Degree Fixed Tilt | | | | | | | |
| | • Silver Powder Coated Frame | | | | | | | |
| | • One-Piece Angle Adjustable Push Handle (Not Classic) | | | | | | | |
| | • Choice of Padded Cordura or Textilene Upholstery | | | | | | | |
| | • Removable Adjustable Swing-Away Footplates | | | | | | | |
| | • 7.5" x 2" Front, 11.5" x 2.5" Rear Solid Tire (Not Classic) | | | | | | | |
| | • Wheel Locks | | | | | | | |
| | • Quick Release Rear Wheels | | | | | | | |
| | Convaid Cruiser (stroller) Moxel CX-16(4T) or equivalent | 2 | | | | | | |

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| C65 | ACCESSORIES FOR CONVAID STROLLERS | | | | | | | |
| C65.1 | Q'Straint Transit Lap Belt | 1 | | | | | | |
| C65.2 | Sure-Lok Transit Lap Belt | 1 | | | | | | |
| C65.3 | Anatomic Back (Heavy Duty Reinforced Upholstery | 1 | | | | | | |
| C65.4 | Telescoping Handles Anatomic - 4" (Pair) | 1 | | | | | | |
| C65.5 | Telescoping Handles Straight - 4" (Pair) | 1 | | | | | | |
| C65.6 | (Align Cushion) Classic Cruiser Only - Lateral Pelvis / Lateral Thigh Sup (Solid Seat Insert Required) | 1 | | | | | | |
| C65.7 | (Position Cushion) Classic Cruiser Only - Medial Thigh Sup / Anti-Thrust - (Solid Seat Insert Required) | 1 | | | | | | |
| C65.8 | (Support Cushion) Classic Cruiser Only - (Solid Seat Insert Required) | 1 | | | | | | |
| C65.9 | Solid Seat Insert (Required with Seat Cushion) | 1 | | | | | | |
| C65.10 | Custom Seat Cut Back - 1" | 1 | | | | | | |
| C65.11 | Custom Seat Cut Back - 2" | 1 | | | | | | |
| C65.12 | Custom Seat Depth Extension 2" | 1 | | | | | | |
| C65.13 | Custom Seat Depth Extension 3" | 1 | | | | | | |
| C65.14 | Heavy Duty Reinforced Upholstery | 1 | | | | | | |
| C65.15 | Angle Adjustable Footplates (Pair) | 1 | | | | | | |
| C65.16 | Calf Panel | 1 | | | | | | |
| C65.17 | Footplate Securement Strap | 1 | | | | | | |
| C65.18 | Lateral Thigh Support (Adductor) | 1 | | | | | | |
| C65.19 | Medial Thigh Support (Abductor) | 1 | | | | | | |
| C65.20 | Full Torso Swing-Away Support Vest | 1 | | | | | | |
| C65.21 | Reducer Seat Insert | 1 | | | | | | |
| C65.22 | SA Adj. Lateral Support (double flap) with Scoli Strap | 1 | | | | | | |
| C65.23 | SA Adj. Lateral Support (single flap) with Scoli Strap | 1 | | | | | | |
| C65.24 | Occi Headwings | 1 | | | | | | |
| C65.25 | Padded Headwings | 1 | | | | | | |
| C65.26 | 12.5" Rear Solid Knobby Tire (Not Avail on Classic or Size 18) | 1 | | | | | | |

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| C65.27 | 7.5 x 2 Front, 12.5 x 2.5 Rear Pneumatic Knobby Tires (Not Avail on Classic or Size 18) | 1 | | | | | | |
| C65.28 | Solid 12 1/2" Rear Knobby 8"x 2" Front Ribbed (4) | 1 | | | | | | |
| C65.29 | Solid 11" Rear 8"x 2" Front (4) | 1 | | | | | | |
| C65.30 | Solid 8"x 2" Front and Rear Tires (4) | 1 | | | | | | |
| C65.31 | Solid 8"x 2" Front Tires (2) | 1 | | | | | | |
| C65.32 | (Clear Tray) Upper Extremity Support Surface (Clear Tray Attachment Hardware Required) | 1 | | | | | | |
| C65.33 | Clear Tray Attachment Hardware | 1 | | | | | | |
| C65.34 | Caster Lock (Available on 2" wide tires only) | 1 | | | | | | |
| C65.35 | Headrest Cover (Canopy) | 1 | | | | | | |
| C65.36 | Saddle Bags (pair) | 1 | | | | | | |
| C65.37 | Travel Bag | 1 | | | | | | |
| C65.38 | Under Seat Storage Basket | 1 | | | | | | |
| C65.39 | Utility Bag | 1 | | | | | | |
| C66 | TABLE - ERGO | | | | | | | |
| | • Steel frame | | | | | | | |
| | • Adjustable table height - crank - 27" to 37" including casters | | | | | | | |
| | • Custom cut-outs - centred or offset position | | | | | | | |
| | • Barrier free base | | | | | | | |
| | • Melamine top | | | | | | | |
| C66.1 | 36" x 28" - Ergo Table 36 or equivalent | 16 | | | | | | |
| C66.2 | 36" x 30" - Ergo Table 36 or equivalent | 1 | | | | | | |
| C66.3 | 36" x 32" - Ergo Table 36 or equivalent | 5 | | | | | | |
| C66.4 | 42" x 28" - Ergo Table 42 or equivalent | 1 | | | | | | |
| C66.5 | 42" x 30" - Ergo Table 42 or equivalent | 6 | | | | | | |
| C66.6 | 42" x 32" - Ergo Table 42 or equivalent | 1 | | | | | | |
| C66.7 | 48" x 28" - Ergo Table 48 or equivalent | 2 | | | | | | |
| C66.8 | 48" x 30" - Ergo Table 48 or equivalent | 1 | | | | | | |
| C66.9 | 48" x 32" - Ergo Table 48 or equivalent | 1 | | | | | | |
| C66.10 | 60" x 28" - Ergo Table 60 or equivalent | 1 | | | | | | |
| C66.11 | 60" x 30" - Ergo Table 60 or equivalent | 1 | | | | | | |
| C66.12 | 60" x 32" - Ergo Table 60 or equivalent | 1 | | | | | | |
| C67 | TABLE - ERGO - Accessories for above | | | | | | | |

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| C67.1 | Pullout Keyboard Shelf for above | 1 | | | | | | |
| C67.2 | Locking Casters | 1 | | | | | | |
| C67.3 | Storage Box 12"L x 5"W x 10"D - mounts on either side - open to the top | 1 | | | | | | |
| C67.4 | Adjustable Tilting Angles - 7 adjustments to 60 degrees tilt | 1 | | | | | | |
| C68 | TOILET SUPPORT | | | | | | | |
| | • Designed for secondary school aged children, teens, and small adults | | | | | | | |
| | • It will fit any institutional, school, or home toilet | | | | | | | |
| | • Toilets with the installed can still be used for regular purposes | | | | | | | |
| | • Back lifts off the attachment frame easily with the turn of two knobs | | | | | | | |
| | • Mounts with the same bolts that hold toilet seats to their toilet bowls | | | | | | | |
| | • 12" (30 cm) wide at the lateral chest area, and it adjusts in height from 7-16" (18-41 cm). | | | | | | | |
| | Columbia Medical 4300 or equivalent | 1 | | | | | | |
| C69 | TOILET SYSTEM | | | | | | | |
| | • Basic item includes a soft deflector, armrests, and hip strap, making a toilet seat for a child with disabilities | | | | | | | |
| C69.1 | Large - Rifton 808 | 1 | | | | | | |
| C69.2 | Seat - Rifton #841 | 2 | | | | | | |
| C69.3 | Frame - Rifton #891 | 1 | | | | | | |
| C69.4 | Mounting Bar - Rifton #857 | 1 | | | | | | |
| C69.5 | High Back - Standard Fabric - Rifton #895 | 1 | | | | | | |
| C69.6 | Footboard - Rifton #856 | 1 | | | | | | |
| C69.7 | Deflector - Rifton #897 | 1 | | | | | | |
| C69.8 | Large Back, Low, Standard Fabric - Rifton #893 | 1 | | | | | | |
| C69.9 | Standard fabric head blocks - Rifton #544 | 1 | | | | | | |
| C69.10 | Standard fabric head blocks - Rifton #543 | 1 | | | | | | |
| C69.11 | Soft fabric head blocks - Rifton #545 | 1 | | | | | | |
| C70 | TOILET FRAME | | | | | | | |
| | • Contoured waterfall armrests | | | | | | | |

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| | • Arm height adjusts. | | | | | | | |
| | • Arm width adjusts | | | | | | | |
| | • Fits most toilets | | | | | | | |
| | • Weight capacity: 300lb | | | | | | | |
| | Versaframe or equivalent | 1 | | | | | | |
| C71 | TOILET FRAME | | | | | | | |
| | • Arm height adjustable 25.75" - 30" | | | | | | | |
| | • Width between arms 17.5" - 20.5" | | | | | | | |
| | • Arms fold back for cleaning and are easily removed for transfers | | | | | | | |
| | • Frame made of anodized, non-corrosive 1" aluminum tubing | | | | | | | |
| | • Weight limitation 250 lbs. | | | | | | | |
| | • Aluminum bracket is easy to attach | | | | | | | |
| | • Armrests provide secure hand support | | | | | | | |
| | Invacare 1392KD or equivalent | 5 | | | | | | |
| C72 | TABLE | | | | | | | |
| | • Variable height, within a range of approx. 16" | | | | | | | |
| | • Powered by a 115 VAC to 24 VDC Actuator. | | | | | | | |
| | • Top has a removable Grey mattress (2") with hook'n loop fasteners on the bottom and 2 body safety belts. | | | | | | | |
| | • Mattress outer covering is 19oz Qualovin Vinyl treated for germ resistance and fire-retardant. | | | | | | | |
| | • Table is adjustable from approx. 20" to 36". | | | | | | | |
| | Can-Dan Mobile Change Table or equivalent | | | | | | | |
| C72.1 | Can- Dan - 62" x 28" - #19-97-62 or equivalent | 1 | | | | | | |
| C72.2 | Can-Dan - 72" x 28" - #19-97-72 or equivalent | 4 | | | | | | |
| C72.3 | Can-Dan - 62" x 30" - #20-02-62 or equivalent | 1 | | | | | | |
| C72.4 | Can-Dan - 72" x 30" - #20-02-72 or equivalent | 4 | | | | | | |
| C72.5 | Can-Dan - 62" x 32" - #20-03-62 or equivalent | 1 | | | | | | |
| C72.6 | Can-Dan - 72" x 32" - #20-03-72 or equivalent | 1 | | | | | | |
| C72.7 | Can-Dan - Siderail - #20-02-RA or equivalent | 7 | | | | | | |
| C72.8 | Extra Mattress Cover for above - 72" x 32" | 3 | | | | | | |
| C72.9 | Hand Control for Can-Dan Table | 1 | | | | | | |
| C73 | TRACK SYSTEM | | | | | | | |

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| | • Non Permanent Track Solution | | | | | | | |
| | • Lifting capacity of 440 Lbs | | | | | | | |
| | • Can be installed without connecting to the ceiling | | | | | | | |
| | • Extends and locks between the floor and | | | | | | | |
| C73.1 | EasyTrack System - 2 post | 1 | | | | | | |
| C73.2 | EasyTrack System - 3 post | 1 | | | | | | |
| C73.3 | EasyTrack System - 4 post | 1 | | | | | | |
| C74 | TRACK SYSTEM | | | | | | | |
| | • Enables full coverage of a room where a number of hoisting points may need to be | | | | | | | |
| | • It also allows room layouts to be changed without the need to reposition tracking | | | | | | | |
| | XY Track | 1 | | | | | | |
| C75 | TRACK SYSTEM | | | | | | | |
| | • Ceiling mounted tracking. | | | | | | | |
| | • Low profile design | | | | | | | |
| | KWIKtrak or equivalent | | | | | | | |
| C75.1 | 90 mm - Straight Track 2.0m | 1 | | | | | | |
| C75.2 | 90 mm - Straight Track 3.0m | 1 | | | | | | |
| C75.3 | 90 mm - Straight Track 4.0m | 1 | | | | | | |
| C75.4 | 90 mm - Straight Track 6.0m | 1 | | | | | | |
| C75.5 | 90 mm - Curved Track 45 degree | 1 | | | | | | |
| C75.6 | 90 mm - Curved Track 90 degree | 1 | | | | | | |
| C75.7 | 90 mm - Straight Track with Bottom Access 2.0m | 1 | | | | | | |
| C75.8 | 90 mm - Straight Track with Bottom Access 3.0m | 1 | | | | | | |
| C75.9 | 90 mm - Straight Track with Bottom Access 4.0m | 1 | | | | | | |
| C75.10 | 90 mm - Straight Track with Bottom Access 6.0m | 1 | | | | | | |
| C75.11 | 140 mm - Straight Track 2.5m | 1 | | | | | | |
| C75.12 | 140 mm - Straight Track 3.0m | 1 | | | | | | |
| C75.13 | 140 mm - Straight Track 3.5m | 1 | | | | | | |
| C75.14 | 140 mm - Straight Track 4.5m | 1 | | | | | | |

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| C75.15 | 140 mm - Straight Track with Bottom Access 4.5m | 1 | | | | | | |
| C75.16 | 180 mm - Straight Track 2.5m | 1 | | | | | | |
| C75.17 | 180 mm - Straight Track 3.5m | 1 | | | | | | |
| C75.18 | 180 mm - Straight Track 4.0m | 1 | | | | | | |
| C75.19 | 180 mm - Straight Track 4.5m | 1 | | | | | | |
| C75.20 | 180 mm - Straight Track 5.0m | 1 | | | | | | |
| C75.21 | 180 mm - Straight Track 5.5m | 1 | | | | | | |
| C75.22 | 180 mm - Straight Track 6.0m | 1 | | | | | | |
| C75.23 | 180 mm - Straight Track with Bottom Access 6.0m | 1 | | | | | | |
| C76 | TRICYCLE | | | | | | | |
| | • Adjustable Handlebars: move out of the way for simple and safe transfers on and off the tricycle | | | | | | | |
| | • Right & Left hoop handlebars adjust up, down, forward, and backward independently | | | | | | | |
| | • Self-Centering Spring: keeps the tricycle heading in a straight line instead of veering to the right or left | | | | | | | |
| | • Direct Drive: The pedals move as the tricycle moves, whether it's backwards or forwards | | | | | | | |
| | • Adjustable Crank: crank is attached to a bracket that allows you to adjust the distance between the crank and the seat | | | | | | | |
| | • Low Back with Seat with Hip Belt | | | | | | | |
| | • Rear Assistance Handle: handle allows the caregiver to assist the rider | | | | | | | |
| | • Locking Brake Handles: brake handles can be mounted in the front or rear of the tricycles | | | | | | | |
| | • Quick Release Bolts for easy adjustment of all parts of the tricycle | | | | | | | |
| C76.1 | Freedom Concepts Discovery 12" Mini or equivalent | 1 | | | | | | |
| C76.2 | Freedom Concepts Discovery 12" or equivalent | 1 | | | | | | |

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| C76.3 | Freedom Concepts Discovery 16" or equivalent | 1 | | | | | | |
| C77 | WALKER | | | | | | | |
| | • Bumper wheels to protect furniture and door frames | | | | | | | |
| | • Carrier, foldable; also carries a schoolbag | | | | | | | |
| | • Dynamic hip control support | | | | | | | |
| | • Sling seat | | | | | | | |
| | • Hip and bottom pad | | | | | | | |
| | • Forearm supports with hand grips | | | | | | | |
| | • Friction brake | | | | | | | |
| | • Driving brake hand control | | | | | | | |
| | • Castor swivel lock | | | | | | | |
| | • Anti-tippers | | | | | | | |
| | • Fold up seat | | | | | | | |
| | • Universal grips allow width adjustment of grip position | | | | | | | |
| | • Basket | | | | | | | |
| | • Total length: 81 cm | | | | | | | |
| | • Total width: 69 cm | | | | | | | |
| | • User weight: 75 kg | | | | | | | |
| | • Front/ Rear wheel diameter: 15/20 cm | | | | | | | |
| | • Seat height: 44 cm | | | | | | | |
| | • Unit Weight: 6.8 kg | | | | | | | |
| | Flux 2 or equivalent | 1 | | | | | | |
| C78 | WALKER | | | | | | | |
| | • Total length: 88 cm | | | | | | | |
| | • Total width: 74 cm | | | | | | | |
| | • User weight: 75 kg | | | | | | | |
| | • Front/ Rear wheel diameter: 15/20 cm | | | | | | | |
| | • Seat height: 54 cm | | | | | | | |
| | • Unit Weight: 7.1 kg | | | | | | | |
| | Flux 3 or equivalent | 1 | | | | | | |
| C79 | WALKER | | | | | | | |
| | • Total length: 91 cm | | | | | | | |
| | • Total width: 78 cm | | | | | | | |
| | • User weight: 100 kg | | | | | | | |

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| | • Front/ Rear wheel diameter: 15/20 cm | | | | | | | |
| | • Seat height: 58 cm | | | | | | | |
| | • Unit Weight: 9.1 kg | | | | | | | |
| | Flux 4 or equivalent | 1 | | | | | | |
| C80 | WALKER | | | | | | | |
| | • Swivelling front wheels | | | | | | | |
| | • Height and depth adjustable grip bars | | | | | | | |
| | • Reverse-roll locks at the rear wheels (can be activated and deactivated) | | | | | | | |
| | • Foldable | | | | | | | |
| | • Optional Driving brake and wheel lock | | | | | | | |
| | • Optional Friction brake applies to the rear wheels to slow forward progression/speed during ambulation. Friction can be increased or decreased by adjusting the interior set screws. | | | | | | | |
| | • Optional Caster swivel wheel locks can be locked in straight alignment to help control lateral movement during ambulation. Quick release feature allows for quick unlocking as gait development progresses. | | | | | | | |
| | • Optional Anti-tipper bars provide stability to prevent tipping | | | | | | | |
| | • Four different grip choices: standard grip bars, optional grip bars with universal grips, optional grip bars with forearm supports and vertical hand grips or optional "mini" grip bars | | | | | | | |
| | • Optional Fold-up seat helps build endurance for ambulation over greater distances | | | | | | | |
| | • Optional Storage Basket | | | | | | | |
| | State Colours Available | | | | | | | |
| | Theradapt Nurmi Neo or equivalent | | | | | | | |
| C80.1 | Size 1 | 1 | | | | | | |
| C80.2 | Size 2 | 2 | | | | | | |
| C80.3 | Size 3 | 1 | | | | | | |
| C81 | ANTI-TIP BARS FOR NURMI NEO | | | | | | | |
| | • Provide stability to prevent tipping | | | | | | | |

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| | • Adds 4" to overall length. | | | | | | | |
| | • Suggested DME Code: A9999 | | | | | | | |
| | State Colours Available | | | | | | | |
| C81.1 | Driving Brake and Wheel lock for Grip Lock Size 1 - NN100DB-S or equivalent | 1 | | | | | | |
| C81.2 | Extra High Grip Bar with Forearm Supports and Vertical Hand Grips - Size 1 - #NN-100FS or equivalent | 1 | | | | | | |
| C81.3 | Mini Grip Bar with Universal Grips - Size 1 only - NN-100GB-M or equivalent | 1 | | | | | | |
| C81.4 | Standard Grip Bar - Size 1 - NN200GB-S or equivalent | 1 | | | | | | |
| C81.5 | Grip Bar with Universal Grips - Size 1 - NN100GB-U or equivalent | 2 | | | | | | |
| C81.6 | Fold up Seat - Size 1 - NN-100S or equivalent | 1 | | | | | | |
| C81.7 | Fold up Seat - Size 2 | 1 | | | | | | |
| C81.8 | Sling Seat - Size 1 - NN-100SL or equivalent | 1 | | | | | | |
| C81.9 | Storage Basket - One Size - NN-B or equivalent | 1 | | | | | | |
| C81.10 | Friction Brake - One Size - NN-FB or equivalent | 1 | | | | | | |
| C81.11 | Gluteal Support - One Size - NN-GS or | 1 | | | | | | |
| C81.12 | Combined Gluteal and Pelvic Support (3D Adjustable - NN-PS or equivalent | 1 | | | | | | |
| C81.13 | Caster Swivel Wheel Locks - NN-SL or equivalent - Pair | 1 | | | | | | |
| C82 | WALKER | | | | | | | |
| | • One hand folding system | | | | | | | |
| | • Short wheel base allows for smaller turning radius | | | | | | | |
| | • Narrow frame | | | | | | | |
| | • New safety accessories with reflective tapes visible from every angle | | | | | | | |
| | • Front handles with hook for | | | | | | | |
| | • Easy locking brake system | | | | | | | |
| | • 40mm wide wheels with long lasting PU rubber | | | | | | | |
| | • New mesh baskets | | | | | | | |
| | • 1" aircraft aluminum frame | | | | | | | |

FIRM NAME: _____

SIGNATURE: _____

| ITEM NO | DESCRIPTION | QUANTITY | MAKE AND MODEL NO. | UNIT PRICE | State Length of Warranty | Is Warranty Depot or On-Site | State Cost of Yearly Service Contract | State Cost of Yearly Service Contract |
|--------------|---|----------|--------------------|------------|--------------------------|------------------------------|---------------------------------------|---------------------------------------|
| | • Weight: 13 lbs. | | | | | | | |
| | • Seat Height: 21" | | | | | | | |
| | • Seating Width: 18" | | | | | | | |
| | • Width x Length: 22" x 26" | | | | | | | |
| | • Handle Height: 31" - 36" | | | | | | | |
| | • Weight Capacity: 275 lbs. | | | | | | | |
| | Piper or equivalent | 2 | | | | | | |
| C83 | WHEELCHAIR | | | | | | | |
| | • Manual | | | | | | | |
| | • 18" x 16" | | | | | | | |
| | • Full Height Adjustable Swing Away Arms | | | | | | | |
| | • with Footrests | | | | | | | |
| | Invacare Tracer or equivalent | 1 | | | | | | |
| C84 | WHEELCHAIR TRAY | | | | | | | |
| | • Half lap trays | | | | | | | |
| | • Clear, durable, impact-resistant polycarbonate | | | | | | | |
| | • Mounted to the armrests and are designed curve around the body | | | | | | | |
| | • When not in use the tray swings away for safe storage at the side of the wheelchair | | | | | | | |
| | Invacare #NDT15 or equivalent | 1 | | | | | | |
| C85 | WHEELCHAIR TRAYS | | | | | | | |
| C85.1 | Clear Tray 21"x21" (with glides) | 1 | | | | | | |
| C85.2 | Clear Tray 24"x24" (with glides) | 1 | | | | | | |
| C85.3 | Black Plastic Tray 21"x21" (with glides) | 1 | | | | | | |
| C85.4 | Black Plastic Tray 24"x24" (with glides) | 3 | | | | | | |
| | Black Tray Glides (1 pair) | | | | | | | |
| C85.5 | - 1 3/8" | 1 | | | | | | |
| C85.6 | - 1 1/4" | 1 | | | | | | |

FIRM NAME: _____

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